

- I. Rebecca Baird called the meeting to order at 8:03 a.m.
- II. Roll Call, Introduction of New Members, Proxy Members, and Invited Guests:
Voting Members: Rebecca Baird (President); Sarah Rector (Vice-President, Fine & Applied Arts); Rickelle Syrdahl (Secretary, Natural Science); Jim Carson (Career Education); Lupe Guillen (Health Careers); Dave Kavern (Kinesiology); Joy Lawrence (Language Arts); Vira Lozano (Social Science); Miguel Ruelas (Math); Ana Ceballos (Student Services); Marely Wynn (Adjunct Faculty Representative)
Advisory/Non-Voting Members: Robert Simpkins (Past President); Joel Wiens (PC Foundation); Dustin Acres (Curriculum); Joy Lawrence (CCA/Distance Education Committee); Melissa Long (Outcomes); Ben Makino (OER/ZTC); Samuel Perez (Classified Staff Representative); Matthew Moreno (Student Representative)
Guests: Marie Braid
Absent:
- III. The agenda was approved *(M-S-P, Dave Kavern, Sarah Rector).
- IV. The 3/29/24 minutes were approved *(M-S-P, Rickelle Syrdahl, Sarah Rector)
- V. Public Comments
 1. None
- VI. Discussion/Action Items:
 1. Faculty Emeriti
 - a. Three retirees have 20+ years and so this will be automatic. Rebecca filled out the paperwork and obtained biographies from the Divisions.
 2. Faculty Emeriti Exceptional Circumstances Nomination
 - a. One has only 19 years and requires a nomination. Motion to put forward for Exception Circumstance Nomination for Emeritus Status. *(M-S-P, Miguel Ruelas, Jim Carson)
 3. Dual Enrollment Liaison Advisory Member
 - a. Motion to Add Dual Enrollment Liaison as an Advisory Member of Academic Senate. *(M-S-P, Rickelle Syrdahl, Ana Ceballos)
 4. New Faculty Grade Report Form Process for Summer/Fall
 - a. Marie Braid presented a potential new process for submitting the Grade Report forms using Dynamic Forms to streamline the process and minimize buildup of paperwork as they must be kept for a minimum of 3 years. It was well received by the faculty and will hopefully be put into place over Summer.
 5. Division Chair Election Process and Update

- a. The document for this process will be available at the next meeting. Elections are underway, encourage division members to vote. Winners will be announced at the next meeting.
- 6. Awareness of Artificial Intelligence Use by Students
 - a. Much discussion occurred with examples of how students use AI inappropriately and some of the negative consequences that can occur as a result.
- 7. IEPI Plan Final Draft
 - a. The IEPI Plan final draft was presented and discussed.
- 8. BP/AP Chapter 3 and Upcoming BP/Aps Updates
 - a. Most were general institutional level items that didn't strongly reflect faculty concerns. The next batch will be shared and discussed at the next meeting.
- 9. ASCCC Spring Plenary Resolutions and Updates
 - a. Attached results of voting on resolutions. The Nursing resolution was removed by consent, but there was one supporting Nursing Bachelor's degree.
- 10. Distinguished Student Awards Tonight!

VII. Reports

1. Senate President – attended ASCCC Spring Plenary, voted on new exec members and resolutions, attended a panel on AB1111 Common Course Numbering and one on AI; notes from the fraud meetings indicate the latest plan is to create a special code for faculty to drop due to non-participation, tighten up the AI logic so it doesn't accidentally drop athletes (difficult to re-enroll due to complex schedules); Reagen Dozier is creating a workgroup to look at STEM articulation and curriculum development, this will need a faculty coordinator if anyone is interested; the COF Mental Health Clinician hiring committee is late starting due to late posting; Chancellor Bloomberg visited campus and held a town hall meeting; the new Nursing and Allied Health building opened; Deputy Chancellor Zav Dadabhoy at the DO is retiring; Dr. Habib accepted a President position at Ventura College. Interim President hiring process will start next week and conclude by the end of May; Rebecca hopes to start a faculty brown bag series in the Fall for faculty to socialize and learn more about each other and our teaching and research, anyone interested in helping to plan or has suggestions get in touch with Rebecca; Rebecca attended a history conference in New Orleans and moderated a well-received panel; taking suggestions for Fall Flex.
2. Curriculum – AB1111 Common Course Numbering will start with 6 classes; our English 101A, English 101C, Communications 101, Math 122, PolySci 101, and Psychology 101A. These courses and all programs and certificates that include these courses must be submitted to the state for approval by October. Also, doing ADT trainings for ADT updates.
3. Distance Education – Net Tutor is being used too much and so will be shut down when we have tutors available on campus for use. Need tutors in Physics, Nursing, Anthropology, Philosophy, Child Development, Earth Science, Ethnic Studies, and Accounting.

4. Outcomes – Decided they are meeting too often; will now be meeting at the beginning and end of the semester with individual, more tailored meetings with specific divisions. Can't find committee charge.
5. Equivalency – none
6. OER/ZTC – Close to a new set of stipends, should have them by the next meeting; an acceleration grant is in need of someone to liaison with the other 2 campuses.
7. Honor's Program - none
8. Career Education – upcoming classified staff and administration appreciation BBQ Wednesday of Final's Week.
9. Fine and Applied Arts – Tons of concerts next week.
10. Health Careers – Thank you for attending ribbon cutting ceremony. RN pinning ceremony is May 11th.
11. Kinesiology – hiring new Women's Basketball Coach at final interviews
12. Language Arts – held another norming session and Poem in Your Pocket Day.
13. Mathematics – 2 hires
14. Natural Sciences – 1 hire, Charles Carter.
15. Social Sciences – none
16. Student Services – Transfer and other special populations.
17. Adjunct Faculty – none
18. Classified Staff – none
19. Student Representative – none
20. CCA – Melissa Black running for rep
21. Guided Pathways – none
22. PC Foundation – shared lots of great pictures of faculty involvement; Swap Meet is down; thanks to all who presented at Scholarship Awards Ceremony.

VIII. Future Agenda Items

- a. None

IX. Adjourn: 9:19 a.m.

Respectfully Submitted,

Rickelle Syrdahl, Secretary-Treasurer

**In consideration of the Brown Act, Items considered to be part of routine procedural business or that incur a unanimous vote have been determined to not require delineation of votes.*