**Porterville College Academic Senate APPROVED**

**Minutes: September, 13 2019**

I. Miles Vega called the meeting to order at 8:02.

II. Roll Call:

Voting Members: Miles Vega, President; Kathryn Benander, Vice President; Matthew Flummer, Secretary-Treasurer; Past-President, Jeff Keele; Sarah Rector, David Kavern, Patty Serrato, Rickelle Syrdahl, Miguel Ruelas

Non Voting Members: Joel Wiens

Guests: Bob Simpkins, Stephanie Olmedo

III. The agenda was approved \*(M-S-P, Kathryn Benander, David Kavern).

IV. The minutes were approved as amended \*(M-S-P, Kathryn Benander, David Kavern).

V. Discussion/Action Items:

1. John Reid Foundation Request from Dr. Simpkins – Julian Yates
	1. \*(M-S-P, Jeff Keele, Kathryn Benander)
2. Course Substitution accomodations – DRC
	1. Discussion of changes to policy
3. Program Discontinuance – Liberal Arts (Math and Science)
	1. Reason: the AA in Liberal Arts (Math and Science) is being substituted with the AA-Teacher transfer degree \*(M-S-P, Rickelle Syrdahl, Jeff Keele)
4. Medals of Distinction
	1. Instead of announcing every student at graduation, present these at the breakfast before the graduation
	2. Alternate suggestion: have a template for reading the names
	3. Honor them in detail at the breakfast and just read the names at graduation
	4. Perhaps put a picture and blurb in the program
5. Campus Access
	1. Lots of issues with professors needing to access offices and classrooms and various events including performing arts.
6. OER Representative is changing, we need someone new
7. Monitoring of Faculty Listserv – we don’t have access to modify the listserv
	1. Motion to allow IT staff to manage membership of the faculty listserv \*(M-S-P, Jeff Keele, Sarah Rector)
8. Faculty Committee Assignments by state law must go through the senate, but this often isn’t the case
	1. We need to remind everyone that anyone who is asked to serve on a committee come through the senate

VI. Information Items

VII. Reports

1. Foundation Retreat: they are keeping track of the money in the scholarship fund; question about whether the John Reid money can be used for academic travel

VIII. Adjourn: 9:25

Respectfully Submitted,

Matthew Flummer, Secretary-Treasurer

*\*In consideration of the Brown Act, Items considered to be part of routine procedural business or that incur a unanimous vote have been determined to not require delineation of votes.*