

PORTERVILLE COLLEGE
Budget Committee Minutes
October 21, 2022
8:30 AM – 10:00 AM
Via Zoom

Cochair: Joel Wiens/**Cochair:** Maria Battisti

Members: Primavera Arvizu, Vern Butler, Osvaldo Del Valle, Matthew Flummer, Maribel Hernandez, Jodie Logan, Theodore “Diran” Lyons, Michelle Miller-Galaz, Jay Navarrette, Jacqueline Peters, Miguel Ruelas, Thad Russell, Erin Wingfield, ASPC - Jasmin Quinones.

I. Call to Order: 9:02 - Quorum met.

II. Approval of Agenda

M/S/C O. Del Valle/M. Ruelas

III. Approval of Minutes

M/S/C D. Lyons/M. Flummer

IV. Budget Planning Calendar Review

- a. M. Battisti spoke about the October calendar, noting that the Committee is falling a bit behind. Some of the October calendar items will be pushed to November. She also noted that this Calendar is a living document, and changes are to be expected.
- b. Budget Forum (Tentative morning of November 1st)

V. Review of Committee Charge

- a. J. Wiens read the PC Budget Committee charge. The Committee discussed punctuation changes that need to be made. D. Lyons asks if we are missing any duties that the Committee is doing that are not listed.
- b. M. Battisti commented on submitting reports to College Counsel. College Counsel established a best practice of how and when to report. There was a discussion on what the Committee’s report would be. J. Logan noted that the College Counsel now requires a written report.
- c. J. Wiens asked that the Committee look into the review of Accreditation Standards.
- d. The verbiage of the agenda was discussed, and there were changes made. It was also decided to switch the time frame for items 2 and 3. A regular co-chair meeting was planned to ensure the deadlines for submitting the agendas are met.
- e. M. Battisti suggested adding PC’s new Budget Analyst to the Committee membership. It was discussed, and it was agreed that the Budget Analyst would be added as a non-voting member as of now.
- f. J. Logan motioned to make the recommended changes mentioned in the meeting. M Ruelas made the second.

VI. Update: Board Policy 6200 (District-Wide Budget Reserves)

- a. M. Battisti and J. Wiens updated the Committee on the District-wide Budget Committee. When the District-wide Budget Committee last met, there was a motion to not change the reserve amount to 20% and soft cap at 25% from 15% and 20%. The motion did not carry. The vote was a tie. J. Wiens thought this subject was still under consideration, but it is at a standstill as of now.

VII. Open Discussion

- a. **Future Agenda Items**
 - i. Committee Charge first read.
 - ii. Review steps for Axiom Budget submission.
 - iii. Review Budget Subcommittee composition.

- b. **Next meeting: November 18, 2022, 8:30AM – 10:00AM**
 - i. **November may require a special meeting for Axiom**

VIII. Adjournment: 9:48