**Porterville College Academic Senate APPROVED**

**Minutes: April, 12 2019**

I. Jeff Keele called the meeting to order at 8:05.

II. Roll Call:

Voting Members: Jeff Keele, President; Miles Vega, President-Elect; Kathryn Benander, Vice President; Matthew Flummer, Secretary-Treasurer;, Sarah Rector, James Carson, David Kavern, Patty Serrato, Miguel Ruelas, Robert Haynes

Non Voting Members: Joel Wiens (Foundation Rep)

Guests: Mike Carly, Stephanie Olmedo, Erin Cruz

III. The agenda was approved \*(M-S-P, Miles Vega, Dave Kavern).

IV. The minutes were approved as amended \*(M-S-P, Kathryn Benander, Patty Serrato).

 March 29\*(M-S-P, Kathryn Benander, Dave Kavern)

V. Discussion/Action Items:

1. Reports from Student Services for approval – Initial planning \*(M-S-P, Miles Vega, James Carson)
2. Distance Ed Peer Review Online Course Review process – Update: taking for granted that we understood that there were requirements but they were left out of the document; now they are in the document. Statewide Senate has approved non-faculty to serve as the online guru; PC Senate needs to create a policy about this.
	1. In addition to approving the local peer online course review process the Porterville College academic senate endorses a non-faculty appropriately trained educational media design specialist for the peer review team as long as they meet the requirements of the State and Local Academic Senate and the OEI. \*(M-S-P, Kathryn Benander, Miguel Ruelas)
3. DRC Note Card Accommodation Policy document discussion
4. Proposed Scheduling Template Change discussion
5. Scholar of the Year follow up – process discussion: subcommittee to revise the process (Dave Kavern, Kathryn Benander, Miles Vega, Jeff Keele)

VI. Reports

1. Volunteer classroom observation roll-out
2. Draft response to accreditation
3. Kinesiology was approved

VIII. Adjourn: 9:39

Respectfully Submitted,

Matthew Flummer, Secretary-Treasurer

*\*In consideration of the Brown Act, Items considered to be part of routine procedural business or that incur a unanimous vote have been determined to not require delineation of votes.*