

PORTERVILLE COLLEGE
Budget Committee Agenda
February 25, 2022
9:30-10:30 AM
Via Zoom

Chairs: Arlitha Williams-Harmon/Joel Wiens

Members: Primavera Arvizu, Vern Butler, Osvaldo Del Valle, Matthew Flummer, Maribel Hernandez, Jodie Logan, Theodore “Diran” Lyons, Michelle Miller-Galaz, Jay Navarrette, Jacqueline Peters, Miguel Ruelas, Thad Russell, Erin Wingfield, ASPC - Jasmin Quinones. Guest- Lisa Couch

I. Call to Order 9:33

II. Approval of Agenda
M/S/C – J. Logan/J. Navarrette

III. Approval of Minutes
M/S/C J Logan/V. Butler – Approved with revisions.

IV. Budget Calendar Review
Dr. Harmon reviewed the Budget Calendar starting with February and explained that we are still reviewing the new year’s budget. Budget Managers are still completing their budgets and making changes. A fiscal health checklist will be put off until after the budgets are complete. The District Office is still developing its budget, and there will be a meeting later to talk about that. Dr. Harmon noted that the budget reviews would continue in March, and in April, the committee would start having open forums.

V. FY22-23 Axiom Budget Review
Dr. Harmon has reached out to those Budget Managers that have not completed their budgets and will reach out again. A few individuals are having trouble with the Axiom system and Dr. Harmon has helped some of them key their budgets. At the next meeting Dr. Harmon wishes to review the Administrative areas and Instruction budgets.

The committee teams should also be able to review their designated budget with the rubric at that time. While reviewing the rubric on the Budget Committee’s page, Dr. Harmon points out that some departments have not even put in the LRs for instructional materials. She also showed the committee that all webpage information had been updated for the GU001 and LR funds. The categorical funds will be turned on in the Axiom system in March. J. Wiens asked if the committee could have the group portion of the rubric done by spring break? No date was set. He also asked to clarify roll-over fund availability. Dr. Harmon explained how important it is that requests are made. She can’t just assign the money.

Dr. Harmon is also working with K. Kerwin and J Peters to get final numbers on the available HEERF allocations. HEERFI RP375 and RP379 have been expended. HEERFII MSI, which is RP396, has also been expended. HEERFII Institutional RP393 has some money available. HEERFIII RP399 Institutional, and MSI RP319 have about 75% of funds available. There is a report being prepared for HEERF Funding 3 qtr. this fiscal year.

VI. Suggestion Box (on going)

VII. Future Agenda Items
Revise Budget Calendar (ongoing)

VIII. Adjournment – 9:57