

- I. Robert Simpkins called the meeting to order at 8:03 A.M.
- II. Roll Call:
Voting Members:
Executive Committee: Robert Simpkins, President; Sarah Rector (Fine and Applied Arts), Vice President; Matthew Flummer (Social Science), Secretary-Treasurer
Representatives: Rickelle Syrdahl (Natural Sciences), Dave Kavern (Kinesiology), Elizabeth Buchanan (Language Arts), Lupe Guillen (Health Careers), Jim Carson (CTE), Katherine Figueroa (Proxy for Student Services), Leslie Pelon (Adjunct Representative), Miguel Ruelas (Math)
Non-Voting Members: Joy Lawrence (CCA), Melissa Long (Outcomes), Dustin Acres (Curriculum), Joel Wiens (Foundation)
Absent: Karen Bishop (DE), Ben Makino (ASCCC OER Liaison)
Guests: Ricardo Marmolejo (Director of Equity and Student Success), Rebecca Baird (OER/ZTC Task Force)
- III. The agenda was approved *(M-S-P, Dave Kavern, Rickelle Syrdahl).
- IV. The minutes from August 26th were approved *(M-S-P, Jim Carson, Leslie Pelon).
- V. Discussion/Action Items:
 1. Student Equity Plan – The plan must be submitted to the Chancellor by November 30. A draft of the plan should be finished in time to be reviewed by College Council by September 19, then on October 28 it will be discussed in the Senate. Then it will be discussed in College Council and Senate again. This plan will review the last plan. Then we'll see if there are any necessary changes that we need to make.
 2. Meeting Room Change – It is getting a little crowded in L405, so we're looking for another room that will still allow us to all sit around a table facing each other.
 3. ASCCC OER Liaison – Last year Ben Makino was the Adjunct Representative as well as the ASCCC OER Liaison. Should we make his role as ASCCC OER Liaison an official advisory/non-voting member of the Senate?
 - a. Motion to make the ASCCC OER Liaison an official advisory/non-voting member of the Senate. *(M-S-P, Leslie Pelon, Elizabeth Buchanan, Voting was unanimous)
 4. Parking Passes – As of now, no adjuncts get staff parking passes. No one is checking student parking passes, but they are checking staff parking. So, as of now, adjuncts can't park in staff parking spaces. The Vice President of Instruction

will look into this.

5. Faculty Email Response Time – BC’s Academic Senate passed a resolution that suggests that all faculty respond to student emails within 72 hrs. There were concerns that some PC faculty don’t respond in a timely manner. Robert Simpkins volunteered to look into the BC policy and to see if CC has a similar policy.
6. Equal Employment Opportunity (EEO) Advisory Board Faculty Appointments – The Senate President at BC has proposed that there be three faculty (Two full-time and one adjunct) from each college on the EEO Advisory Board. This is more challenging for small colleges. Robert Simpkins suggested that instead we have two faculty representatives. The Board membership currently doesn’t have any PC faculty. We need more information.
7. Emeritus Faculty Nomination Form & Process Revisions – Revising this form might be a good subject for a work group. Senate Representatives will discuss this more with their divisions. Robert Simpkins will put out a call for participation in a workgroup.
8. New Faculty Position Searches Form & Timeline – Robert Simpkins put out a draft form that has not been finalized. Senate Representatives should discuss the form with divisions to see if anything needs to be amended before we submit the new faculty position requests. Senate Representatives should bring back division feedback and be prepared to discuss this at the next meeting.
9. Faculty Professional Development – PC meets our Flexible Calendar Program requirement over a three day period, but it doesn’t have to be that way. The goal of last year’s Faculty Flex Requirement and Professional Development Proposal was to free up faculty to have more flexibility with professional development both on and off campus and to ensure that administration was engaging in collegial consultation with the Senate. Reagen Dozier requested that the Senate have a discussion and make a recommendation on the continuation of the Quick Tips for Teaching Success program that is funded with Title V money. Senators should discuss this with their divisions and make it an agenda item in the future. If Title V is running out of money, can the money come from somewhere else? As of now, Quick Tips is one of the few things that could possibly count towards a more ‘flexible flex’.
 - a. Motion to recommend the continuation of the ‘Quick Tips’ program and, in the future, discuss how to institutionalize the funding. *(M-S-P, Jim Carson, Elizabeth Buchanan) (10 votes ‘Yes’; 0 votes ‘No’; 1 abstention (Rickelle Syrdahl).
 - b. In the future, the Senate will look at revising and clarifying the language in the Faculty Professional Development Resolution from 05/07/21 through a workgroup.
10. New Faculty Orientation – No Update
11. Building Access Policy – No Update
12. Senate Calendar – No Update

VI. Reports

1. Senate President – Robert Simpkins met with President Habib on Monday and will meet with her monthly in the future. Next Monday and Tuesday Vice President Sarah Rector will be acting as the official spokesperson for the Senate because the President will be absent. Yesterday, Robert was informed about a special award dinner at BC to honor Nick Strobel as the first recipient for the Jack Hernandez Phronesis award – Thursday September 29th at 5pm at Bakersfield College. Each college's Academic Senate was invited to bring up to eight faculty guests. At the Board of Trustees meeting BC proposed a Research Laboratory Bachelor's degree.
2. Curriculum – We are currently without an Articulation Officer. This absence is important because we need their assistance to ensure transferability for some courses.
3. Distance Education – No Report
4. Outcomes – Make sure that all divisions have a representative on the Outcomes committee.
5. OER/ZTC – Ben Makino gave a talk at Flex day and we're working with Roger Perez on how to market ZTC to students.
6. CTE – One new faculty member was added this year; division is trying to survive with limited full-time faculty
7. Fine and Applied Arts – 11, possibly 12 brand new Music majors. Staffing is an issue.
8. Health Careers – No Report
9. Kinesiology – New Women's Soccer program had their first match at BC. The first home game is scheduled for October. The numbers on all the teams are up this year.
10. Language Arts – Enrollments have improved, late start classes were added, Puente program started this week.
11. Mathematics – Puente specific Math course will be offered in the Spring. There will be a STEM trip in the spring.
12. Natural Sciences - No Report
13. Social Sciences – No Report
14. Student Services – No Report
15. CCA – Off schedule check will be sent via snail mail.
16. Guided Pathways – The biggest goal for this year is to have a plan for Pillar IV – Ensure Learning. This is the most complicated and perhaps most critical pillar.
17. PC Foundation – Reviewed ideas and activities for our PC Swap Meet to increase revenue to fund scholarships. The Smart Lab truck and trailer will be transferred to the Tulare County of Education (TCOE). TCOE has financial and personnel resources that will enable the Smart Lab to continue to serve the students of Tulare County.

VII. Adjourn: 9:43 A.M.

Respectfully Submitted,

Matthew Flummer, Secretary-Treasurer

**In consideration of the Brown Act, Items considered to be part of routine procedural business or that incur a unanimous vote have been determined to not require delineation of votes.*