

- I. Robert Simpkins called the meeting to order at 8:03AM.
- II. Roll Call:
Voting Members:
Executive Committee: Robert Simpkins, President; Joel Wiens, Past President, Sarah Rector (Fine and Applied Arts), Vice President; Matthew Flummer (Social Science), Secretary-Treasurer
Representatives: Rickelle Syrdahl (Natural Sciences), Dave Kavern (Kinesiology), Elizabeth Buchanan (Language Arts), Lupe Guillen (Health Careers), Jim Carson (CTE), Araceli Carranza (Proxy for Student Services), Leslie Pelon (Adjunct Representative), Miguel Ruelas (Math)
Non-Voting Members: Joy Lawrence (CCA), Melissa Long (Outcomes), Dustin Acres (Curriculum)
Guests:
Absent: Karen Bishop (DE), Ben Makino (OER)
- III. The agenda was approved *(M-S-P, Jim Carson, Dave Kavern).
- IV. The minutes from September 9th were approved *(M-S-P, Leslie Pelon, Jim Carson).
- V. Discussion/Action Items:
 - a. Faculty Professional Development/Quick Tips – CTE is in favor of continuation and opening up Quick Tips for Teaching Success to allow any other faculty who want to participate to be allowed to. Natural Science had the same suggestion. Natural Science also suggested making the presentations more interactive throughout rather than just at the end, adding some in-person presentations, and varying the presentation times to allow more people to attend. Also suggested was to allow stipends to go to single day guest presenters, but this raised the concern that we don't know how much money is available for professional development.
 - b. Next week, the request for a workgroup to look at clarifying the Senate's positions and developing a plan for faculty professional development will go out.
 - c. The Flexible Calendar Program was implemented in an inflexible way here. The President isn't opposed to it, but she wants more details on implementation. CTE's concern is that it looks like it could balloon into an administrative nightmare. All details of the plan are on the table. The District already has software to track the records for faculty flex.

2. Campus Security Concerns/Building Access Policy – Regarding security, we don't have a plan for disaster situations (such as, faculty can't lock doors). Some faculty feel unsafe working at night. There was a situation last week that should have been fairly easy to handle, but the phone number for security wasn't working the way it should. It doesn't seem like we need a high-tech solution – just something that would allow us to lock the doors of our class. It seems like this should be brought up to different groups on campus such as CCA or College Council. K-12 is both more secure and faculty have more access than we do at PC.
3. Budget Reserve Language in BP 6200 and 6250 – The Board of Trustees wants to increase the district wide budget reserve. BC Senate wants to maintain the reserve at the current levels. The district wide budget has a minimum reserve level of 15%. If it ever gets above 20%, then the money will be allocated back to the campuses. KCCD has been in the top 5 among California Community Colleges for reserves. The board wants to increase these levels by 5% so that the minimum is 20% and the maximum is 25%. The concern is that there will be a recession soon as well as a decline in enrollment. BC Academic Senate wants to ask the board to maintain current levels. We are currently at 22%, so if we don't change, then the current policy would recommend that some money would go back to the colleges.
 - a. Motion to support the current recommendation of the District Wide Budget Committee to keep the current language *(M-S-P, Joel Weins, Rickelle Syrdahl)
 - b. Yes – 11
 - c. No – Dave Kavern
 - d. Abstain - None
4. District-wide Senate Equivalency Committee BC Senate Proposal – BC's Academic Senate President proposed this committee to ensure that faculty are being granted equivalency with a single standard. The question is whether we want to keep local autonomy or go with the district-wide policy. CC allows faculty to teach a specific course through the use of feature in the COR called the 'field service area', which our Curriculum Committee does not use. This appears to be the source of BC's Senate's concern, but the discussion is ongoing. We are not interested in the district-wide committee right now, but we can commit to transparency to address any concerns from the other college's faculty.
5. Emeritus Faculty Nomination Form & Process Revisions – There's no urgency to get this done because we will not need to submit selections again until next year, subcommittee is being formed to revise the timeline and process for faculty emeritus selections.
6. New Faculty Position Searches Form & Timeline – Kinesiology would like to add a box on the form for the last time a full-time position was granted. This year, we're limiting presentations to 5 minutes. Forms will be sent to Chairs next week; presentations will be in the Senate meeting on October 14th.
7. Meeting Room Change – at our October 14th meeting, we'll be in AC 107, after

that our meeting on October 28th will be in AC 120.

8. Faculty Email Response Time Policy – BC is 72hrs, CC is 48hrs. We should discuss if we want a similar policy.
9. Senate Calendar – Updated calendars are on the way from the Office of Educational Service; these will include the new Juneteenth Holiday

VI. Reports

1. Senate President – Next Thursday is the Jack Hernandez dinner and lecture at the BC campus, honoring BC Astronomy Professor and Academic Senate President Nick Strobel. There's still room at the Senate table. Review of Board Policy in the area of 4000 and 5000 will be happening soon.
2. Curriculum – Some departments were specifying assignment level requirements in DE which is against the current contract
3. Distance Education – No Report
4. Outcomes – Working on Outcomes Fest
5. OER/ZTC – No Report
6. CTE – No Report
7. Fine and Applied Arts - No Report
8. Health Careers – No Report
9. Kinesiology – Volleyball in league is 2-0
10. Language Arts – Reyna Grande was hosted and there was a great turnout
11. Mathematics – No Report
12. Natural Sciences - No Report
13. Social Sciences – No Report
14. Student Services – Progress reports went out on the 19th. Transfer fair is November 3rd.
15. CCA – Matt Crow sent out a survey about faculty priorities for the next contract negotiations, make sure to fill it out. Division policies should be made soon.
16. Guided Pathways – New content on the website to show that we're implementing GP but updating the website is an ongoing process and there will be more changes
17. PC Foundation – No Report

VII. Adjourn: 9:46AM

Respectfully Submitted,

Matthew Flummer, Secretary-Treasurer

**In consideration of the Brown Act, Items considered to be part of routine procedural business or that incur a unanimous vote have been determined to not require delineation of votes.*