

- I. Rebecca Baird called the meeting to order at 8:02 a.m.
- II. Roll Call, Introduction of New Members, Proxy Members, and Invited Guests:
Voting Members: Rebecca Baird (President); Rickelle Syrdahl (Secretary, Natural Science); James Thompson, proxy (Fine & Applied Arts); Jim Carson (Career Education); Dave Kavern (Kinesiology); Joy Lawrence (Language Arts); Vira Lozano (Social Science); Miguel Ruelas (Math); Ana Ceballos (Student Services); Marley Wynn (Adjunct Faculty Representative)
Advisory/Non-Voting Members: Robert Simpkins (Past President); President-Elect, Sherie Burgess; Dustin Acres (Curriculum); Joy Lawrence (Distance Education Committee); Melissa Long (Outcomes); Samuel Perez (Classified Staff Representative); Serenity Higareda (Student Representative)
Guests: none
Absent: Sarah Rector (Vice-President); Lupe Guillen (Health Careers); Kendra Haney (PC Foundation); Ben Makino (OER/ZTC); Jeff Keele (CCA)
- III. The agenda was approved *(M-S-P, Joy Lawrence, Dave Kavern).
- IV. The 1/17/25 minutes were approved *(M-S-P, Rickelle Syrdahl, Miguel Ruelas); The 1/24/25 minutes were approved with revision *(M-S-P, Rickelle Syrdahl, Joy Lawrence)
- V. Public Comments
 1. Thad Russell spoke about hearsay about ICE coming on campus next week and students saying to be sure to have documentation or could be detained even if here legally. Also, there was a social media post saying we announced ICE was going to be here next week. This is not true. ICE did not and would not communicate with our administration at all. Please communicate with Divisions to not panic and not react or contribute to rumors.
- VI. Discussion/Action Items:
 1. Documents/Policies for Distinguished Student and Scholar of the Year Awards
 - a. 2 issues came up last year with Scholar of the Year. First, there were individuals supporting multiple nominees. We need to make it clearer that they can only support one. Second, some individuals stated they would have liked to change who they supported if they knew who the other nominees were. Discussion occurred about ways to improve the process to better inform individuals who might want to support nominees. Several ideas depend on how early we can get information from A&R. Also, a discussion occurred about offering translation services for the award speeches through the invitation.

2. Timeline for Distinguished Student and Scholar of the Year Awards
 - a. Decided that the Scholar of the Year Nominations would be due before Spring Break.
3. Student Life Flyer Posting Policy
 - a. Much discussion occurred. Many concerns about free speech were expressed. Many felt the process was very time-consuming and restrictive. Perhaps it would be better to write a policy on how to determine when a posting should be removed from the board and regulate from that end rather than having to approve every item that is posted.
4. Faculty Evaluation Forms Feedback
 - a. Would our Senate like to review Faculty Evaluation forms and give feedback to CCA? Yes, we would.
5. Recommended AI Policies for Syllabi
 - a. Move to approve the recommended AI Policy as discussed with a few minor changes. *(M-S-P, Jim Carson, Joy Lawrence)
6. Testing Center Requirements for Faculty
 - a. Continued discussion. Left with 5:00pm the night before, but with ability to email and let know if still working on exam and planning to bring in the morning. Worries expressed about the security of materials.
7. International Program
 - a. Most Divisions expressed support with concerns about staffing, housing, time investment, and caution with planning and how it is rolled out.
8. Senate Spring Break Survey
 - a. This is currently out and closes the following week. Also, a flyer was developed with a QR code to encourage more students to take the survey, but this is currently on hold waiting for approval to be posted.
9. Workplace Culture Survey and Focus Group Workplan Feedback
 - a. No additional comments or feedback since last meeting.
10. Assigning Courses to Disciplines
 - a. A written proposal from Curriculum will be presented at the next meeting for a vote. Discussion continued.

VII. Reports

1. Senate President – College Council is requesting that all committees review their charges and membership and policies so Senate will be reaching out and asking our sub-committees do this; last week’s consultation council and meeting with the senate presidents was cancelled due to the executive order; at the Chancellor’s webinar on 1/29 the Chancellor gave a shout out to PC Senate for our statement of support for students; Rebecca met with the Chancellor and VC of HR on 2/3 to beg for faculty positions; Marie Braidt working on making the roster easier to find in Banner 9 – came up at chairs portion of Enrollment Management Committee; Student Support Group meetings – cards coming with instructions for faculty in case ICE comes to campus. Will be emailed out and placed in classrooms.
2. Curriculum – Discussed assigning disciplines to COR; Still waiting for template for ADT changes; new Title V updates came out on January 19; eliminate of DEI requirement on COR.

3. Distance Education – CopyLeaks is now up and running on Canvas; planning training and demos
4. Outcomes – be sure to talk to Division reps about Program Outcomes.
5. Equivalency – met for a special equivalency
6. OER/ZTC – no meeting yet, but more grant money coming and verification that we can use some of this for POCR if the course is ZTC.
7. Honor’s Program - none
8. Career Education – Open House occurred for new EV Program and refurbishment of the greenhouse.
9. Fine and Applied Arts – none
10. Health Careers – none
11. Kinesiology – none
12. Language Arts - none
13. Mathematics – none
14. Natural Sciences - none
15. Social Sciences – none
16. Student Services – visits to high schools to complete abbreviated program plans; PC Connection coming March 2nd and 3rd.
17. Adjunct Faculty – none
18. Classified Staff - none
19. Student Representative – concern about confusion from email on diplomas and desire to have been updated sooner.
20. CCA – none
21. Dual Enrollment Liaison - none
22. Guided Pathways – starting work on Adult Learners Master Plan; Welcome Day planning continues; Scheduling Summit coming up on 2/10.
23. PC Foundation – none

VIII. Future Agenda Items

- a. High School Junior Day – bring in Tamara to discuss

IX. Adjourn: 9:39

Respectfully Submitted,

Rickelle Syrdahl, Secretary-Treasurer

**In consideration of the Brown Act, Items considered to be part of routine procedural business or that incur a unanimous vote have been determined to not require delineation of votes.*