

- I. Rebecca Baird called the meeting to order at 8:04 a.m.
- II. Roll Call, Introduction of New Members, Proxy Members, and Invited Guests:  
Voting Members: Rebecca Baird (President); Sarah Rector (Vice-President, Fine & Applied Arts); Rickelle Syrdahl (Secretary, Natural Science); Jim Carson (Career Education), Dave Kavern (Kinesiology), Joy Lawrence (Language Arts), Miguel Ruelas (Math), Ana Ceballos (Student Services), Jacqueline Escareno Salas (Adjunct Faculty Representative)  
Advisory/Non-Voting Members: Robert Simpkins (Past President), Dustin Acres (Curriculum), Joy Lawrence (CCA/Distance Education Committee) Melissa Long (Outcomes) Ben Makino (OER/ZTC)  
Guests: Sherie Burgess  
Absent: Lupe Guillen (Health Careers), Vira Lozano (Social Science), Joel Wiens (PC Foundation)
- III. The agenda was approved \*(M-S-P, Jim Carson, Joy Lawrence).
- IV. The 10/27/2023 minutes required discussion with proposed correction. Approved with correction \*(M-S-P, Sarah Rector, Joy Lawrence)
- V. Public Comments
  1. None
- VI. Discussion/Action Items:
  1. PTK Honors Program Overview (Guest: Sherie Burgess)
    - a. The PTK Organization gave PC PTK a grant to start an honors program. PTK Advisors felt this should go through Senate.
    - b. Senate decided to establish a task force to work on this.
  2. Senate President Election
    - a. Sent out call for nominations on 11/16 which will be open until 11/28.
    - b. Voting will then open on 11/30 for one week and we will have the results by the final Senate meeting.
    - c. Senate has gone to using Election Buddy for elections, but it is not free. Senate should either look for a free voting program or fund Election Buddy out of our budget. The cost is approximately \$29.99 each election.
  3. Possible Spring Fire Drill Faculty Input
    - a. Discussion on when would be best. Ask divisions for input.
    - b. Current input is that it should not be a surprise, should let faculty know before the semester starts so they can plan, and faculty would like some training first.
  4. McKenzie Scott Funds Allocation Process Ideas
    - a. 7 million. How allocate? President would like faculty involvement.

Discussion ensued leading to the realization that several faculty were part of the original committee which came up with a prioritized list.

- c. Senate is now wondering why we are being asked to recreate this process?
5. Senate Faculty Position Ranking Document
  - a. Shared after last meeting and now included as document in meeting
6. Senate Constitution and By-Laws
  - a. Sent out email announcing the Constitution and By-Laws. Vote exceeded the required threshold and passed with 98.15% in favor.
7. New Hire Ranking Procedure
  - a. Produced document for the prioritized ranks in comparison to sequential ranks. Discuss with divisions and see what they think about possibly using this method in the future, either instead of or alongside the sequential ranking.

## VII. Reports

1. Senate President – Equivalency is meeting on Tuesday for a sociology adjunct; Dr. Habib was given rankings and discussed how we came to that conclusion – it’s going to be discussed at College Council on Monday with her thoughts on it; Maria will bring the software on room utilization to Enrollment Management so chairs can see what it is and what our utilization looks like; Dual enrollment has started using the new program, dualenroll.com, and is working out bugs while transferring some of the weight of registering over to the high schools; started planning Spring Flex Day with Thad; Mostly students at the Monday President’s Forum; Facilities forum last week had only 4 faculty show up, discussion on new building projects like the Career Center going into AC 117/118, and the design of the Multicultural Student Center; the Board Meeting was on Nov 9<sup>th</sup> and the faculty report was given, mentioned our disappointment in having the modern police science BA application held back; Plenary is this weekend with attended sessions on Curriculum, AI, legislation, and dual enrollment. Today is the Area A meeting, one on CALGETC, and Chancellor Christian will be talking about Vision 2030. Saturday is voting.
1. Curriculum – Kinesiology made some changes to their degree; it is looking like it is inevitable for DEI to become part of the COR and so need to work that out this year.
2. Distance Education - none
3. Outcomes – think about adding an Outcomes Fest each semester.
4. OER/ZTC – meeting this afternoon; several applications in on grants, but heard nothing back as of yet
5. Career Education – none
6. Fine and Applied Arts – Choir concert on Tuesday Nov. 21<sup>st</sup> at 6:00 pm in CA-2
7. Health Careers – none
8. Kinesiology – Men’s basketball beat Ventura on Wednesday; Women’s basketball to play Saturday at 3:00 pm.
9. Language Arts - none
10. Mathematics – none

11. Natural Sciences - none
12. Social Sciences – none
13. Student Services – none
14. Adjunct - none
15. CCA - none
16. Guided Pathways – making a master Calendar of onboarding and outreach; using last year’s ensure learning plan to create an implementation plan in order to go from ideas to action
17. PC Foundation – none

VIII. Future Agenda Items

- a.
- b.

IX. Adjourn: 9:20 am

Respectfully Submitted,

Rickelle Syrdahl, Secretary-Treasurer

*\*In consideration of the Brown Act, Items considered to be part of routine procedural business or that incur a unanimous vote have been determined to not require delineation of votes.*