**Porterville College Academic Senate APPROVED**

**Minutes: March, 12 2020**

I. Miles Vega called the meeting to order at 8:02.

II. Roll Call:

Voting Members: Miles Vega, President; Jeff Keele, Past President; Kathryn Benander, Vice President; Robert Simpkins, President Elect; Matthew Flummer, Secretary-Treasurer; Rickelle Syrdahl, Sarah Rector, David Kavern, Patty Serrato, Stephanie Cortez, Miguel Ruelas, Robert Haynes, Lupe Guillen

Non Voting Members: Joel Wiens, Rebecca Baird

Guests:

III. The agenda was approved as amended \*(M-S-P, David Kavern, Jeff Keele).

IV. The minutes were approved as amended \*(M-S-P, Bob Simpkins, Sarah Rector).

V. Discussion/Action Items:

1. Commencement – the process must be expedited all info for medals of distinction and scholar of the year must be turned in by the 22nd.
2. Proposal for scholar of the year and medals of distinction (see document “Academic Senate Proposal Distinguished Students”)
   1. Senate members are to discuss the document with divisions and discuss again in future senate meetings
3. Social Justice – what is the mission? The committee is in the process of defining the mission and the key terms
4. Emeritus/Retirement process – no information on how many people who are going to take the “golden handshake”. This impacts committee work. Many of the replacements will probably be temporary hires.
   1. Not everyone that was put forward by the faculty for emeritus status was actually approved by the president (David Hensley and Katherine Hodges). Two didn’t meet the 20-year requirement – one was moved through and one wasn’t.
   2. The board process doesn’t include faculty involvement – only the president
   3. One objection to the process is that the decision is made by people who don’t know the faculty and who don’t know anything about Porterville.
   4. We need a proposal for a formal process where we discuss each faculty and make proposals based on the information in the discussion.
   5. Another problem is that sometimes the HR records are incorrect (they don’t match CALSTRS) or they want to start and end year counts in August; even though a teacher might have already taught enough 2-semester years.
5. Dual Enrollment – See document “Senate Recommendations on Dual Enrollment”.
   1. We need more control over faculty evaluations for dual enrollment – not just division chairs should be allowed to do the evaluations
   2. Motion to approve document as amended: \*(M-S-P, Kathryn Benander, Bob Simpkins)
6. Progress Reports – the feature that sends emails to students is turned off. Should it be a generic email or should it look like that it comes from the instructor? Does the instructor receive a copy?
7. Fall Classes – some classes in nursing and science are holding in-person classes; there’s too many unknowns and everything keeps changing
   1. CCA: we have not begun negotiating the MOU for fall semester, CCA has not agreed to in-person classes in the fall
8. Academic Senate Resolutions
9. Senate will meet May 7th.

VI. Information

1. CCA: nobody in CCA knows anything about add codes, but it is pushed back till fall.
2. Division chair elections are in process.
3. District wide budget: “shall” vs. “should” when it comes to reserves

VIII. Adjourn: 9:47

Respectfully Submitted,

Matthew Flummer, Secretary-Treasurer

*\*In consideration of the Brown Act, Items considered to be part of routine procedural business or that incur a unanimous vote have been determined to not require delineation of votes.*