

PORTERVILLE COLLEGE
Budget Committee Minutes
December 2, 2022
8:30 AM – 10:00 AM
Via Zoom

Cochair: Joel Wiens/**Cochair:** Maria Battisti

Members: Primavera Arvizu, Vern Butler, Osvaldo Del Valle, Matthew Flummer, Maribel Hernandez, Jodie Logan, Theodore “Diran” Lyons, Michelle Miller-Galaz, Jay Navarrette, Jacqueline Peters, Miguel Ruelas, Thad Russell, Erin Wingfield, ASPC - Jasmin Quinones.

I. Call to Order – 8:30 - Quorum met.

II. Approval of Agenda

M/S/C Revised - M. Ruelas /V. Butler

III. Approval of Minutes

M/S/C – V. Butler/O. Del Valle.

IV. Budget Planning Calendar Review

a. Axiom Timeline

M. Battisti shared her Axiom Workflow Timeline.

(This timeline has been added to the Budget Committee’s SharePoint page.)

M. Battisti reviewed all four phases of the timeline, Axiom Plan File, Communication & Training, Review Process, and Implementation. Dates of completion were discussed for all stages.

V. Review of Committee Charge (2nd Read)

M. Battisti requested that a copy of the original charge with edits marked to be made available to the Committee for review before it is presented to the College Counsel. (Revision uploaded to Budget Committee Share Point page.)

A motion was made to accept the changes to the Committee Charge by T. Russell, with a second from V. Butler. The motion carried.

VI. 5-Year Instructional Equipment Plan Update

M. Battisti shared the new form created for the 5-Year Instructional Equipment request form. She expressed her pleasure in the amount of participation there was in the 2027-28 Five-Year requests. M. Battisti then reviewed the Instructional Equipment workbook that she had updated with the new requests and current years with requests that were funded. She also noted that the 2021-22 Budget had no Instructional Equipment requests funded because HEERF monies funded most requests.

VII. Grants Oversight Subcommittee

M. Battisti asked if the Budget Committee would like to have the Grants Oversight Subcommittee be tied to the Budget Committee. It was decided to meet with the Grants Oversight Subcommittee before moving on any changes.

VIII. Open Discussion

M. Miller-Galaz asked if HEERF funding could be extended past June 30, 2023. M. Battisti said there is no information at the moment, but she will have more details in March after the quarterly reports. She is hopeful to see it extended to September. M. Miller-Galaz expressed concern about completing the projects within the June 30, 2023, timeline. M. Battisti informed the Committee that Karen Aguilon

would meet with anyone with an approved project funded by HEERF to see where they are on expending the funds. She will help determine what projects need to be expedited and if the remaining funds can be used elsewhere before June 30, 2023.

a. **Future Agenda Items**

b. **Next meeting: January 6, 2023, 8:30 AM – 10:00 AM**

IX. Adjournment – 9:16