

PORTERVILLE COLLEGE
COLLEGE COUNCIL

3:00 PM – 5:00 PM • Monday, May 7, 2018 • AC107

Co-Chairs: Arlitha Williams-Harmon, Robert Simpkins, Vern Butler

MINUTES

Present:

Primavera Arvizu, Sam Aunai, Kim Behrens, Tim Brown, Michael Carley, Joe Cascio, Erin Cruz, Chris Ebert, Lupe Guillen, Lisa Hall, Jay Hargis, Stewart Hathaway, Bill Henry, Jeff Keele, Kailani Knutson, Jay Navarrette, Stephanie Olmedo-Hinde, Maria Roman, Robert Simpkins, Diane Thompson, James Thompson, Anne VanDerHorst, Ann Marie Wagstaff, Joel Wiens, Arlitha Williams-Harmon and John Word

Absent:

ASPC President, ASPC Vice-President, Vern Butler, Terry Crewse and Vickie Dugan

Guest:

Elmer Aguilar, Reagen Dozier, Alex Schultz and Tamara Smee

I. Call to Order

Mr. Simpkins called the meeting to order at 3:02pm.

II. Adoption of Agenda

Motion made to approve the amended May 7, 2018 agenda.

M/S/C: Tim Brown/Joel Wiens

III. Approval of Minutes

Motion made to approve the minutes from April 30, 2018.

M/S/C: Tim Brown/Jay Hargis

IV. Information/Announcement Items

A. End of Year Committee Report (Informational)

Submitted reports to committee for review.

Pdf to committee.

V. Discussion/Action Items

A. SSSP Program Review – Erin Cruz/Elmer Aguilar (Discussion/Action)

“Motion to approve.”

M/S/C: Tim Brown/Maria Roman

Abstained: Ann Marie Wagstaff

Pdf emailed to committee.

B. Financial Aid Program Review – Erin Cruz/Elmer Aguilar (Discussion/Action)

“Motion to approve.”

M/S/C: Tim Brown/Maria Roman

Abstained: Ann Marie Wagstaff

Pdf emailed to committee.

C. Social Science Program Review – Robert Simpkins (Discussion/Action)

“Motion to approve.”

M/S/C: Tim Brown/Maria Roman

Abstained: Ann Marie Wagstaff

Pdf emailed to committee.

D. CTE Program Review – Tim Brown (Discussion/Action)

“Motion to approve.”

M/S/C: Tim Brown/Maria Roman Abstained: Ann Marie Wagstaff

Pdf emailed to committee.

E. IT Plan – Jay Navarrette (Discussion/Action)

Mr. Navarrette stated there is no significant changes from the 2017 IT Plan except the restructuring of the IT Department.

“Motion to approve.”

M/S/C: Jay Navarrette/Kailani Knutson abstained: Ann Marie Wagstaff

Pdf emailed to committee.

F. Facilities Master Plan – Arlitha Williams-Harmon (Discussion/Action)

Tabled

G. Strategic Plan – Jay Hargis/Michael Carley (Discussion/Action)

VP Arvizu stated an integrated effort was made to update the Strategic Plan goals and objectives by including other goals from the other campus plans (Integrated Plan, Guided Pathways, Enrollment Management, etc.). The SP committee worked with VP Aunai to make sure the Strategic Plan touched all goals without redundancy. VP Aunai discussed each goal and objective pointing out where each goal originated. Dr. Wagstaff pointed out due to AB705 by fall 2019 English acceleration courses no longer will be offered. *Discussion ensued.*

Strategic Planning will track and measure goals through data already being collected, and progress reports.

“Motion to approve.”

M/S/C: Joe Cascio/Tim Brown

Pdf emailed to committee.

H. Tentative 2018-19 Budget – Arlitha Williams-Harmon (Discussion/Action)

Dr. Williams-Harmon reviewed the tentative 2018-19 budget. The increases are from the following:

1. The addition of two new faculty members (Biology and Psych Tech)
2. CCA increases
3. Adding back Title IX compliance sports (Women’s Tennis and Women’s Cross Country)
4. Classified position changes (Graphics position to full-time/12 month, full-time Public Information Officer, and various step/column adjustments)
5. Increases in PERS and STRS

To offset the aforementioned increases the budget was balanced from the reserves.

Dr. Williams-Harmon explained to CC in the past both tentative and adopted budgets have been balanced using reserves, although never to this extent, and at the end of year PC puts money back in the reserves. Dr. Wagstaff asked if Dr. Williams-Harmon anticipates, in the future, the continued decline of PC reserves. Dr. Williams-Harmon stated it all depends on the salary mix. *Discussion ensued.*

Dr. Williams-Harmon answered questions on the increase of PERs and STERs.

“Motion to approve the tentative 2018-19 Budget.”

M/S/C: Ann Marie Wagstaff/James Thompson

Pdf emailed to committee.

VI. Subcommittee Reports

A. Budget Committee

- See Discussion Item H.

B. Strategic Planning Committee

- Strategic Plan approved in CC today
- SP has one program review left to assess.

C. Enrollment Management Committee

- No report

D. Success & Equity

- Completed year-end report, discussed future goals and committee make-up moving forward.

E. Grant Oversight/Grant Progress Reports Committee

- No report

F. Facility Planning Advisory Committee

- Met to review Facility Master Plan and intends to have a second meeting Monday, May 14th.
- Parking lot project will start May 14th and take 90 days.

G. Information Technology Committee

- Discussed employee portal, downtime calendar, submission of IT Plan to CC.
- June 24th moving from exchange email to office 365.
- July 16th tentative launch date for Banner 9.

H. Title IX Advisory/Safety and Security Committee

- Meeting June 26th at 1pm. During this meeting discussing the crisis response plan.

I. Marketing & Outreach Committee

- Ad in Porterville Recorder and Exeter paper listing program and degrees.
- Recorder covered the Job Fair and Mental Health Conference.

VII. Other Reports

A. President

- No reports

B. Accreditation

- Met last week and will continue to meet every semester.
- Encouraging people to go on site visits.

C. Academic Senate

- No report

D. CCA

- Held election and have a few open spots. Its hopeful CCA will have a full line up in the fall.
- Special election to pass MOUs on catastrophic leave bank and adjunct seniority.

- Still need to wrap up mileage in contract
- CCA would like to do a Mode A workshop for faculty (new and first year).

E. CSEA

- No report

F. ASPC

- No report

G. Other

VIII. Future Agenda Items

A. CC Structure & Membership – Co-chairs *(review/update specific task, etc.)*

B. Student Complaint

IX. Adjournment

Meeting adjourned at 3:50p.m.

DRAFT