Porterville College Accreditation Committee
Meeting
NOTES
Feb 11, 2018

1. ACCJC Action
2. Plans to address ACCJC Action
   - Distance Education (DE) Committee proposed some policy and process changes pertaining to effective and substantive contact to the Academic Senate. The senate subsequently has endorsed the changes.
   - Periodic checks on the courses offered via DE will be performed on effective and substantive contact.

3. Accreditation Follow-Up Report Timeline

Action	Timeline
Receipt of Letter of Re-Affirmation	January 28, 2019
Review letter, compliance recommendation, external evaluation report	January-February 2019
Identify actions and areas to be addressed	January-February 2019
Follow Up Report First Draft	March 15, 2019
Follow Up Report Second Draft	March 22, 2019
Accreditation Steering Committee and Distance Education Committee Review & Approval	March 29, 2019
Review and Approval by College Council	April 1, 2019
Follow Up Report Finalized	April 10, 2019
Submission for Board Review	April 12, 2019
KCCD Board Approval	May 9, 2019
Submission to ACCJC	May 31, 2019

4. 2018 ISER
   a. Areas to be addressed/status (included)
   b. Quality focus essay
      i. Outcomes   - Working on assessing GELOs (Curriculum Committee) and ILOs (College Council) as well as work on program outcomes.
      ii. Program maps – In progress. Plans in place. Mapping to occur (Spring 2019)
      iii. Staff Development – Completed will be submitted to College Council for review and approval.

   Work on responding to the items for a midterm report to ACCJC will commence in summer 2019

5. Institutional Set Standards
   a. Committee will discuss institutional set standards including how to formulate meaningful standards that also speak to the various metrics as required through other initiatives…to possibly avoid duplication.
   b. Committee to discuss actions to be taken by the College if institutional set standards are not met
   c. Committee will need to discuss alignment and connection to other existing plans (Educational Master Plan, Strategic Plan, etc.)

Porterville College 2018 Institutional Self-Evaluation Report:

Areas identified in the ISER that the College will need to address.

Standard I – Areas to be addressed	Progress/Status
IA.2 During the 2018-19 academic year, the Data Team will work with the Success and Equity Committee, and other groups as appropriate, to develop a tracking system to ensure we close the loop on all Data Team recommendations.	• In progress
IB.2 During the 2018-19 academic year, the Outcomes Committee will determine whether to keep assessment data on the Google drive, or to transfer it to eLumen or another similar software package. During the 2018-19 academic year, the Outcomes Committee will revise the Outcomes Handbook, adding discipline-specific information on assessment procedures.	• Maintaining Google Docs • Separate reporting information to be made available through eElumen.
IB.3 During the 2018-19 academic year, the Office of Institutional Research will work with the Strategic Planning Committee to establish a set of compliance metrics. These metrics will include a calendar for annual review, starting in fall 2019, both short and long-term goals, and where appropriate, a specific threshold for action should the college fall behind compliance thresholds. The document will include, at a minimum, the institution-set standards discussed in the College's annual report, the US Department of Education's College Scorecard, and the indicators in the Institutional Effectiveness Partnership Initiative (IEPI).	• Accreditation Committee will start to address in Spring 2019.
IB.5 During the 2018-19 academic year, the College, through the strategic planning committee, will engage in a pilot project to determine whether moving the program review process to eLumen software will improve the effectiveness of the process.	• Will not be moving program review to eLumen
IB.8 During the 2018-19 academic year, the Outcomes Committee will be added to the list of committees and other groups that provides a report at each meeting of College Council. During the 2018-19 academic year, the Outcomes Committee will discuss ways to more broadly communicate assessment results, including placing results on the college web site where programs are listed.	• In place
IB.9 During the 2018-19 term/academic year, the strategic planning committee will update the Integrated Planning, Assessment, and Action document to reflect statewide and local changes.	• Completed

Standard II – Areas to be addressed	Progress/Status
IIA.1 The College will continue to use the Google Docs Database for its learning outcomes assessment until it has sufficiently explored the practical use of Elumen and/or another viable option is available.	- Maintaining Google Docs - Separate reporting information to be made available through eElumen.
IIA. 6 Part of Porterville College's Guided Pathways Plan will include the design and development program road maps to completion, transfer, and career readiness for its information/marketing materials and website by the end of 2018-2019 academic year.	- Planning underway. - Work to commence Spring 2019
IIA. 7 The goal is to have a staff development plan by the end of the Fall 2018.	Plan completed. To be submitted for College review, Spring 2019

Standard III – Areas to be addressed	Progress/Status
IIIB.3 During the fall term/academic year, 2018 – 2019 Maintenance and Operations will monitor the Scheduled Maintenance Project list and update as needed.	
IIID.3 After the College has completed the 2018-19 budget cycle, the Budget Committee will review and assess the extent to which the current process succeeds in integrating financial and institutional planning and recommend to the CLC any needed changes. The Budget Committee will conduct this review and assessment on an annual basis.	

Standard IV – Areas to be addressed	Progress/Status
IVD.2 In the 2018-19 academic year, the District Annual Unit Review Process will include formal and/or informal methods of gathering college feedback on the performance of the units.	In progress
IVD.5 In the 2018-19 academic year, the Chancellor will complete his review of the decision-making process, group input, and the level of centralization of various functions, and make plans for whatever changes he feels are necessary.	