

**Porterville College Academic Senate  
Minutes: September 22, 2023**

- I. Rebecca Baird called the meeting to order at 8:03 a.m.
- II. Roll Call, Proxy Members, and Invited Guests:  
Voting Members: Rebecca Baird (President); Diran Lyons-proxy Fine and Applied Arts ; Rickelle Syrdahl (Secretary-Treasurer); Robert Simpkins (Past President); Jim Carson (Career Education), Lupe Guillen (Health Careers), Dave Kavern (Kinesiology), Joy Lawrence (Language Arts), Vira Lozano (Social Science), Miguel Ruelas (Math), Ana Ceballos (Student Services), Jacqueline Escareno Salas (Adjunct Faculty Representative)  
Advisory/Non-Voting Members: Joel Wiens (PC Foundation), Dustin Acres (Curriculum), Joy Lawrence (CCA/Distance Education) Melissa Long (Outcomes)  
Guests: none  
Absent: Sarah Rector (Vice-President), Ben Makino (OER/ZTC)
- III. The agenda was approved \*(M-S-P, Joel Wiens, Dave Kavern).
- IV. No minutes
- V. Public Comments
  1. None
- VI. Discussion/Action Items:
  1. Senate appointment to new Bookstore Task Force
    - a. College Council decided to have a Bookstore Task Force to meet with Ruby Ramirez, UGS Site Coordinator, and work out issues.
    - b. Elizabeth Keele is going to represent Health Careers. We need a senate rep to attend and report back.
  2. Staff Development Committee Membership
    - a. This was discussed at College Council and said 4 faculty, representing the 4 pathways, but that leaves out counseling. Prior Senate discussion was to have 4 faculty, 3 from pathways (combined orange and blue since small number) and a 4<sup>th</sup> from counseling.
  3. Rooms AC 105, 117, 118 moving offline
    - a. The plan is for them to no longer be classrooms. AC 105 will be used in spring but will then no longer be used as a classroom. Senate and Divisions would like to know why. State recommendations of room usage data is supposedly forthcoming. The plan is for AC 117/118 to be converted into a new Career Center; AC105 into Food Pantry/Basic Needs. This was discussed in Enrollment Management and English and Math are particularly concerned because these classrooms are used by them. Will we have enough classrooms as more classes return to face-to-face modality? Dual Enrollment classes that meet here have very specific time requirements.

#### 4. New Hire Ranking Procedure and Timeline

- a. We will be using a modified version of the old procedure for this year, but how do we want to proceed? Several Divisions indicated their desire to keep the decision for what positions to send forward with Senate, others had some concerns. After some discussion a decision was made to move forward with the current plan this time and see how it goes, then discuss potential changes for next year.

#### 5. Constitution and By-Laws

- a. A few changes, mostly numbering and typos, were made. The plan is to present the revised version to Senate at Oct. 27<sup>th</sup> meeting and if approved it will go out for a vote.

#### Reports:

1. Senate President – updated the faculty request form; meeting with Maria Battisti and new key cards coming soon, will track who uses to access; talked about bookstore issues and mentioned restocking fee, possibility of a scantron vending machine, anyone needing Covid test, masks, sanitizer make a school dude request; working on campus lighting; the Art Gallery received an upgrade; Allied Health building is scheduled to open in early spring; District Accreditation group met and it sounds like PC is way ahead; at last Board meeting, EMP was approved and the collective bargaining agreement was approved; marketing QR links may need updates; a couple of hiring committees are underway; Gregory Anderson is no longer with us so not sure about what will happen to the district-wide Teaching and Learning Task Force; talking with Roger about marketing materials for programs; working on faculty directory for accuracy and consistency.
2. Curriculum – discussed adding element of DEI into COR.
3. Distance Education – start regular and substantive interaction checks for 2 announcements.
4. Outcomes – Accreditation is upon us and divisions should really be encouraged to do Outcomes Fest to get outcomes done.
5. OER/ZTC – new grants out there, had a meeting and discussed who could utilize them and how.
6. CE – new ag instructor started Monday.
7. Fine and Applied Arts – none
8. Health Careers – none
9. Kinesiology – opened Jamison Stadium for High School Football use last Friday.
10. Language Arts - none
11. Mathematics – none
12. Natural Sciences – working on new brochures for High School Seniors Day.
13. Social Sciences – none
14. Student Services – none
15. Adjunct Faculty - none
16. CCA – union contract approved by board; informational meetings Tues Sept 26<sup>th</sup> at 7 on zoom, Wed Oct 4<sup>th</sup> at 1:00 in person; Friday Oct 6<sup>th</sup> at 11:00 in person.

17. Guided Pathways – discussed flyers and promotional materials that is consistent looking but with proper information. Plan to provide a template to share for consistency and content. Talked about photos e.g. flyers for a pathway with one photo, what pick to represent the whole pathway?
18. PC Foundation – none

VII. Future Agenda Items

VIII. Adjourn: 9:37

Respectfully Submitted,

Rickelle Syrdahl, Secretary-Treasurer

*\*In consideration of the Brown Act, Items considered to be part of routine procedural business or that incur a unanimous vote have been determined to not require delineation of votes.*