

**PORTERVILLE COLLEGE**  
**Budget Committee Minutes**  
**February 21, 2025**  
**8:30am-9:30am**  
**Via Zoom**

**Co-chairs:** Griselda Aceves/Chris Ebert

**Members:** Jacqueline Peters, Diran Lyons, Jacob Sandoval, Thad Russell, Karen Aguilon, Levern Butler, Elisa Queenan, Erin Wingfield, Manny Caceres, Primavera Monarrez, Christopher Ebert, Paden Burgess, Jodie Logan, Michelle Miller-Galaz, Osvaldo Del Valle.

**I. Call to Order: 8:31 am**

**II. Approval of Agenda:**  
M/S/C L. Butler/T. Russell

**III. Approval of Minutes:** From 2/7/2025  
M/S/C M. Caceres/O. Del Valle

**Approval of Minutes:** From 1/24/2025

M/S/C T. Russell/M. Caceres

**IV. Guests: Michael Carly, Keith Ford, Jacqueline Veduzco.**

*Michael Carley* provided an overview of his budget, mentioning the need for institutional dues and requesting \$8,000 for travel to attend two conferences per year. He noted past funding challenges and expressed the desire for clarity on the communication process regarding budget allocations.

*Jacqueline Verduzco* presented her budget requests for materials and equipment, emphasizing the need for increased funding due to rising costs, particularly for a new autoclave and additional hotplates.

*Melissa Long* also attended the meeting and expressed concerns about the relevance of certain questions in the budget review process, specifically regarding outdated dropdown menus. She also mentioned that communication regarding potential budget constraints should be sent to departments, as well as communication with managers regarding budget updates and changes, review of budget requests and increases from various departments, examination of the implications of a flat budget on departmental requests and needs, and communication strategies regarding budget outcomes to departments.

*Keith Ford* presented the budget increases for sports teams, emphasizing that most requests stem from increased travel costs and officials' fees. He noted that the conference is shifting the responsibility of paying officials to the schools, which will add to expenses. Additionally, Ford

outlined the need for one-time funds for equipment such as portable press boxes, gators for field maintenance, and iPads for student-athlete rehab and game statistics.

**V. Budget Calendar Review**

G. Aceves reviewed the Budget Committee Calendar noting the Budget Forum in April.

**VI. Group Review**

Before the group review, J. Peters shared the M&O Budgets as examples. The Committee then broke out into their groups for a quick huddle.

**VII. Other:**

**Meeting Adjourned - 9:31 am**

**Next Meeting March 7, 2025, In-person in the SCCR and via Zoom at 8:30am**