

PORTERVILLE BUDGET PLANNING CALENDAR

July

- Implement new or revised plans for CY Adopted budget

August/September

- Implement new or revised plans for CY Adopted budget
- Flex Day presentation of Tentative Budget to College
- Faculty Chair Election (@ 1st meeting)
- Orientation Packet to New Budget Committee Members
- **Budget Monitoring training to new Budget Managers**
- KCCD BOT adopts Adopted Budget for CY
- Open Forum on Budget if needed
- Budget development process for NY Tentative budget begins first week of September
- 1 Page Budget Worksheet/Program Review Update to Budget Managers
- **District Office Annual Unit Reviews (AURs) Development (FY 20-21)**
- **Review Committee Charge**

October

- Budget Managers to review budget package with appropriate Administrator(s)
- Documents due to budget committee prior to October 15 (31st for FY14-15 & 15-16)
- Collection of budget data requests

November

- IT budget requests due
- Review Budget Sub-Committee composition
- Mid-Year Budget Revision (FY 18/19)
- **Input received from College for Final AUR (FY 20-21)**
- **Chancellors Cabinet & CC Review AUR**

December

- Review of budget requests
- **Final AUR to Chancellor 12/15/19**

January

- State Budget Report Issued
- Begin review of NY Tentative budget requests & distribution to committee

- Begin compiling NY Tentative budget requests & priorities
- After review of budget data requests, send to IT for review
- Invite Budget Managers for Q & A (if needed)
- **Board Retreat Presentation (2020)(REQUEST FOR FEB)**

February

- Continue review of NY Tentative budget requests & compiling of data
- Sustainability Report
- Budget Managers make revisions based on Q & A, then re-submit
- Budget Plans Developed – Alternative Scenarios prepared for NY Tentative budget
- Fiscal Health Check List
- ~~Review/Discuss Core of Core Recommendations~~
- **District Budget Development (Feb/Mar/Apr 2020)**

March

- Continue Budget Committee review of NY Tentative Budget request

April

- Open Forum
- Complete NY Tentative Budget
- Submit NY Tentative budget to CC for review
- Respond to Budget Manager as to what requests will be approved
- Review Reserve Funds
- Review Budget Process & Forms and Update Orientation Packet

May

- CC to recommend approval of NY Tentative Budget
- State May-Revise Budget report issued
- **Midyear review provided to Districtwide Budget Committee**

June

- KCCD BOT adopts Tentative Budget

Legend: CY = Current Year NY = Next Year