**Porterville College**

**Budget Committee Minutes**

**April 6, 2018**

**8:30-9:00 AM – L405**

**Present:** Kim Behrens, Jennie Brisson, Vern Butler, Richard Goode, Jay Hargis, Jodie Logan, Jay Navarrette, Annette Nix, Miguel Ruelas, Ann Marie Wagstaff, Arlitha Williams-Harmon

**Absent:** Sam Aunai, Erin Cruz, Matthew Flummer, Kailani Knutson, Stephanie Torres (ASPC Rep)

**Guests:** Dustin Akers, Sherri Burgess

1. **Call to Order –** 8:35am
2. **Approval of Agenda**

Motion was made to approve the agenda with amendment

 M/S/C: Jay Navarrette/Jodie Logan

1. **Approval of Minutes**

Motion was made to approve the March 2, 2018 minutes

M/S/C: Jay Navarrette/Vern Butler

1. **Budget Calendar Review**

March: Slightly behind with budget request reviews

April: Open forum planned for April 25th or 26th

1. **One-Time Fund Requests**
2. Math Department is requesting one-time funds in the amount of $34,758.45 for 38 IPads with software, annual licensing and cart. Assisted funding with Basic Skills; however, percentage is unknown at this time.

M/S/C: Arlitha Williams-Harmon/Miguel Ruelas

1. Maintenance & Operations is requesting one-time funds of $10,000 for office furniture.

 M/S/C: Jay Navarrette/Vern Butler

1. **FY 18-19 Budget Requests Review** – Defer
2. **Campus Open Forum**

Tentative date for open forum is April 25th or 26th. Items to discuss:

* FY 18-19 New Funding Formula: 50, 25, 25%, hold harmless 18-19, base allocation same as last year.
* PERS & STERS increase
* FY 18-19 Proposed Budget: labor, non-labor
* District-wide Budget Committee Update. Report to include recommendations
* District questions. We will invite CFO Debbie Martin.
1. **Phi theta Kappa (PTK) – Richard**

PTK doesn’t have a budget for PC Honor students to attend trips to Sacramento and the All State Academic Luncheon. VP has funded this occasionally and ASPC has no funds. This can’t be funded out of General Fund; this needs to be addressed in Foundation.

Three ways to get funds:

1. Individual contributions/donations
2. Grants
3. Fundraisers

 Add PTK update to Future Agenda Items

1. **Other**
2. **Future Agenda Items**
	1. Student Travel & Meals – Revisit Policy (Jodie/Joe)
	2. Sustainability (~~3/3/17 Agenda~~)
	3. Revise Budget Calendar (on going)
	4. Fiscal Health
	5. PTK Funds Update (from 4/6/18 mtg)
3. **Adjourned:** 9:12 am

**Next Meeting: 4/20/18, 8:30-10am, L405**