

PORTERVILLE COLLEGE
Budget Committee Minutes
December 3, 2021
9:00-10:00 AM
Via Zoom

Chairs: Arlitha Williams-Harmon/Joel Wiens

Members in Attendance: Vern Butler, Osvaldo Del Valle, Matthew Flummer, Maribel Hernandez, Theodore “Diran” Lyons, Michelle Miller-Galaz, Jay Navarrette, Jacqueline Peters, Miguel Ruelas.

I. Call to Order – 9:06

II. Approval of Agenda

M/S/C M. Ruelas/M. Flummer

III. Approval of Minutes

M/S/C M. Flummer/J. Navarrette

IV. Budget Calendar Review

Logic Model

Joel Wiens discussed the meeting he attended with Dr. Solano. He shared what had been entered into the Budget Committee’s Logic Model to this point in time and asked for input from the rest of the committee. Dr. Harmon and M. Miller-Galaz used the Logic Model from the Grants Committee to demonstrate how this committee might move forward. M. Miller-Galaz emphasized that the Grant Committee wants to be an actionable committee and the need to produce an action plan. Dr. Harmon thinks the value-added would be to bring everyone to the same knowledge point. J. Wiens would like to have a small group session to fill in the Logic Model for the Budget Committee. Dr. Harmon shared a link to the Guidelines and Framework for Designing Basic Logic Model. [Guidelines and Framework for Designing Basic Logic Model \(managementhelp.org\)](http://managementhelp.org) Dr. Harmon suggested the first of the year as a goal to get the Budget Committee’s Logic Model completed.

V. Axiom Budget Approvals

Dr. Harmon addressed the issue that some areas have not submitted their budgets. With the need to move forward with the process, Dr. Harmon suggested that baseline information be submitted for these areas to at least get what they had last year. The Committee was encouraged to share the presentation on entering budgets into Axiom.

VI. Board Policy

Chapter #6

Dr. Harmon discussed DWBC Board Policy Chapter #6. The Budget Committee can review item 10 plus 1 budget development per Academic Senate adopting the COC language. Dr. Harmon and Steve Holmes from Bakersfield College made a significant amount of changes, and she discussed those changes. Also significant were the reserve percentages.

VII. One Time Money Requests

a. Kinesiology

Needs repairs and new equipment totaling \$11,477.65. After discussion, the committee approved recommending the one-time fund request to the College Council and President.

M/S/C – M. Ruelas/V. Butler.

b. M&O

1. M&O is requesting \$17,000.00 for excess vehicle repairs due to extended time being parked and unused. There is also an increase in fuel costs. After discussion, the committee approved

recommending the one-time fund request to the College Council and President. M/S/C. J. Navarrette/M. Flummer

2. M&O is requesting \$55,000.00 to cover emergency repairs to AC Units and other campus equipment. After discussion, the committee approved recommending the one-time fund request to the College Council and President. M/S/C D. Lyons/M. Flummer.

VIII. Suggestion Box (on going)

IX. Future Agenda Items
Revise Budget Calendar (ongoing)

X. Adjournment – 10:03