

PORTERVILLE COLLEGE
Budget Committee Agenda
April 16, 2021
8:30-10:00 AM
Via Zoom

Chairs: Arlitha Williams-Harmon/Joel Wiens

Attendees: Vern Butler, Joseph Cascio, Matthew Flummer, Jodie Logan, Theodore "Diran" Lyons, Michelle Miller-Galaz, Jay Navarrette, Maribel Hernandez, Jacqueline Peters, Miguel Ruelas, Thad Russell.

I. Call to Order - 8:32AM

II. Approval of Agenda

Motion was made to approve the agenda:
M/S/C: Jay Navarrette/Matthew Flummer

III. Approval of Minutes

Minutes were approved after revision: (See attachment on Budget Committee page.)
M/S/C: Thad Russell/ Joe Cascio

IV. Budget Calendar Review

V. HEERF Allocations (See COVID Funding attachment on Budget Committee page.)

Dr. Harmon discussed moving, not supplanting, discretionary funding to COVID Budget.

VI. FY21-22 Budget Request Review

• **IT:**

Jay Navarrette discussed requests for additional computers and the completion of all WIFI projects totaling \$900,000, and he saw no red flags in the budget requests. Dr. Harmon shared the IT COVID Budget funded in FY20-21 and those to be funded in FY21-22 budget.

• **Language Arts:**

Language Arts requested COVID Fund for a computer cart. Also, Language Arts asked for \$4,000 additional dollars to support the summer writing project through Fresno State. This project is still in review. No one opposed the additional funds for this project.

• **Math:**

The Math department has requested \$12,700 additional IT equipment in COVID funding. No other changes to the general budget except an increase Engineering program instructional material funding.

Miguel Ruelas suggested additional software funds were possibly needed. After confirmation with the Division Chair, it was determined that no software is required.

• **Science:**

Joel Weins expressed concerns about the Math & Science Computer Carts. Jay Navarrette confirmed that a new Math and Science cart had been purchased. Michelle Miller- Galaz, asked about Garage Tables for the Science and Math department. Dr. Harmon stated that these could be funded by Capital Bond monies if this is how the department want to proceed. Dr. Harmon then covered the Lab budgets both COVID and General. The actual numbers for the General budget are pending and Joel Weins is following-up with the Division Chair.

• **Social Science:**

Bob Simpkins had no COVID request nor General Budget augmentation.

• **CTE:**

There are no changes as of this meeting to the CTE Budget. It is still in review pending COVID requests are pending state reopening protocols. Dr. Harmon reviewed the addition of the Fire Truck and recognition of the additional costs for maintenance of the truck.

- **Arts:**
The Art Department has requests for additional plexiglass through COVID Funds along with additional software needs. Dr. Harmon is reviewing the requests for the software and computers. James Thompson has provided details for ongoing requests that have not been funded on past budget requests. They are trying to expand the band and orchestra programs and these could possibly use COVID funding. Jim Entz has requested funds for the commercial arts area.
- **Library:**
Michelle Miller-Galaz explained the Library's request for Grammarly Software campus-wide License. This would make the program available to all students through the Library and LRC. The Library is also requesting computers for study rooms.
- **Instruction and Student Services:**
Instruction and Student Services were quickly and had minor changes.
- **Senate:**
The Senate has requested additional funds to cover increases to institutional dues and plenary sessions. They would also like to standardize funding for travel. Joel Weins mentioned that had to skip meetings in the past and adding more funding would allow the President or other members to attend more meetings.
- **Athletics:**
Athletics had no increases. Vicki did request additional funds for equipment and software to continue programs.
- **Kinesiology:**
Vicki has requested to continue with the Volt software program that is a training supplement for Kinesiology students during COVID. Dr. Harmon expressed that Vicki has concerns about the maintenance of the Cal Fitness and shared cost with Community Ed. Community Ed is not having classes and revenue is not being generated to pay costs. Vicki also is requesting additional funding for weight room equipment.
- **Health Careers:**
Health Careers has several COVID-related costs covered by HEERF budget. Health Careers' regular budget has no significant changes. Sim Man is still needed but Sim Baby was purchased through Strong Work Force. Additional funds are requested for faculty development as the nursing grant from Sierra View is no longer available. The Psych Tech program is requesting funds for two small computers for faculty offices. The EMT program has the same patient simulation requests as the other programs. Nursing Office has regulatory requirements for BRN connected to travel and professional development.
- **LRC:**
The LRC is requesting COVID funds to replace the cloth lobby furniture with wipeable vynal and PPE. The LRC's general fund budget has no significant additions.
- **Student Services:**
Dr. Harmon explained that the EOPS and DSPS budgets fund labor for program maintenance of effort. This DRC budget still has unknown amounts for the consulting services for the Deaf and Hard of Hearing. Student Services can receive Deaf and Hard of Hearing funds but the campus is required to fund accommodations. The DRC budget does supplement the GU001 funding.
- **Admissions:**
Additional general funds are requested for FY21-22 graduations. There are also requests for paper, outreach, and new IT equipment. The Transfer Center is asking for additional funds for Professional Development. Counseling Center additional hours during remote learning will be funded through COVID minority-serving institution funds. COVID funds are also being used to continue supporting MIFI for students. Possibly reallocating general funding from P90 match to Counseling. Admission's budget is still going through review.
- **Financial Aid:**
Financial Aid is using COVID funding to support Food Pantry and student basic needs. Also, are supported with student needs with Hunger Free funds. Headset are requested to support staff while distributing supplies from Food Pantry to students in the parking lots.

- **Business Services:**
The Foundation's budget is mostly reimbursement. Security is asking for additional overtime funding for overtime to cover athletic events, radio batteries, and uniforms. They are also requesting additional funds for required certification conferences. Business Services has added back Non-Counseling Services for Medicaid Administration Allowance Program. The budget for Bad Debt allowance can be covered by COVID funds to help students pay their bad debt.
- **M&O:**
M&O budget will be reviewed at next meeting

VII. Other:
Open Forum moved to May 5th at 1:00 pm.
It will be a joint forum with Facilities as before.

VIII. Future Agenda Items:
Revise Budget Calendar (ongoing)

IX. Adjournment: 10:02 am

Next Meeting: April 30, 2021, via Zoom