**Porterville College**

**Budget Committee Minutes**

**December 1, 2016**

**8:30-10:00 AM – L405**

**Present::** Kim Behrens, Vern Butler, Richard Goode, Jeff Keele, Kailani Knutson, Jodie Logan, Jay Navarrette, Buzz Piersol, Tamara Smee, Ann Marie Wagstaff, Arlitha Williams-Harmon

**Absent:** Sam Aunai, Jennie Brisson, Erin Cruz, Val Garcia, Bill Henry, Mia Pallares (ASPC Rep)

1. **Call to Order –** 8:34am
2. **Approval of Agenda**

Motion was made to approve the agenda

 Motioned: Jodie Logan

 Second: Arlitha Williams-Harmon

 Ayes: 10 Nays: 0 Abstentions: 0

1. **Approval of Minutes - defer**
2. **Budget Calendar Review** – On Schedule

November

* IT still reviewing budget requests
* IT will use Share Point to disperse budget to committee.

1. **FY 17-18 Budget Update**
* Present Mid-Year update in January
* Show/document long term plans when programs/grants change especially how they will affect GU001
* Five-year instructional requests due to State next week. IT submitted Five-year Instructional request for classroom computers, computer lab and library.
* Budget training 1/12/16
* Budget Review Group: Remove 512HC4-HC-Lvn (no budget since 2012)
1. **Other**

Board unanimously approved Tom Burke for Chancellor…*discussion ensued*

1. **Future Agenda Items**
	1. Suggestion Drop Box (needs to be put in new portal)
	2. Refine Budget Calendar (in Spring)
	3. Fiscal Health ~~March 18, 2016~~
	4. Student Travel & Meals – Revisit Policy

**Adjourned 9:29 am**

**Next Meeting: January 12, 2017**