

- I. Robert Simpkins called the meeting to order at 8:05AM.
- II. Roll Call:  
Voting Members: Robert Simpkins, President; Rickelle Syrdahl, Vice President; Matthew Flummer, Secretary-Treasurer; Rebecca Baird (President Elect), Dave Kavern (Kinesiology), Elizabeth Buchanan (Language Arts), Lupe Guillen (Health Careers), Jim Carson (CTE), Ben Makino (Fine and Applied Arts), Miguel Ruelas (Math), Anna Ceballos (Student Services), Jacqueline Escareno Salas (Adjunct Rep)  
Non-Voting Members: Melissa Long (Outcomes), Dustin Acres (Curriculum), Joy Lawrence (CCA)  
Guests: Ricardo Marmolejo  
Absent: Joel Wiens (Past President, Foundation), Karen Bishop (DE)
- III. The agenda was approved as amended \*(M-S-P, Jim Carson, Lupe Guillen).
- IV. The minutes from October 21 and November 18 were approved as amended \*(M-S-P, Jim Carson, Rickelle Syrdahl)
- V. Public Comments - None
- VI. Discussion/Action Items:
  1. Student Equity Plan – There were suggested edits, so an extension was given. All concerns by faculty were addressed and it was approved by College Council on Monday and is now be routed for final signatures.
  2. KCCD Academic Calendars – The 2023/2024 calendar is already acceptable. The 2024/2025 calendar is still being revised. Finalization is not required yet, so we have some time to revise. Because of when holidays fall on the calendar, Spring Semester of 2025 is being pushed back a week. Health Careers expressed concerns about the fact that they have to schedule in advance with the local hospitals.
    - a. Motion to approve the 2023/2024 calendar \*(M-S-P, Lupe Guillen and Miguel Ruelas)
  3. Academic Senate President Election – Rebecca Baird has been elected to serve as Academic Senate President for 2023-2024 and will serve as President-elect from now until the day after spring commencement, joining Senate President Robert Simpkins in meetings with the President, Consultation Council, and the Board of Trustees.
  4. Academic Senate Constitution & Bylaws Review – it was suggested by Jim Carson

and Dustin Acres that we review our constitution and bylaws. This is a process that takes time. BC just did it and it took them two years. Jim Carson noted that because of the current Senate composition, a single division has three voting members and questioned why the positions of President-elect and Past president were voting members rather than advisory. Robert Simpkins suggested comparing our constitution and bylaws to other colleges and doing a thorough review of all areas. Faculty are also encouraged to bring the review back to their divisions for input.

5. Safety & Security Campus Policies/Faculty Role – Dr. Habib has expressed concerns about changing access policies, but they are going to be buying new software for programming ID cards and training 4 people on how to use them. Everyone will get new key cards to allow them to have access to their areas during current operating hours.
6. Senate Resolution on Faculty Professional Development – Revised Draft – Since the last meeting, new suggestions have been made. Faculty have a contractual obligation to complete annual professional development, and our administration has an obligation to report to the Chancellor's office what forms of professional development faculty are participating in. Dustin Acres wants to add a phrase about how administrator driven professional development shall go through the Senate and in the case of faculty driven development, it should just be reported to the Senate. A new version of the document will be presented at the next meeting.
7. PC Academic Senate Spring 2023 Meeting Schedule – The spring meeting schedule was provided with today's materials. Outlook invitations for the Spring will be forthcoming.
8. Distinguished Students Award Ceremony Date – We need to pick a date for the next ceremony. Possible date – April 28<sup>th</sup>.
9. Brown Act/AB 2449 – Legislation takes effect on January 1, and this provides some additional situations for remote attendance for meetings under the Brown Act. Unfortunately, the provisions are complicated (For instance, only in certain circumstances, only for a limited number of times and a quorum needs to be met as well).
10. KCCD BPs & Aps
  - a. BA/AP 4000s and 5000s Dustin Acres raised the concern about happens to people who already have a degree and lose priority registration but need to take additional classes at PC. We already have an appeal process, but it seems like it would be good to have a policy in place to help students in this situation. One possible fix is to allow students to maintain priority registration for 2 years after graduation. Ana Ceballos expressed concern about students who are about to graduate, but can't get into a specific class that they need because they don't have priority registration.
  - b. BP/AP 8900

## VI. Reports

1. Senate President – In College Council, Dr. Habib unveiled her plan to meet the Faculty Obligation Number. We get 2 faculty, CC gets 4 and BC gets 20. We will be hiring a new nursing faculty and an ethnic studies faculty. The next Board of Trustees meeting is next Tuesday and Dr. Simpkins will be attending.
2. Curriculum – No Report
3. Distance Education – There will be room for 20 courses in POOR
4. Outcomes – CTC, SS, Kinesiology, LA, NS, F&AA have had Outcomesfest, other divisions should schedule one.
5. OER/ZTC – No Report
6. CTE – No Report
7. Fine and Applied Arts – No Report
8. Health Careers – RN will be starting a new cohort every semester.
9. Kinesiology – 4 Women’s volleyball players were all-conference, Caden Twyman signed a letter of intent to play baseball at the next level, women’s and men’s basketball will be at home next week
10. Language Arts – No Report
11. Mathematics – Prepping for math competitions at the high school
12. Natural Sciences - No Report
13. Social Sciences – No Report
14. Student Services – Active shooter training this morning.
15. CCA – No Report
16. Guided Pathways – working on Ensure Learning plan, outline being developed with respect to feedback received. It will be shared more widely later. Chancellor wants to promote district wide collaboration on Guided Pathways Pillar 4
17. PC Foundation – No Report

VII. Adjourn: 9:36AM

Respectfully Submitted,

Matthew Flummer, Secretary-Treasurer

*\*In consideration of the Brown Act, Items considered to be part of routine procedural business or that incur a unanimous vote have been determined to not require delineation of votes.*