

PORTERVILLE COLLEGE
COLLEGE COUNCIL

3:00 PM – 5:00 PM • Monday, November 19, 2018 • SM125

Co-Chairs: Primavera Arvizu, Robert Simpkins, Vern Butler

MINUTES

Present: Bill Henry, Sam Aunai, Primavera Arvizu, Arlitha Williams-Harmon, James Thompson, Kim Behrens, Diane Thompson, Chris Ebert, Joe Cascio, Jay Navarrette, Anne VanderHorst, Stephanie Olmedo-Hinde, Michael Carley, Robert Simpkins, Tim Brown, James Entz, Lupe Guillen, Maria Roman, Stewart Hathaway, Joel Wiens Ann Marie Wagstaff, Christy Chaves, Juan Guajardo

Absent: Kailani Knutson, Erin Cruz, John Word, Glen Hall, Jeff Keele, Vickie Dugan, Melissa Long, Rebecca Baird, Vern Butler, Myla Paczak

Guest: Reagan Dozier, Alex Schultz, Kimanthi Warren

I. Call to Order

Primavera Arvizu called the meeting to order at 3:02 pm.

II. Adoption of Agenda

Motion made to approve the November 19, 2018 agenda.

M/S/C: Tim Brown/James Entz

III. Approval of Minutes

Motion made to approve the minutes from November 5, 2018.

M/S/C: Tim Brown/Diane Thompson

IV. Information/Announcement Items

A. District Strategic Plan Update

Primavera Arvizu presented that the District Wide group aligned Board Goals and previous Strategic Planning Goals with PC Strategic Planning Goals. Working on the State Chancellor's office Vision for Success goals because every college and district has to certify that the college will be adapting the goals. New district strategic plan should be approved in the spring. The Institution Research office at the district has created a tracking tool to assist on keeping on track to completing the goals.

B. Spring 2018 Student Satisfaction Survey Results Presentation

Michael Carley presented the results of the spring 2018 Student Satisfaction Survey. Several items that reached high satisfactions and a couple that have dropped in the last couple of years. Items presented based on the college's demographics.

- a. Gender (58.5% Female/41.5% Male)

- b. Ethnicity (72.3% Hispanic Latino/17.2% White, non-Hispanic)
- c. Parents graduated from a 4-year College (84.8% No/ 11.3% Yes, one of them did/3.9% Yes, both of them did)
- d. Students' familiarity with Porterville College Mission Statement (29% - 2012/20.1% - 2018)
- e. Recommend Porterville College to others (85.5% - 2007/93.0% - 2018)
- f. Direct Instruction & General
 - Quality of instruction/teaching (90.7% - 2007/90.0% - 2018)
 - Textbooks used in classes (71.8% - 2007/52.7% - 2018)
 - Quality of Education Overall (76.0% - 2007/85.6% - 2018)
- g. Public Information
 - Catalogues, brochures, course schedules (70.4% - 2007/66.1% - 2018)
 - Porterville College Web Page (74.6% - 2007/76.7% - 2018)
- h. Counseling/Advising
 - Academic Advising (56.8% - 2007/67.2% - 2018)
 - Career Advising (56.1% - 2007/62.5% - 2018)
 - Personal Advising/Counseling (61.2% - 2007/64.2% - 2018)
- i. Library
 - Library books (63.4% - 2007/78.8% - 2018)
 - Library Online Resources (70.9% - 2007/83.0% - 2018)
 - Library Staff Service (68.5% - 2007/83.3% - 2018)
- j. Student Services/General
 - Admissions & Records (64.4% - 2007/69.8% - 2018)
 - Assessment/placement testing (55.3% - 2007/56.9% - 2018)
 - Orientation (57.6% - 2007/64.6% - 2018)
 - Registration process (68.3% - 2007/73.2% - 2018)
 - Financial Aid (67.9% - 2007/73.1% - 2018)
 - Wellness center (school nurse) (65.6% - 2007/61.7% - 2018)
- k. Student Services for Special populations
 - Transfer Center (55.4% - 2007/70.9% - 2018)
 - Learning Center (70.6% - 2007/79.1% - 2018)
 - Child Care Center (55.5% - 2007/66.9% - 2018)
 - Fitness Center (63.8% - 2007/74.0% - 2018)
 - Disability Resource Center (63.2% - 2007/69.0% - 2018)
 - EOP&S (70.6% - 2007/71.9% - 2018)
 - CalWorks Program (67.1% - 2007/61.7% - 2018)
- l. Auxiliary Services
 - Bookstore (69.4% - 2007/75.4% - 2018)
 - Food service (cafeteria) (61.1% - 2007/69.9% - 2018)
- m. Facilities
 - Classroom facilities (59.65 - 2007/74.9% - 2018)
 - Computer labs (68.5% - 2007/85.5% - 2018)
 - Science lab facilities (58.2% - 2007/70.3% - 2018)

- Studio & practice facilities (art, music, sports)
(51.3% - 2007/55.6% - 2018)
- n. Security
 - Campus and parking lot lighting (37.5% - 2007/49.2% - 2018)
 - Campus security (35.5% - 2007/45.4% - 2018)
- o. Extracurricular & Community
 - Extra-curricular activities (48.3% - 2007/50.3% - 2018)
 - Campus events and cultural activities (47.5% - 2007/54.0% - 2018)
- p. Skills & Preparation
 - Reading skills (63.8% - 2007/66.4% - 2018)
 - Writing skills (68.0% - 2007/70.2% - 2018)
 - Speaking skills (65.9% - 2007/74.9% - 2018)
 - Math skills (65.75 – 2007/59.5% - 2018)
 - Use of technology (60.4% - 2007/69.3% - 2018)
 - Respect for diversity (73.6% - 2007/79.9% - 2018)
 - Preparing you for transfer (59.3% - 2007/61.0% - 2018)
 - Preparing you for employment (58.4% - 2007/50.4% - 2018)
 - Civic responsibility and being a good citizen
(65.8% - 2007/69.0% - 2018)
- q. Course and Program Availability
 - I am usually able to get classes I need when I need them
(69.7% - 2007/69.9% - 2018)
 - Porterville College offers the programs, degrees, or certificates I need
(65.9% - 2007/72.1% - 2018)

V. Discussion/Action Items

A. ILO #1 Communication (Use Language and other modes of expression appropriate to the audience and purpose)

- a. **Create a Writing Center** – Language Arts (Ann Marie Wagstaff)
- b. **Provide more opportunities inside and out of the classroom for students to demonstrate the outcome** – Student Services (Primavera Arvizu), Academic Senate (Jeff Keele)
- c. **Increase literacy level** – (Division Chairs)
- d. **Increase communication across the disciplines** - (Division Chairs)
- e. **Help students to communicate in the college culture** – Student Services (Primavera Arvizu), Instructional (Sam Aunai)

B. Accreditation Committee Charge & Membership (Action)

“Motion to approve.”

M/S/C: Sam Aunai/Ann Marie Wagstaff

Pdf emailed to committee.

C. SEC Charge and Membership (Action)

"Motion to approve."

M/S/C: Joe Cascio/James Entz

Pdf emailed to committee.

D. IPAA Document (Action)

- Ann Marie Wagstaff pointed out that the diagram has improved and is also accurate and illustrates very well the problem we are still having. The Integration of Planning is circular; there is still nothing in the middle. There is no crisscross displayed in the diagram that integrates the planning together. Are these plans supporting each other, going off into different directions, overlapping or overview of the plans?
- Primavera Arvizu stated that the Integration Planning diagram demonstrates where the college is at this time since there were gaps found during accreditation. Strategic Planning will start looking at the matrix for plans and there will be a different version.

"Motion to approve."

M/S/C: Diane Thompson/James Entz

Pdf emailed to committee.

VI. Subcommittee Reports

A. Accreditation

- No report

B. Budget

- Met last week and went over the District's annual unit reviews, budget did have a couple of recommendations that they wanted to be included will consolidating those recommendations to submit to the District.
- Finalizing mid-year and 2019-2020 budgets

C. Strategic Planning

- No report

D. Enrollment Management

- Not report

E. Success & Equity

- Committee is the new coordinating group for Guided Pathways

F. Grant Oversight/Grant Progress Reports

- No report

G. Facility Planning Advisory

- Semiannual meeting is November 29, email will be sent this week as a reminder
- Support project has been completed and is back to open

H. Information Technology

- Elumen software has been down due to security issues; issue was resolved today
- Last week had issues with email and network

I. Title IX Advisory/Safety and Security

- Glen Hall is finishing up his reviews with the divisions in their department meetings
- In December the Academic Center will be doing a lock down activity
- In the spring there will be a focus on the students

J. Outreach

- Met last week recapped the High school - Counselor Retreat night and College Financial aid night
- Advertising and marketing ideas included televisions at the local gyms, posting flyers of events happening on campus at local business (Starbucks, Jumba Juice, etc.) and a Snapchat filter contest

VII. Other Reports

A. President

- Attended the CCLC conference last week the focused topic was the new funding formula, understanding that it will trigger everything next to diversity. From the Chancellor's office and driven by the Board of Governors is another form of affirmative action. The Chancellor was very direct that this is not something you plan for its something that will need to be done. There is a huge push on diversity; the Chancellor's office is paying attention to the make-up of hiring committees. There will be a very direct and forceful way on voting will be done. The staffing needs to represent the college community as well as the community that the college is within.
- Received the faculty ranking and the administration has discussed them today, at length will need to look at them different and tie them to the funding formula. As the faculty rankings are being reviewed and how they influence the funding formula, the luxury of placing faculty in position to grow programs over a period of time no longer exist. There has to be an impact on completers and transfers and it has to be immediately.
- Accreditation team report is in and sent to the commission. The corrections that were forward into the report and has been reviewed and done.

B. Academic Senate

- No report

C. Outcomes

- No report

D. CCA

- No report

E. CSEA

- No report

F. ASPC

- During the holidays, the committee will be visiting the convalescent homes that did not receive any visits during the holidays.

G. Other

- Maria Roman wanted to thank everyone for the support during Veteran's week. The Veterans participated in the Veteran's parade and won the float sweepstakes (\$500). Guest speakers during Veteran's week were on the front cover of the Porterville Recorder. The Elk's lodge from Tulare is donated three complete cooked meals for Veterans from Porterville College.

VIII. Future Agenda Items

IX. Adjournment

Meeting adjourned at 4:08p.m.

Next Scheduled CC Meeting will be on December 3, 2018 at 3pm in SM125.

DRAFT