PORTERVILLE COLLEGE
Budget Committee Minutes
Nov 5, 2021
9:00-10:00 AM
Via Zoom

Chairs: Arlitha Williams-Harmon/Joel Wiens

Present: Vern Butler, Joseph Cascio, Matthew Flummer, Jodie Logan, Theodore "Diran" Lyons, Michelle Miller-Galaz, Jay Navarrette, Jacqueline Peters, Miguel Ruelas.

I.   **Call to Order**
     Dr. Wiens call meeting to order at 9:05

II. **Approval of Agenda**
     M/S/C Miguel Ruelas/Matthew Flummer.

III. **Approval of Minutes**
     M/S/C Miguel Ruelas/Diran Lyons.

IV. **Budget Calendar Review**
     The Calendar was reviewed and approved. M/S/C Jay Navarrette/Matthew Flummer.

V.   **Axiom Budget Approvals**
     Dr. Harmon discussed the Subcommittee Review Groups and that review groups should schedule time to meet on November 19 instead of the regular Budget Committee meeting. She will also send out a presentation on how to view the assigned budgets. Changes were made to group replacing Gerred Link with Joe Cascio as the Athletics Budget Manager. Also, Michelle Miller-Galaz will replace Thad Russell in a review group.

VI. **Categorical Programs/Grants**
     Dr. Harmon shared the 2021-22 Categorical Programs Allocation Report that is available to be viewed in the Committee's SharePoint. It was suggested the members of the committee take time to review this document on their own.

VII. **District AURs**
     a. KCCD District AUR - Business Services 2022-2024
        Dr. Harmon reviewed the narrative for Business Services, with focus on the whole department. She went over the few proposed changes made to Business Services' Org Chart and the Key Performance Indicators. There is also a request to add one Budget Analysts to each of the colleges.

     b. KCCD District AUR - Economic & Workforce Development 2022-2024
        Dr. Harmon summarized the requests to hire additional management and staff to support our enrollment management efforts.

     c. KCCD District AUR - Educational Services 2022-2024
        This area has some new initiatives and new positions. Some interim positions are being made permanent.

     d. KCCD District AUR - Facilities 2022-2024

Dr. Harmon explains how this facility AUR supports Measure G and J Bonds and capital construction. This area is also asking for additional administrative support.

  e. KCCD District AUR - Human Resources 2022-2024
   This department has several positions open. They have also expressed a need for help with Title 9, payroll, risk management areas. Because of vacancies, they are using Temps.

  f. KCCD District AUR - Information Technology
   IT is also in need of staffing.

  g. KCCD District AUR - Institutional Research 2022-2024
   Bob Ngo is requesting a few new positions and additional analyst support.

VIII. **Higher Education Student Housing Grant Program**
Dr. Harmon did a brief overview of the Grant Program. The complete housing grant application will be available to be viewed in the Committee's SharePoint.

IX. **Future Agenda Items**
Revise Budget Calendar (ongoing)

X. **Adjournment - 10:12AM**