Name of Program/Operational Area: Child Development Center
Contact Person: Karen Ball   Submission Date: 4/19/17

[Note: The information in this area will repeat on all pages.]

Porterville College Mission Statement:

With students as our focus, Porterville College provides our local and diverse communities quality education that promotes intellectual curiosity, personal growth, and lifelong learning, while preparing students for career and academic success.

In support of our values and philosophy, Porterville College will:

1. Provide quality academic programs to all students who are capable of benefiting from community college instruction.
2. Provide comprehensive support services to help students achieve their personal, career and academic potential.
3. Prepare students for transfer and success at four-year institutions.
4. Provide courses and training to prepare students for employment or to enhance skills within their current careers.
5. Provide developmental education to students who need to enhance their knowledge and understanding of basic skills.
6. Recognize student achievement through awarding degrees, certificates, grants, and scholarships.

Program Mission Statement:

The mission of the Porterville College Child Development Center is to provide support and encouragement to families through Child Care services as they continue in their academic endeavors. We provide college students in Child Development and related disciplines the opportunity to observe current child development theories in action. We provide practicum students and student workers the opportunity to gain hands on experience in the field of Child Development. The program is responsive to the needs of the community with priority given to students of Porterville College.

Service Area Learning Outcomes:

1. Enrollment in the Child Development Center will be at least 70% of capacity each semester.
1. Child Development center staff will achieve competency through professional development training to meet the expanding requirements issued by the State concerning classroom environment, developmentally appropriate activities, and each child's learning and development.
2. Porterville College Child Development lab students will demonstrate knowledge of the State's assignment tool Desired Results Developmental Profile (DRDP)

Service Area Outcome 1 will be assessed quarterly based on the reported enrollment numbers from the Attendance and Fiscal Report for Child Development Programs (CDFS 9500)

Service Area Outcome 2 will be assessed each semester by using the Classroom Assessment Scoring System (CLASS), Ages and Stages Questionnaire (ASQ) and the Quality Improvement Rating System (QRIS)

Service Area Outcome 3 will be assessed each semester on the student's ability to identify any developmental issues within the children at the Child Development Center

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Analysis of Current Performance:

Using the state wide Environment Rating Scale for preschool classrooms, the preschool classroom scored an average of 6.75 out of a possible 7. Based on information from the Spring 2017 parent surveys, 91% of the parents are very satisfied with the overall quality of the program.

A resource area has been set up in each classroom of community resources to refer parents/students to services that offer encouragement and understanding of the challenges they may face.

A program review has not been completed by the Child Development Center in the past so there were no previously set goals to report on.

Program Strengths and Areas for Improvement:

Porterville College Child Development Center has a highly respected program throughout Tulare County Early Childhood Education programs. The program advocates for families, children, and the child development profession.

The enrollment at the Child Development Center fluctuates from semester to semester, so each semester the Center strives to maintain the highest level of enrollment possible within the guidelines of the state's eligibility guidelines.

Based on the declining enrollment of Porterville College students' children, the Child Development Center needs to increase the opportunities of the community to utilize the childcare services offered at the Center. Community outreach will be strengthened through social media and community advertising.

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Goals (This section is for you to report on progress on previously established goals and listing of new goals. If your program is addressing more than 2 goals, please duplicate this page)

A program review has not been completed by the child development center in the past so there were no previously set goals.

Goal(s)	Timetable for Completion	Needed resources	Obstacles to completion (if any)
1. Provide assistance to CD students with the process of applying for the Child Dev. Teaching Permit	Ongoing	All necessary paperwork for the Permit application, program manager's time	

Which of numbered items under the Mission Statement (see page 1 of this document) will be furthered if this goal is completed? (select all that apply)

Item 1___   Item 2 __   Item 3___   Item 4_X__   Item 5___   Item 6_X__

Progress on Goal:

_ _ _Completed (Date   )
____Revised   (Date   )

Comments: This goal will be ongoing each semester due to the fact a number of Child Development students complete the requirements for their permits each semester.

Goal(s)	Timetable for Completion	Needed resources	Obstacles to completion (if any)
2.			

Which of numbered items under the Mission Statement (see page 1 of this document) will be furthered if this goal is completed? (select all that apply)

Item 1___   Item 2___   Item 3___   Item 4 _ _   Item 5___   Item 6 __

Progress on Goal:

____Completed (Date   )
____Revised   (Date   )

Comments:

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Goals (This section is for you list new goals for your program. If your program is creating more than 2 new goals, please duplicate this page)

Goal(s)	Timetable for Completion	Needed resources	Obstacles to completion (if any)
1. Increase awareness within the community of the services Porterville College Child Development Center offers. Enhance their awareness of the importance of Early Children Education and the values of a quality-learning environment for young children.	End of Spring 2018 semester	Advertising, informational tables at college events, educational workshops	

Which of numbered items under the Mission Statement (see page 1 of this document) will be furthered if this goal is completed? (select all that apply)

Item 1___   Item 2 _X_   Item 3___   Item 4_X_   Item 5___   Item 6___

Progress on Goal:

_____Completed (Date   )
_____Revised   (Date   )

Comments:

Goal(s)	Timetable for Completion	Needed resources	Obstacles to completion (if any)
2. Establish an Early Childhood Development Advisory Board	End of Spring 2018 semester	Campus and community individuals that have a wide range of expertise in all areas relating to young children	

Which of numbered items under the Mission Statement (see page 1 of this document) will be furthered if this goal is completed? (select all that apply)

Item 1___   Item 2_X_   Item 3___   Item 4 _X_   Item 5___   Item 6 ___

Progress on Goal:

_____Completed   (Date   )
_____Revised   (Date   )

Comments:

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STAFFING REQUEST

Staff Resources:			
Current Staffing Levels Full-time Staff (FTE)		Part-time Staff (FTE)	
Faculty		Faculty	
Temporary		Temporary	
Classified	6	Classified	1
Management	1	Management	

Request for New/Replacement Staff
Use one line for each position requested. Justify each position in the space below.

	Title of Position	Classification (Faculty, Classified, or Management)	Full or Part Time	New or Replacement
Position 1				
Position 2				
Position 3				
Justification: (Address each position requested)				

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BUDGET REQUEST

	Current Budget	Amount of Increase	Revised Total
2000 (Student)	0	$6,000.00 (2 interns)	$6,000.00
4000	$1,900.00	0	$1,900.00
5000	$1,155.00	0	$1,155.00
Other	0	0	
Justification: (Include justification for each amount of increase requested.) Based on licensing capacity and state ratio guidelines, we will need two student interns to maintain the correct adult/child ratios when we increase our enrollment.			