**Porterville College**

**Budget Committee Minutes**

**January 19, 2018**

**8:30-9:00 AM – L405**

**Present:** Jennie Brisson, Matthew Flummer, Richard Goode, Jodie Logan, Jay Navarrette, Miguel Ruelas, Ann Marie Wagstaff, Arlitha Williams-Harmon

**Absent:** Sam Aunai, Vern Butler, Erin Cruz, Kailani Knutson, Stephanie Torres (ASPC Rep), Administration (vacant), Classified Rep (vacant)

**Guest:** Jeff Keele

1. **Call to Order –** 8:34am
2. **Approval of Agenda**

Motion was made to approve the agenda with addendum

M/S/C: Jodie Logan/Ann Marie Wagstaff

1. **Approval of Minutes**

Motion was made to approve the December 1, 2017 minutes

M/S/C: Jodie Logan/Matthew Flummer

1. **Budget Calendar Review**

January: On Schedule

1. **One-Time Fund Requests**

Science has added an additional Microbiology class and is requesting one-time funds for supplies in the amount of $1,400.

Motion was made to approve request of one-time funds for additional Microbiology class in the amount of $1,400

M/S/A1/C: Ann Marie Wagstaff/Jodie Logan

1. **District Budget Committee Update**

Sub group #2 met yesterday and discussed concerns about the carryover reserve numbers. Arlitha met with Tom and the data that they had was from FY 13-14 and was the same date presented at BAM. So they went back and traced numbers from the Chancellor’s Office, back to the carryover information provided to Consultation Council, back to BANNER and the audit. This proved that the numbers we are getting are correct. We are going to use the final audited/actuals/adopted numbers:

District Reserve $19,077,619.79

Colleges $15,728,125.73

Ending Balance (GU001) $34,390,998.73

Another goal was to do a risk analysis to determine all issues that are impacting our long-term fiscal health which is the Committee’s charge. Some of those risks are salaries, pensions, health care, recession, legislation and revenue sustainability. It was suggested at the meeting that we not do this and to just propose a reserve policy.

Sub Group #2 suggested that things need to be stated in writing and based on data and that College reserves are not up for discussion because this is not part of District-wide Budget Committee charge.

Sub Group #1 was tasked with coming up with two recommendations:

1. Propose District-wide Budget Development Process
2. Develop Unit Plan Process

The Group is requesting additional information to get a better understanding.

1. **FY 18-19 Governor’s Budget**

The State is proposing a new funding formula based on for components: Base Grants (50%), Supplemental Grant (25%), Student Success Incentive Grant (25%) and Hold Harmless Provision. We got out of the BOF several years ago because we needed to have a Federal loan program.

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1. **Other**
2. **Future Agenda Items**
   1. Student Travel & Meals – Revisit Policy (Jodie/Joe)
   2. Sustainability (~~3/3/17 Agenda~~)
   3. Revise Budget Calendar (on going)
   4. Fiscal Health
   5. One-Time Fund requests: Science(supplies) and Math (laptop/IPad cart) 1/19/18
3. **Adjourned:** 9:00 am

**Next Meeting:** 2/2/18