

**PORTERVILLE COLLEGE
COLLEGE COUNCIL**

3:00 PM – 4:45 PM • Monday, November 18, 2019 • AC120

Co-Chairs: Primavera Arvizu, Robert Simpkins, Vern Butler

MINUTES

Present:

Rebecca Baird, Kim Behrens, Tim Brown, Sheri Burgess, Vern Butler, Michael Carley, Joe Cascio, Todd Dearmore, Chris Ebert, Lupe Guillen, Claudia Habib, Kendra Haney, Jay Hargis, Jay Navarrette, Stephanie Olmedo-Hinde, Maria Roman, Robert Simpkins, Rylee Sullins, Diane Thompson, James Thompson, Ann VanderHorst, Miles Vega, Ann Marie Wagstaff, Kimanthi Warren, Arlitha Williams-Harmon and John Word

Absent:

ASPC President, Primavera Arvizu, Terry Crewse, Erin Cruz, Vickie Dugan, Tiffany Haynes, Kailani Knutson, Melissa Long, Gregory South and Shauna Williams

Guest:

Reagen Dozier

I. Call to Order

Dr. Simpkins called the meeting to order at 3:01 pm.

II. Adoption of Agenda

Motion made to approve the amended November 18, 2019 agenda.

M/S/C: Ann Marie Wagstaff/Joe Cascio

III. Approval of Minutes

Motion made to approve the November 4, 2019 minutes

M/S/C: Miles Vega/Joe Cascio

IV. Information/Announcement Items

A. Accessibility Task Force – Stephanie Olmedo-Hinde (5 minutes)

KCCD created an Accessibility Task Force in response to an audit that happened in 2017. The State Chancellors Office determined, all community colleges are not meeting the accessibility requirement.

The taskforce will meet to discuss the procurement process of picking out textbooks for classes and website accessibility.

Gaier Dietrich, consultant, will help PC aligning our accessibility policies to that of the State Chancellor's Office and our obligation towards ADA Section 508 (college accessibility responsibility).

Taskforce members:

- Jay Navarrete, IT Director
- Stephanie Olmedo-Hinde, DRC Coordinator/Counselor
- Sarah Phinney, Educational Media Design Specialist
- Nick Orizago, Bookstore Manager
- Chris Ebert, Librarian
- Dustin Acres, Curriculum Committee/Math Professor
- Roger Perez, PIO
- Joe Cascio, Dean of Instruction
- Reagen Dozier, Program Manager
- Rebecca Baird, Online Education/Social Science Professor

V. Discussion/Action Items

A. ILO #3 Information Competency (Utilize research skills necessary to achieve educational, professional, and personal objectives) – Melissa Long (15 minute Discussion)

Tabled

B. Program Discontinuance – Miles Vega (5 minutes/1st read Discussion)

The Solar Sales class and program which, offered a Skills Certificate, has not been offered in over ten years. The discontinuance of this program will have no impact on any other classes, staff or faculty that taught in this area. There will be no impact on the college's mission and goals, nor will it impact, fiscal or otherwise, the CTE Division or related programs.

Academic Senate and Curriculum have both approved the discontinuance.

Handout provided to committee

C. IT Charge/Membership – Jay Navarrette (1 minute/2nd read Discussion/Action)

This is the second reading; the recommendation from the previous meeting has been added.

Motion, "motion to approve."

M/S/C: Tim Brown/Michael Carley

Pdf emailed to committee

VI. Subcommittee Reports

A. Accreditation

- No report

B. Budget

- One-time budget request due today (11/18/19)
- Annual budget request are due tomorrow (11/19/19)
- The District Wide Budget Committee met last Friday (11/15/19). They are working on creating a new allocation model.

C. Strategic Planning

- Reviewed and discussed the Goals Crosswalk (EM and PSEC also reviewed) and IEPI Plan.

D. Enrollment Management

- No report

E. Pathways, Success and Equity

- No report

F. Grant Oversight/Grant Progress Reports

- No report

G. Facility Planning Advisory

- An email was sent out detailing the current projects; restroom renovation, automatic door openers, nurse's office improvements, and stadium upgrades.

H. Information Technology

- No report

I. Title IX Advisory/Safety and Security

- December 13th PC will host an Armed Intruder Drill.
- Planning and working on PC's Incident Command structure
- CPR and AED training for individuals who will have red bags. Please turn in all red bags into Kim to change out supplies.

J. Outreach

- No report

VII. Other Reports

A. President

- Attended the Tulare/Kings County Steering Council for the K-12 initiative. Will ask others to participate in this initiative and other community committees.
- The IEPI third visit was 11/12/19.
- CC agenda not yet created, more details to come.
- 11/15/19, a large PC group attended an Intersegmental Pathway Symposium at BC.
- Concerned about absences at PC.

B. Academic Senate

- No report

C. Outcomes

- No report

D. CCA

- No report

E. CSEA

- No report

F. ASPC

- ASPC and PC clubs would like to purchase a school mascot. In order to achieve this goal the ASPC and clubs will be hosting fundraisers. 11/26/19, 10am – 2pm, Quad, Thankful Tuesday (selling bacon wrapped hot dogs). 12/3/19, Quad, Giving Tuesday. Donations also accepted on the online.
- ASPC will have a float in the Christmas Parade.
- 11/22/19 ASPC students and ambassadors participating in bystander training dealing with sexual harassment.

G. Other

VIII. Future Agenda Items

A. Mission Statement Evaluation Results

IX. Adjournment

Meeting adjourned at 3:44 p.m.