

PORTERVILLE COLLEGE
COLLEGE COUNCIL

3:00 PM – 5:00 PM • Monday, September 18, 2017 • AC-119

Co-Chairs: Val Garcia, James Thompson, Vern Butler

MINUTES

Present:

Sam Aunai, Kim Behrens, Tim Brown, Michael Carley, Val Garcia, Stewart Hathaway, Bill Henry, Jeff Keele, Kailani Knutson, Jay Navarrette, Stephanie Olmedo-Hinde, Catherine Osborne, Maria Roman, Robert Simpkins, James Thompson, Ann Marie Wagstaff, Joel Wiens and Arlitha Williams-Harmon

Absent:

ASPC Vice-President, Vern Butler, Joe Cascio, Terry Crewse, Erin Cruz, Vickie Dugan, Lupe Guillen, Diane Thompson, Anne VanderHorst and John Word

I. Call to Order

Mr. Garcia called the meeting to order at 3:05pm.

II. Adoption of Agenda

Motion made to approve the amended September 18, 2017 agenda.

M/S/C: Tim Brown/Jay Navarrette

III. Approval of Minutes

Motion made to approve the minutes from May 15, 2017.

M/S/C: Tim Brown/Maria Roman

IV. Information/Announcement Items

A. Student Services Forms – Erin Cruz

Tabled

B. Program Review Schedule – Michael Carley

Mr. Carley informed the committee which program reviews are due this year. Other than the child Care, all program reviews are current.

A few changes: Math has been separated out but follows the same cycle as before, Child Care and Library has been moved under Office of Academic Affairs.

C. Strategic Planning Calendar – Michael Carley

Mr. Carley reviewed the changes made to the SP calendar, noting changes made to program review deadlines.

V. Discussion/Action Items

A. SEC Structure/Membership Changes (Discussion/Action)

Mr. Garcia explained changes within the committee structure, no changes to membership.

“Motion to approve the revised SEC Structure and Membership changes.”

M/S/C: Jeff Keele/James Thompson

B. Program Review Process – Michael Carley (Discussion/Action)

Mr. Carley explains the program review process to the committee.

The only change to the program review process is the addition of grant oversight as a committee who uses the program reviews in their planning process.

The committee recommended adding a footnote expressing “also used by other committees”, adding date approved, and correcting the spelling of management.

“Motion to approve the program review process with recommended changes.”

M/S/C: Jeff Keele/Tim Brown

C. Faculty Co-Chair Nomination – James Thompson (Action)

“Motion to nominate Robert Simpkins to faculty co-chair.”

M/S/C: James Thompson/Ann Marie Wagstaff

VI. Subcommittee Reports

A. Budget Committee

- Budget has met twice this semester.
- This past Friday the interim CFO, Debbie Martin, attended the budget meeting. She went over the adopted and district wide budgets.
- Changes to the campus-adopted budget were the faculty 2%, and the health and welfare benefits. Additional changes in the district wide reserve was a \$3.4 million growth adjustment to the colleges; PC got 2.5%, CC 2.5% and BC received 95%.
- Dr. Wagstaff and Mr. Goode will be the faculty representatives on the District wide Budget Committee.
- Web budget transfer will turn back on by Wednesday or Thursday.

B. Strategic Planning Committee

- See information items B and C and discussion/action item B above.

C. Enrollment Management Committee

- The committee is reviewing the student complaint process.
- A sub group of this committee is working on an Enrollment Plan.

D. Success & Equity

- Working on the integrated plan, a draft will be submitted soon to the different committees.

E. Grant Oversight/Grant Progress Reports Committee

- No report

F. Facility Planning Advisory Committee

- A different vendor was brought in to resolve the issues PC has with the door lock hardware.
- Additional flooring, HVAC, furniture and classroom necessities will go in over the winter break.
- Safety/Security team changes will be brought to the next CC meeting for discussion and approval.
- Changes were made to the scheduling of security staff to provide more coverage, the new schedule and contact numbers have been provided to division chairs.

G. Information Technology Committee

- No report

H. Title IX Advisory Committee

I. Marketing & Outreach Committee

- Last Saturday, 9/16/17, PC set up at the Pow Wow and spoke with 90 students.

VII. Other Reports

A. President

- Hit fall target despite the dip before the fall semester began.
- Formatting of the Ed Master plan is in process, with the intention of submitting to the November Board Meeting.
- Mr. Henry related to CC the budget and Pier Fire discussions from the September board meeting. *Discussion ensued*

B. Accreditation

- Working on a rough draft.

C. Academic Senate

- Dr. Keele expounded on the budget discussion at the board meeting and the Pier Fire. *Discussion ensued*
- Senate is moving forward with the catalog changes after being sent out to faculty and other committees. This proposal will be on the next meeting agenda for approval.

D. CCA

- CCA election is in October, two spots are open (district wide Executive Adjunct Officer and PC college Adjunct Representative).
- First negotiations meeting is this Friday.

E. CSEA

- No report

F. ASPC

- First meeting last week and meeting tonight at 5:30pm.

G. Other

- The PC 90th Anniversary Gala will be Saturday, October 14th in the PC quad starting at 6pm; please spread the word.
- First Volleyball home game at 4:30pm today.

VIII. Future Agenda Items

A. CC Structure & Membership – Co-chairs (review/update specific task, etc.)

B. Title IX Presentation

C. Educational Master Plan

D. Student Complaint

IX. Adjournment

Meeting adjourned at 3:51p.m.