

PORTERVILLE COLLEGE
PROGRAM REVIEW REPORT: INSTRUCTIONAL DIVISIONS

Name of Division: Intercollegiate Athletics
Contact Person: Joe Cascio

Submission Date: 11/26/2018

[Note: The information in this area will repeat on all pages.]

Porterville College Mission Statement:

With students as our focus, Porterville College provides our local and diverse communities quality education that promotes intellectual curiosity, personal growth, and lifelong learning, while preparing students for career and academic success.

In support of our values and philosophy, Porterville College will:

1. Provide quality academic programs to all students who are capable of benefiting from community college instruction.
2. Provide comprehensive support services to help students achieve their personal, career and academic potential.
3. Prepare students for transfer and success at four-year institutions.
4. Provide courses and training to prepare students for employment or to enhance skills within their current careers.
5. Provide developmental education to students who need to enhance their knowledge and understanding of basic skills.
6. Recognize student achievement through awarding degrees, certificates, grants, and scholarships.

Program Mission Statement:

Mission Statement:

The Mission of Porterville College Athletics is to provide the opportunity for student-athletes to achieve personal excellence in both academics and athletics. The Department is committed to a competitive program that serves the interest of the student body and encompasses the ethical values and educational philosophy of the institution. The Department will demonstrate responsibility by complying with standards set by the California Community College Athletic Association (CCCAA), the Central Valley Conference (CVC) and other governing associations. Additionally, the actions of the Athletic Department will support the expressed Mission, Values, and overall objectives of Porterville College.

Vision:

Through programs that are competitive at the conference, regional, and state levels, the Department will aspire to exemplify PC's commitment to excellence and bring positive recognition to both the institution and the community.

Statement of Philosophy:

Athletics at Porterville College is a form of education through intense physical training, activities, and competition which are with full regard to values of fair play, teamwork, human growth and physical development. Since Athletics is a facet of the total educational programs offered at PC,

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Athletics strives for the same goals that give purpose to all the other learning experiences of the college and the development of students as responsible and contributing members of our global society.

Coaches have the responsibility to represent the educational values and standards of the college in all activities. In the development and refinement of the specific skills relevant to their sports, they will select and organize learning activities and opportunities that are consistent with the policies and practices of PC. The responsibility for implementing and operating these programs lies with the leadership and direction of the Athletic Director, chair of Kinesiology and senior management.

The Athletic Department will reflect the philosophy, objectives and practices of the college. Athletics is an integral part of the overall college educational program, welcoming and encouraging the opportunity for full participation.

Program-Level Outcomes:

1. Student athletes and staff will demonstrate a thorough understanding of campus, conference (CVC) and statewide (CCCAA) intercollegiate athletic values and decorum standards.
2. Student athletes and staff will implement and demonstrate a comprehensive understanding of statewide academic eligibility standards.
3. After meeting with an academic counselor to develop an academic educational plan student athletes who adhere to the educational plan will be on track to earn a certificate, graduate and/or transfer to four-year institutions within a predetermined time frame.

Assessment of Outcomes:

Student athletes in general are held to a higher standard than their non-participating fellow students. They must comply with statewide CCCAA guidelines and follow strict transfer requirements set by the NCAA/NAIA. They abide by a strict student athlete code of conduct and are under close watch by their coaches, instructors and community members. Most coaches require grade checks and each student athlete's academic eligibility is checked weekly (must be enrolled and actively attending 12 units to be athletically eligible).

It is the responsibility of the coaching staff to assure that decorum policies are followed and the athletic director enforces those policies. In addition it is the athletic director's responsibility to educate all members of the Department of Athletics of recruiting guidelines and rules and to ensure they are followed. Failure of enforcing any of the above mentioned will cause the entire Athletics Department to be placed on probation with the CCCAA.

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- 1) Outcome is continually assessed through observation of student-athletes during competition. Each athlete receives specific training regarding the CCCAA Decorum Policy and the Porterville College Student Code of Conduct.
- 2) Athletic eligibility is checked several times throughout the year, including a weekly in-season verification that all active athletes are enrolled in 12 units. Student-athletes receive specific training in the rules regarding in-season and continuing eligibility. Retention of eligibility throughout the season and from year 1 to year 2 is the only means of valid assessment.
- 3) Outcome is measured through a comprehensive academic review of the transcript of each student-athlete at specific times during their playing career (end of 1st season of eligibility, end of 2nd season of eligibility, end of each academic year).

Program Analysis and Trends:

Intercollegiate Athletics continues to be one of the strongest academic cohorts on campus. We continue to provide educational opportunities to a diverse demographic who wish to use athletic competition as a means of furthering their education. In academic year 2016-2017, 5.2% of full-time students at Porterville College were student-athletes. Student-athletes perform at a higher rate in many key areas (see Program Strengths below) and are held to a high academic eligibility standard in order to participate in intercollegiate contests.

Additionally, student-athletes at Porterville College are ambassadors for the college to the community and the state. They consistently represent our college in a positive light while competing on other community college campuses throughout the state. They are also active participants in many of our on-campus events, including Senior Day, College/Transfer Day and Job Fair, just to name a few. Most departments on campus employ at least one student-athlete in their area.

Our student-athletes are extremely recognizable in the community. By default, they represent our college in a positive light every time they go to the grocery store, gas station or movie theater.

Our current staff includes:

1 Athletic Director	full time	Educational Administrator
1 Certified Athletic Trainer	full time	Classified
1 Head Coach	full time	Faculty
4 Head Coaches	part time	Adjunct Faculty
8 Assistant Coaches	part time	Adjunct Faculty/Professional Experts
1 Assistant Coach	volunteer	

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Analysis of Performance:

(Based on the information above and history since previous review, describe the program's strengths, areas that need improvement, and strategies and actions to make those improvements.)

Program Strengths

Academic Success: In the academic year 2016-2017, student-athletes achieved a combined grade-point average of 2.93, up from 2.70 in 2015-2016. To cite one example, softball student-athlete Jayme Knauer was a finalist for Porterville College's Scholar of the Year, was named an Academic All-American and is currently in contention for the CCCAA Scholar of the Year.

See attached spreadsheet for a data comparison outlining student-athlete academic success when compared to non-athletes at Porterville College in 2015.

Academic success is supported by the existence of our Student-Athlete Success Center. Under "Goals", several technology resources have been requested to improve the study area for these highly successful students.

Transfer Rates: In 2016-17, Athletics had 29 sophomores. Of those 29, 18 transferred to 4 year universities (62.1%). Of those 18, 14 received scholarships to continue as a student athlete (77.8%). In 2016-2017, Men's Basketball did not have any sophomores, or this total would have been higher. Men's basketball has had 13 players transfer with scholarships in the prior 3 years.

Semester Unit Load: In 2016-17, student-athletes completed an average of 13.8 units per semester (not including intersession). This number is up slightly from 2015-16, which showed an average of 12.9 units per semester. By CCCAA rule, at least 9 units per semester counted toward "remediation, CTE/Certificate courses, associate degree requirements, transfer/general education requirements and/or lower division theoretical major preparation courses as defined by the college catalog AND be consistent with the student-athletes Educational Plan." (CCCAA Bylaw 1.3.1 B)

Academic Quality: The Athletic Department believes in teaching techniques that honor the learning needs and preferences of the individual/team concept. It is our expectation that the Athletic Department faculty will follow the departmental philosophy of presenting course information in a variety of methods and reinforcing that information within practices and competition settings.

External Relations: The Athletic Department is a member of two organizations: the Central Valley Conference and the California Community College Athletic Association. In addition, each head coach is a member of his or her Community College Coaches Association. These relationships help the department continue to foster an atmosphere of compliance, while providing the coaches, staff and administrators with valuable support and guidance.

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In addition, the Athletic Department partners with several community organizations: Throughout the year student-athletes volunteer as coaches and referees for camps and recreational leagues, supporting local churches and the Parks and Leisure Department of the City of Porterville. The department partners with local schools in sending student athletes from all sports to volunteer to read to elementary students as part of “Read Across America” and by inviting local school bands to play before and during PC basketball games. The department also has a strong relationship with the Breakfast Lions Club. Each year, the Athletic Department provides support to their annual Golf Tournament.

Over the last 2 years, the Department has drastically improved our connection to the community through social media and our website. Visits to the website have increased dramatically over the last 12 months, coinciding with the addition of a Website Content Specialist and improvements to the look and feel of the site. In addition, the department has expanded its social media footprint through a more robust use of Twitter, Facebook and Instagram. A graph showing increased website traffic is attached.

Ethnic Diversity: One of the strongest aspects of the athletic department is ethnic diversity. We have male and female athletes representing many ethnicities, including African American, Asian, Hispanic and Multi-racial individuals. In 2016-2017, 71.3% of student-athletes were of African-American or Hispanic descent.

Facility Upgrades: The gym was outfitted with a new roof and HVAC system. The project completed December of 2016. No other facility upgrades to report.

Central Valley Conference (CVC) Recommendations:

The Central Valley Conference completed our scheduled Observation & Report (formerly Program Review) and commended our department on the correction of most of the recommendations provided in previous reports (2006 & 2011). There were still two areas of concern that were addressed to us as “recommendations”:

- 1) It is recommended that the College consider hiring or assigning one counselor to be full time in the Athletic Department. (Standard 5)
- 2) Continue to work toward compliance with Title IX, by adding additional women’s sports. (Standard 7)

Since the site visit, we have partially met these recommendations. We currently have a counselor assigned to Athletics part-time and we will be adding Women’s Cross Country and Women’s Tennis in the 2018-2019 academic year.

Areas for Improvement

Campus and Community Support: Intercollegiate athletics is one of the strongest and the most verifiable bridge between a college campus and its surrounding community. It has been proven

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countless times at every collegiate level that a successful and robust intercollegiate athletics program draws students to a campus. In order to successfully build and use that bridge, the athletics program needs to be valued on campus. In a study done by the University of Pennsylvania, 70% of respondents stated that athletics are an important component of higher education. The study included faculty, staff and administrators from all levels of higher education.

For athletics at Porterville College to truly thrive and play its extremely important role in marketing, recruiting and increasing enrollment, the department must be fully supported by the campus community as a whole. This includes our administration, faculty and staff.

Once our campus fully embraces and supports the value and importance of intercollegiate athletics, we can then reach out to the community for support.

FTE Ratio: FTE ratio of full time to adjunct faculty is 20%. CA State Law mandates that the full-time to part-time ratio be 75% FT to 25% PT. We are beyond the opposite of that requirement. The athletic program utilizes adjunct instructors for four out of the five sports, with 2 more sports to be coached by adjunct faculty to be added in 2018-2019. To build a viable athletics program that experiences continuous success on the playing surface and in the classroom, full-time coaches are an absolute must. The head coaches must have a fully vested interest in the success of the campus as a whole, not just athletics. When head coaches are part-time, they cannot serve on campus committees, participate in Outreach programs and contribute to the overall mission of the college to the best of their abilities because they often have to work at least one other job to meet income needs.

Much in the same way a student-athlete is held to a higher standard as a student, head coaches carry additional responsibilities. One of their primary functions is to assist student-athletes with the recruitment process to help ensure they have every opportunity to transfer to the 4-year level on scholarship. Academic success of student-athletes is a prime criteria when evaluating the success of a coach – more important than wins and losses by a large margin.

By hiring full-time head coaches, our entire campus benefits. We will draw additional FTE's, we will have more participation in campus events and committees and we will have the ability to build a stronger bridge between PC and the local community.

There is an obvious correlation between student-athlete academic success and the employment status of their head coach. Student-athletes with full-time coaches will not only perform better academically than student-athletes with part-time head coaches, but they will have more long-term success. They are, for the most part, better prepared for life at the 4-year level due to more interaction with their head coaches.

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Facilities

All the athletic facilities at Porterville College are in rapid decline. There are many areas of disrepair which border on shabby. In spite of the misconceptions on this campus, the Athletic facilities are the face of Porterville College. Each of the Athletic facilities at PC receive more outside visitors than all the other facilities on the campus combined. That includes officials, community members, family members, students, faculty and staff from other colleges and visitors/recruiters from universities. We welcome these guests into areas that are run-down in comparison to other parts of campus.

There are also some areas within these facilities that pose a direct safety risk and should be addressed immediately.

- Softball Field – does not have a warning track (which warns participants when they are getting close to hitting the outfield fence).
- Softball Field – The dugout roofs only cover half of the dugout. This is a serious injury risk for students and coaches in the dugout. *The dugouts on the baseball field are fully covered.
- Jamison Stadium – track is worn out and poses a risk to student-athletes utilizing that area for training, which is obviously required as part of participation in Intercollegiate Athletics.
- Jamison Stadium – field has been left to the weeds and the gophers, and is not suitable for use by the Kinesiology Division or Intercollegiate Athletics.
- Locker Rooms – lockers in both Men’s & Women’s Locker rooms are outdated and rusting. They either need a coat of paint or to be replaced entirely.
- Locker Rooms – paint on the floor is wearing through the multiple layers of paint to the original floor, which is a slip & fall hazard for students and staff alike.

*****Please note: Many of the facilities issues listed (and not listed) are currently being addressed through the Facilities Master Plan process, as of 3.8.18.*****

Development of an evaluation process for coaches: No Cost

As an Educational Administrator, the Athletic Director should have a tool to perform an annual evaluation of full-time and part-time head coaches.

Services Provided to Student-Athletes:

With the addition of 2 intercollegiate sports (approximately 20 new student-athletes and 25-30 events each year), the athletic department needs to expand the services it provides to student-athletes in the following 3 ways:

- 1) Increase the Director of Athletics to a 100% assignment to Athletics. Currently, the Director’s time is divided between Athletics and Student Programs. The number of teams, students and events that we will have starting in 2018 dictates that the Director’s time and resources be dedicated to Athletics. The position is currently funded entirely by Athletics.

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- 2) *Expand Athletic Trainer to 11 months:* In addition to new sports, the role of “non-traditional” activities within Athletics has increased dramatically. Therefore, it is crucial that our Athletic Trainer be more available to our student-athletes. The role of the Athletic Trainer is to not only treat, but prevent athletic injuries. Having more access will increase that prevention, and thereby reducing the risk of missed classes due to injury. Adding access during the summer months allows for a shorter break in surgical rehabilitation, and also opens the opportunity for teaching injury prevention during a month when none of the teams are in season. The CCCAA has expanded the required role of Certified Athletic Trainers, and those requirements can be met only through the expansion of the duty months of our Athletic Trainer from 10 months to 11 months. See attached Bylaw and corresponding ruling regarding required coverage.
- 3) *Add Department Assistant:* Athletics currently shares administrative help with the VP of Student Services. The department needs a dedicated resource, both to help our department, but to free up the time of the current DA for Student Services to focus on that large area.

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<u>Goals</u>				
Goal(s)	Timeline for Completion	Needed resources	Person(s) Responsible	Obstacles to completion (if any)
1. Improve Completion Rate (transfer, degree, and/or certificate) for student-athletes by 10% per year, with the final goal being 80% completion rate.	Reach 80% completion rate within 3 academic years (2021-2022)	Dedicated Educational Advisor, part-time assistant athletic trainer, updated technology in Student-Athlete Success Center, additional full-time coaches.	Director of Student Programs & Athletics and Vice-President of Student Services	Funding

Which of numbered items under the Mission Statement (see page 1 of this document) will be furthered if this goal is completed? (select all that apply)

Item 1 Item 2 Item 3 Item 4 Item 5 Item 6

Progress on Goal:
 Completed (Date)
 Revised (Date)

Comments: Student-Athletes are at or near the highest completion rate of any student cohort at Porterville College. Our goal is to build on that success and “double-down” on programs that have been successful to promote student-athlete academic success. Under the new funding formula, completion is a very important metric. In Athletics, completing on time is vital to the long-term athletic and academic goals of our students.

In the three academic years 14-15, 15-16 & 16-17, student-athletes completed at a rate of approximately 52%, while non-athletes completed at only 21%. With all of that being said, there is room for dramatic improvement within athletics. To meet this goal, the top need is a full-time, dedicated Educational Advisor. This person will be available to our student-athletes to provide necessary guidance and advise to ensure they are on the correct path to success. This position would fill out our “completion team” and allow us to develop a robust Guided Pathway for student-athletes to complete their requirements, regardless of major.

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In addition, there are direct links between student-athlete health and academic success. It has been anecdotally shown that students suffering from sports injuries are more likely to miss class and/or assignments while dealing with that injury. By providing additional athletic training resources, we can help speed recovery time and offer guidance with regards to academics (how to keep up with assignments, who to contact if the injury requires missed class time, etc).

Also, having an additional athletic trainer gives us a better chance to prevent injury, which in turn, would prevent missed class and study time.

Goal(s)	Timetable for Completion	Needed resources	Person(s) Responsible	Obstacles to completion (if any)
2. Full Time Coaches for all sports	As soon as possible	Funding, approval from Academic Senate/College President	Academic Senate/College President	Approval process

Which of numbered items under the Mission Statement (see page 1 of this document) will be furthered if this goal is completed? (select all that apply)

Item 1 X Item 2 X Item 3 X Item 4 Item 5 X Item 6 X

Progress on Goal:

 Completed (Date)
 Revised (Date)

Comments: As mentioned extensively above, true success for Intercollegiate Athletics can only be achieved with a full-time coach at the helm of each team. There is a direct correlation between student-athlete academic success and full-time coaches.

Goal(s)	Timetable for Completion	Needed resources	Person(s) Responsible	Obstacles to completion (if any)
3. Expand technology resources in Student-Athlete Success Center	August 2018	\$4,000 for computers, furniture, etc	Athletic Director, IT Director, Maintenance Director	

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Which of numbered items under the Mission Statement (see page 1 of this document) will be furthered if this goal is completed? (select all that apply)

Item 1 Item 2 Item 3 Item 4 Item 5 Item 6

Progress on Goal:

Completed (Date))
 Revised (Date))

Comments: Athletics is a very successful academic cohort, partially due to the extra time spent in study hall. The study hall facility is in desperate need of modernization to meet the needs of our students.

Goal(s)	Timetable for Completion	Needed resources	Person(s) Responsible	Obstacles to completion (if any)
4. Convert Certified Athletic Trainer to 11-month position	Immediately	Funding	Athletic Director, HR	

Which of numbered items under the Mission Statement (see page 1 of this document) will be furthered if this goal is completed? (select all that apply)

Item 1 Item 2 Item 3 Item 4 Item 5 Item 6

Progress on Goal:

Completed (Date))
 Revised (Date))

Comments: With the increased role of “non-traditional” activities within Athletics, it is crucial that our Athletic Trainer be more available to our student-athletes. The role of the Athletic Trainer is to not only treat, but prevent athletic injuries. Having more access will increase that prevention, and thereby reducing the risk of missed classes due to injury.

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Goal(s)	Timetable for Completion	Needed resources	Person(s) Responsible	Obstacles to completion (if any)
5. Complete all safety-related improvements to Athletic facilities	As soon as possible	M&O approval	Athletic Director, VP's, Director of Maintenance	Approval and required permits/paperwork

Which of numbered items under the Mission Statement (see page 1 of this document) will be furthered if this goal is completed? (select all that apply)

Item 1 ___ Item 2 X Item 3 ___ Item 4 X Item 5 X Item 6 ___

Progress on Goal:

___ Completed (Date)
 ___ Revised (Date)

Comments: Student safety is a top priority, and there are areas throughout the athletics facilities that require immediate attention. Items are listed above.

Goal(s)	Timetable for Completion	Needed resources	Person(s) Responsible	Obstacles to completion (if any)
6. Repairs & renovations included in Bond Measure J	As soon as possible	Included in bond	Bond Oversight committee, President, VP's	Approval

Which of numbered items under the Mission Statement (see page 1 of this document) will be furthered if this goal is completed? (select all that apply)

Item 1 X Item 2 X Item 3 X Item 4 ___ Item 5 X Item 6 X

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Progress on Goal:

Completed (Date))

Revised (Date))

Comments: Bond was passed in November and included renovations to the Baseball field, Softball field, locker rooms, Athletic Training center and gym lobby/concessions/ticket area,

Goal(s)	Timetable for Completion	Needed resources	Person(s) Responsible	Obstacles to completion (if any)
7. Expand Director position to 100% assignment to Athletics	As soon as possible	None	HR, Admin Council	Replacement for supervision of student programs must be found.

Which of numbered items under the Mission Statement (see page 1 of this document) will be furthered if this goal is completed? (select all that apply)

Item 1 Item 2 Item 3 Item 4 Item 5 Item 6

Progress on Goal:

Completed (Date))

Revised (Date))

Comments: Currently, the Director's time is divided between Athletics and Student Programs. The number of teams, students and events that we will have starting in 2018 dictates that the Director's time and resources be dedicated to Athletics. The position is currently funded entirely by Athletics.

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STAFFING REQUEST

Staff Resources:				
Current Staffing Levels				
<u>Full-time Staff (FTE)</u>		<u>Part-time Staff (FTE)</u>		
Faculty	1	Faculty	4 (adjunct head coaches)	
Temporary		Temporary	8 (professional experts)	
Classified	1	Classified	0	
Management	1	Management	0	
Request for New/Replacement Staff				
Use one line for each position requested. Justify each position in the space below.				
	Title of Position	Classification (Faculty, Classified, or Management)	Full or Part Time	New or Replacement
Position 1	Educational Advisor	Classified	Full Time	New
Position 2	Asst. Athletic Trainer	Classified	Part Time	New
Position 3	Head Coach, Men's Basketball	Faculty	Full Time	New
Justification:				
<p>Position 1 - Intercollegiate Athletics at Porterville College continues to be focused on academic achievement. In order to provide the best opportunities for academic success for our student-athletes, our department requires a dedicated Educational Advisor. This advisor will provide academic support to our student-athletes and work directly with the Athletics Academic Counselor to ensure that our student-athletes are positioned for academic success.</p> <p>Position 2 - As our department expands, so too must our staff. The health and safety of our student-athletes is a top priority. In order to ensure that we are providing the coverage required for all practices and games, a part-time assistant athletic trainer is necessary. Data shows that student-athletes are more likely to miss classes and struggle academically when dealing with lingering injuries. Adding staff to our Sports Medicine team will facilitate quicker recoveries and therefore limit the effect that sports injuries might have on academic success.</p> <p>Position 3 – This would convert a current part-time head coach position to a full-time position, as referenced in Goal #2.</p>				

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TECHNOLOGY REQUEST

Use this section to list any technology needs for your program. It is not necessary to put a price on these items; that will be done by the IT department. If you have more than two technology needs, add rows below.

<u>Technology Need</u>	<u>Justification</u>
10 station laptop cart	Student-athletes utilize our Student-Athlete Success Center at a rate of approximately 2.4 hours per athlete per week. The room simply does not have the technology to keep up with demand. A modest starting point is a laptop cart with a minimum of 10 laptops. This would allow student-athletes that cannot afford a computer of their own to complete required assignments while meeting their mandatory study hall hours.
Item 2	

FACILITIES REQUEST

Use this section to list any facilities needs for your program. It is not necessary to put a price on these items; that will be done by the Maintenance & Operations department. If you have more than two facilities needs, add rows below.

<u>Facilities Need</u>	<u>Justification</u>
Cubicle in Student-Athlete Success Center	Our new Educational Advisor will be stationed in the Student-Athlete Success Center, and will need an appropriate work-space.
Item 2	

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BUDGET REQUEST

Budget Worksheet

Below is the total of the entire athletic department (all budgets combined).

Acct	Description	2017-2018	2018-2019	Increase	Justification
1340	Acad Emp-Inst Non-Cont Stipend/Othr	\$46,400.00	\$71,800.00	\$25,400.00	Faculty Head/Asst Coach Stipends
2392	Non-Inst Students	\$15,000.00	\$19,000.00	\$4,000.00	Non-FWS student workers for each team, AD and Athletic Trainer
2412	Direct Inst Prof Expt	\$25,000.00	\$25,000.00	\$0.00	Non-faculty Professional Experts
4310	Inst Supplies & Materials	\$54,500.00	\$70,500.00	\$16,000.00	Supplies purchased for team operations
4313	Non-Inst Supplies & Materials	\$18,400.00	\$20,650.00	\$2,250.00	Supplies purchased for department operations
5107	Athletic Officials	\$21,100.00	\$31,000.00	\$9,900.00	Referees, game officials, game management workers
5209	Non-Employee Travel	\$4,300.00	\$4,000.00	-\$300.00	Travel expenses for Professional Experts
5212	Student Travel	\$64,600.00	\$82,200.00	\$17,600.00	Meal money, accommodations and all other expenses pertaining to team travel
5220	Employee Travel	\$16,900.00	\$17,200.00	\$300.00	Travel expenses for Faculty Head/Asst Coaches
5230	Food/Meetings	\$2,750.00	\$2,750.00	\$0.00	Department meetings, end of year awards ceremony, student-athlete orientation
5300	Institutional Dues/Memberships	\$9,400.00	\$10,450.00	\$1,050.00	Individual coaches association memberships, AD association membership, membership in CCCAA/Central Valley Conference
5650	Software Licensing/Maintenance Svcs	\$400.00	\$2,500.00	\$2,100.00	Video editing/sharing service required by state coaches associations. Concussion testing and management program.

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Submission Date: 11/26/2018

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5690	Other Maintenance/Repairs	\$20,650.00	\$21,000.00	\$350.00	General maintenance/repairs to athletes-specific equipment. (materials for gym floor and seed for field NOT included)
5860	General Advertising	\$7,000.00	\$7,500.00	\$500.00	Website fees, web content specialist monthly charge
6412	Computer/Technology Equipment	\$0.00	\$4,000.00	\$4,000.00	Technology upgrades for coaches' offices and Student-Athlete Success Center (study hall)
	TOTAL	\$306,400.00	\$373,000.00	\$66,600.00	

Justification:

(Include justification for each amount requested)

1000 – Coaching stipends for faculty coaches

2000 – Professional experts and non-FWS student workers

4000 – Supplies and materials – this amount increases slightly year over year as supply prices increase. There are certain supplies (balls, nets, practice/game apparel, etc) that are required to be replaced or augmented with new purchases yearly.

5000 – Costs for student-athlete and coach travel, game officials, institutional memberships (coaches associations, membership in the CCCAA, etc), and other routine maintenance and repairs come out of these accounts. Increase in Athletic Officials is due to the following:

- Increased per-game costs
- Increased assigners fees
- Addition of certain game management positions (official scorekeeper, etc) as “officials”

Student travel costs are based on the projected maximum roster size, availability/need for overnight travel, contingency in case of need to rent vehicles or to charter transportation

Institutional memberships, software requirements and other maintenance are included in this account.

OVERALL – The budget requested is based on the necessities to run a viable and successful Intercollegiate Athletics program. There are very few items that are not mission-critical to the day-to-day operation of the department.

PORTERVILLE COLLEGE
PROGRAM REVIEW REPORT: INSTRUCTIONAL DIVISIONS

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Many of the requests, recommendations and/or necessities listed in this Program Review are not the responsibility of the department itself. They are major facility needs, which should be covered by the overall facility budget for the school/District. If the seats in the Theater were to need replacing, the Fine Arts Division would not be required to pay for those seats out of their budget. For that reason, there are many items in need of repair that are not listed in our budget. This includes the cost for seed for the annual over-seeding of the baseball and softball fields and the supplies and materials used to recondition the gym floor each year. Those are standard, routine maintenance projects that are necessary each year to keep those facilities usable, but more importantly, safe.

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SIGNATURE PAGE

Below, each person who is involved in the program being reviewed should sign. Your signature indicates that you had the opportunity for input into the program review. At the bottom, the administrator overseeing each program should sign.

Name (program participants)

Joe Cascio
Vickie Dugan
Robert Haynes
Jeremy Parker
Rich Sorenson
Pete Rasmussen
Anja Goebel

Area Administrator Signature

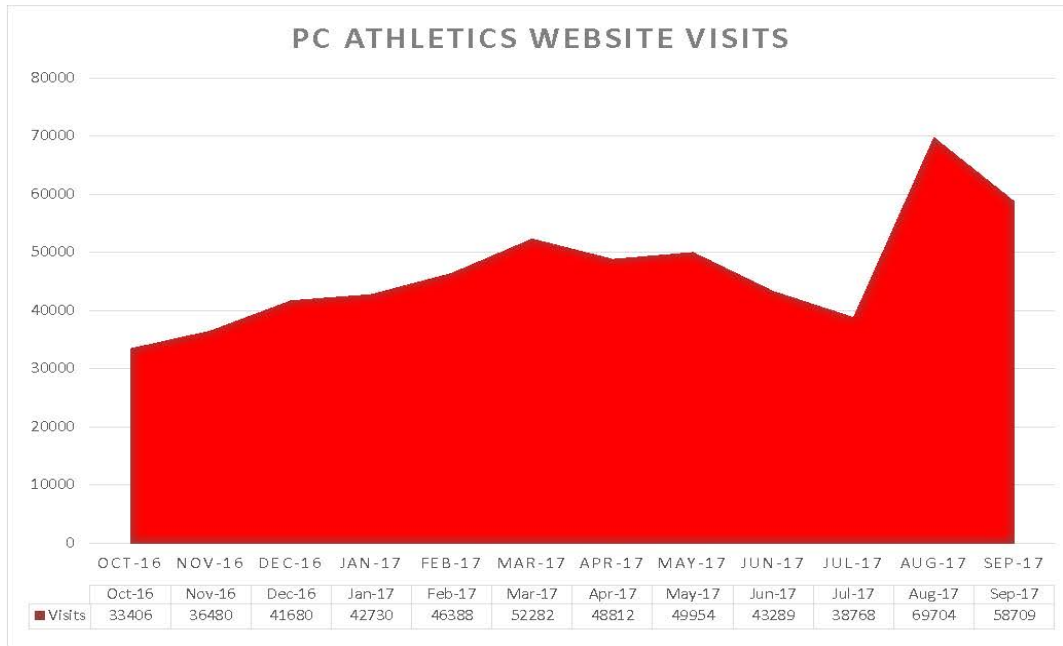
A handwritten signature in blue ink, appearing to be 'J. Cascio', is written over the 'Area Administrator Signature' line.

**PORTERVILLE COLLEGE
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2015-2016 Academic Year - CalPass Data	Student Athletes	Student Athlete Percentage	Matched Count	Matched Percentage
COUNT				
Number of students	74		5275	
Full time status for both Fall and Spring semesters	55	74.3%	999	18.9%
GRADE POINT AVERAGE				
Average student GPA for the selected academic year	2.58		2.51	
Students with GPA < 2.0	16	21.6%	1369	26.0%
Students with GPA 2.0 to 2.49	16	21.6%	633	12.0%
Students with GPA >= 2.5	42	56.8%	2874	54.5%
Students without reportable GPA			399	
UNIT COMPLETION				
Average units attempted	27.0		14.5	
Average successful units completed	20.4		12.6	
Students who completed less than 24 units	41	55.4%	3620	68.6%
Students who completed 24-29.9 units	24	32.4%	485	9.2%
Students who completed 30 or more units			171	3.2%
Average course success rate	78.9		65.7	
Transferred to a four-year institution during or after the selected academic year	13	17.6%	625	11.8%
REMEDIATION				
Number and percent of students who've ever taken an English course	57	77.0%	3507	66.5%
Number and percent of students who have ever taken & completed a transfer-level course in English	35	61.4%	2083	59.4%
Number and percent of students whose first English course was below transfer-level	32	56.1%	2651	75.6%
Of students who started below transfer-level in English, number and percent who completed the transfer-level course within two years	14	43.8%	1267	47.8%
Number and percent of students who've ever taken Math course	49	66.2%	3117	59.1%
Number and percent of students who have ever taken & completed a transfer-level course in math	23	46.9%	1247	40.0%
Number and percent of students whose first Math course was below transfer-level	27	55.1%	2396	76.9%
Of students who started below transfer-level in Math, number and percent who completed the transfer-level course within two years			389	16.2%
OUTCOMES				
Transferred to a four-year institution during or after the selected academic year	13	17.6%	625	17.6%

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REQUEST FOR OFFICIAL INTERPRETATION

SUBMITTED BY OR ON BEHALF OF:	Brian Cable - CCCATA
DATE:	10/14/2013
Article or Bylaw Reference:	Bylaw 3.2 and 9.3.2.A
Briefly describe the specifics of the situation or incident for the requested interpretation:	
<p>There is some confusion as to whether or not the Non-traditional season contests are to have medical coverage as listed in Bylaw 9.3.2.A. Some athletic directors provide coverage for the non-traditional but others do not. Some institutions schedule non-traditional scrimmages on holidays, weekends, or in the summer without any medical coverage. The question we have is, do the Policies of Bylaw 9 apply to the non-traditional segment scrimmages?</p>	
Interpretation #:	2013-14-07
Date Issued:	10/24/2013
<p>Bylaw 3.1 Defines a Season of Sport which may contain 2 distinct segments, traditional and non-traditional where applicable. For those sports that have an approved non-traditional segment(s) Bylaw 9 would apply.</p>	