

PORTERVILLE COLLEGE
COLLEGE COUNCIL

3:00 PM – 5:00 PM • Monday, November 20, 2017 • Forum

Co-Chairs: Val Garcia, Robert Simpkins, Vern Butler

MINUTES

Present:

Sam Aunai, Kim Behrens, Tim Brown, Vern Butler, Michael Carley, Joe Cascio, Erin Cruz, Chris Ebert, Val Garcia, Lupe Guillen, Lisa Hall, Jay Hargis, Stewart Hathaway, Jeff Keele, Kailani Knutson, Jay Navarrette, Stephanie Olmedo-Hinde, Catherine Osborne, Maria Roman, Robert Simpkins, Diane Thompson, James Thompson, Joel Wiens, Arlitha Williams-Harmon and John Word

Absent:

ASPC Vice-President, Terry Crewse, Vickie Dugan, Bill Henry, Anne VanderHorst and Ann Marie Wagstaff,

Guest:

Elmer Aguilar, Andrea Anaya, Pat Efseaff, Jim Entz, Janice Halopoff and Tamara Smee

I. Call to Order

Mr. Garcia called the meeting to order at 3:02pm.

II. Adoption of Agenda

Motion made to approve the November 20, 2017 agenda.

M/S/C: Jay Hargis/Tim Brown

III. Approval of Minutes

Motion made to approve the minutes from November 6, 2017.

M/S/C: Tim Brown/Marie Roman

IV. Information/Announcement Items

A. ILO Assessment Process – Val Garcia

There are five ILOs and CC will assess one ILO every year. Every department completing a program review will complete the ILO Assessment Form on google at <https://goo.gl/forms/MYkwGKbGKONo2opj2> every year.

For example, 1st year would complete the ILO Assessment form, answering the four questions for communication, 2nd year would answer cognition, and so on. The form will be completed/submitted by March.

Handouts provided.

B. Program Review Updates

The Student Services program reviews will meet February's timeline.

Athletics/Student Programs program review is 75% completed.

EOP&S/CARE, CalWorks/TANF and DRC program reviews are on the February 5th CC agenda for discussion/action.

Currently working on A&R, Equity, SSSP and Financial Aid's program reviews.

Child Care Center's program review went through Strategic Planning for the second time November 14th. Strategic Planning gave recommendations on their SAOs; once the revisions are complete, the committee will review with the goal to forward the program review to CC in the spring.

Social Science program review will have few changes from the last one completed and meet the February deadline.

The only program reviews not reported on were CTE and Language Arts.

V. Discussion/Action Items

A. Guided Pathways at Sierra College – Pat Efseaff (Discussion)

Sierra College defined guided pathways as “an easy-to-use plan that guides a student into and through college to successful completion of a program of student that leads to transfer or a career. It integrates student services and instruction into a coherent, intentional, and informed student experience.”

Pat Efseaff shared with CC the steps Sierra College took to restructure Student Services and Instruction to help students reach their educational goals in a timely manner.

For guided pathways to be successful faculty, counselors, classified, and administrators need to work together and be involved.

Ms. Efseaff suggested viewing Kevin Fleming's video “Success in the New Economy” at <https://ed.ted.com/on/Ubyhdn6M>.

VI. Subcommittee Reports

A. Budget Committee

- District-wide budget committee met Friday and had a series of presentations on the allocation model and finding different funding sources for community colleges.

B. Strategic Planning Committee

- Child Care Center program review assessed for the second time and sent back with SAO recommendations.
- The committee will be reviewing the strategic plan (goals/strategy).

C. Enrollment Management Committee

- Worked on next academic year's schedule.

D. Success & Equity

- SSSP has ongoing high school orientation and assessment.
- November 27th is the PC neighbor market, asking for volunteers.
- Pirate Path to Success luncheon is December 14th.
- First live onsite registration at Earlimart Middle School November 30th.
- Owens Valley Career Center job fair December 1st.
- High School and Principle retreat January 25th.
- Student Equity Summit February 9th and registration is now open on the college website.

E. Grant Oversight/Grant Progress Reports Committee

- Possible ATD grant for additional money to come through.

F. Facility Planning Advisory Committee

- Reminder: new flooring will be installed over the winter break in Student Center, Theater, coach's row, and new/repairing carpet in a few SM rooms.
- Veteran's project, concrete is 90% complete. Still need to receive bricks, install and set flagpole.

G. Information Technology Committee

- Next meeting December 4th.
- Going forward faculty website will be created in Canvas.
- New phone software upgrade training December 14th in Computer Commons A; more information coming soon.

H. Title IX Advisory/Safety and Security Committee

- Meeting next Wednesday.
- January will send out a calendar of events.

I. Marketing & Outreach Committee

- No report

VII. Other Reports

A. President

- No report

B. Accreditation

- End of semester goal is to have a finished draft.
- Committee meeting next week.

C. Academic Senate

- No report

D. CCA

- No report

E. CSEA

- Classified will receive a survey to be returned by November 30th.

F. ASPC

- Newsletter is ready for distribution.
- Hot chocolate fundraiser in front of the Student Center on November 28th.

G. Other

- When requesting a student representative for a committee, email Joe the meeting dates, times, and location.
- Sending out surveying on electronic sports regarding student interest.

VIII. Future Agenda Items

A. CC Structure & Membership – Co-chairs (review/update specific task, etc.)

B. Student Complaint

IX. Adjournment

Meeting adjourned at 4:44p.m.