

Budget Committee Minutes

September 17, 2021
9:00 AM – 10:00 AM
Via Zoom

Chairs: Arlitha Williams-Harmon/Joel Wiens (co-chair)

Present:

Primavera Arvizu, Vern Butler, Joseph Cascio, Matthew Flummer, Maribel Hernandez, Jodie Logan, Theodore “Diran” Lyons, Michelle Miller-Galaz, Miguel Ruelas, Thad Russell

Absent:

Jay Navarrette, Jacqueline Peters, Erin Wingfield, ASPC Rep

I. Call to Order

Dr. Wiens called the meeting to order at 9:01 AM.

II. Approval of Agenda

Motion made to approve the amended September 17, 2021, agenda.

Correction to item VI Faculty Co-Chair Elections and Next meeting dated October 1, 2021.

M/S/C: Arvizu/Cascio

III. Approval of Minutes

Motion made to approve the September 3, 2021 minutes.

M/S/C: Ruelas/Russell

IV. Budget Calendar Review

Dr. Harmon reviewed the Budget Planning Calendar with the committee, and the committee is on track according to the calendar. Dr. Harmon shared the creating of the agenda is based on the planning calendar.

V. FY 21-22 Adopted Budget and Campus Update Review

Dr. Harmon reviewed the FY 21-22 Adopted Budget and Campus Update Review with the committee. The adopted budget is located in BoardDocs and posted to the CFO website on the KCCD webpage. Dr. Harmon will send the [budget links](#) to the committee to review. The items addressed on the budget update are a general update, the information sent out during the summer, summarizing, and putting it in narrative form. There will be a general update of the adopted budget from the State that was sent out to the committee this summer. Also, another important part of the budget is the capital budget and bond funds. The capital budget is focused on facilities and guides how the bond is allocated. The update on HEERF included a reminder where individuals can look



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online to see how the college is spending the funding. The capital budget will not be spent on big projects like the stadium or the Allied Health building, but will fund improvements in the Theater and the Forum. Phase II will expand into the classrooms to enable hy-flex instruction.

VI. Faculty Co-Chair Elections

Dr. Harmon nominated Dr. Joel Wiens to serve as faculty co-chair for the Budget Committee.

Motion made to approve Dr. Joel Wiens as co-chair of the Budget Committee

M/S/C: Dr. Harmon/Flummer

VII. FY 22-23 Budget Development & Training

Dr. Harmon shared that the FY 22-23 Budget Development process transitioned to the online system. There will be a training guide for the entire District. Dr. Harmon will send the committee a Doodle pool to select training dates. Dr. Harmon gave a brief overview of the new system. The system includes improvements directing funding requests.

VIII. District AURs Draft Calendar & Update

Dr. Harmon shared with the committee changes in the District AUR Budget Development process. The District-wide budget committee identified some requests and proposed changes to the District's approach to budgeting. The current process is that District AURs are completed, the campuses review them, then changes are made. A new process may be that colleges will have initial input. Bob Ngo at the District office is getting a survey out to the campuses for review. The campuses are proposing a process that ensures campus needs are driving what the District is doing. One suggestion is that the District not start their budgets in the spring but rather start their budgets in the fall so that all District-wide budgeting planning occurs simultaneously. Dr. Harmon has proposed that the AURs not be done every year but instead on a two-year cycle.

IX. Other

- a. Suggestion Box (ongoing)

X. Future Agenda Items

- a. Revise Budget Calendar (ongoing)

XI. Adjournment

Meeting adjourned at 9:55 AM.

Next Meeting: October 1, 2021, 9:00 AM – 10:00 AM via Zoom



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