

**PORTERVILLE COLLEGE**  
**COLLEGE COUNCIL**

3:00 PM – 5:00 PM • Monday, February 3, 2020 • AC107

Co-Chairs: Primavera Arvizu, Robert Simpkins, Vern Butler

**MINUTES**

**Present:**

Rebecca Baird, Kim Behrens, Tim Brown, Vern Butler, Sheri Burgess, Michael Carley, Joe Cascio, Erin Cruz, Todd Dearmore, Chris Ebert, Michelle Miller-Galaz, Lupe Guillen, Claudia Habib, Kendra Haney, Jay Hargis, Sarah Jordan, Gerred Link, Stephanie Olmedo-Hinde, Maria Roman, Robert Simpkins, James Thompson, Miles Vega, Ann VanderHorst, Ann Marie Wagstaff, Kimanthi Warren and Arlitha Williams-Harmon

**Absent:**

ASPC Vice President, Primavera Arvizu, Terry Crewse, Vickie Dugan, Tiffany Haynes, Melissa Long, Jay Navarrette, Thad Russell, Shauna Williams and John Word

**Guest:**

Reagen Dozier, Roger Perez and McKenna Salazar

**I. Call to Order**

Dr. Simpkins called the meeting to order at 3:01 pm.

**II. Adoption of Agenda**

Motion made to approve the amended February 3, 2020 agenda.

**M/S/C:** Tim Brown/Jay Hargis

**III. Approval of Minutes**

Motion made to approve the November 18, 2019 and December 2, 2019 minutes.

**M/S/C:** Joe Cascio/Tim Brown

**IV. Information/Announcement Items**

**A. Mission Statement Workgroup Meeting – Jodie Logan (1 minute)**

The PC Mission Statement Workgroup will be meeting on Tuesday, February 11<sup>th</sup> in L405 at 4pm.

The workgroup members are as follows:

Faculty: John Ghilarducci, Daniel Rice and Kendra Haney

Staff: Vern Butler

Administrators: Tiffany Haynes and Primavera Arvizu

**B. IEPI Team Summary Report – Dr. Claudia Habib/Dr. Bob Simpkins (10 minutes)**

This is the report sent out the end of last semester from the IEPI PRT team.

The areas of focus are Enrollment Management, Professional Development and Technology Applications/Distance Education. Progress was noted in each area with suggestions for sustaining that progress.

The PRT team concluded Porterville College has made excellent progress, our dedication and planning was evident, and the team recommended us to continue to provide college-wide training opportunities to support data analysis and new technology to sustain the changes we are making.

*PDF emailed to committee.*

**C. ACCJC Update – Dr. Claudia Habib (5 minutes)**

The ACCJC met in January and PC received the letter of reaffirmation for the rest of the cycle (five years) last week.

The Commission called Dr. Habib stating how impressed they were in our fast response and the steps we took.

**D. Faculty Positions Update – Dr. Claudia Habib (5 minutes)**

In December, Dr. Habib discussed her thought process in ranking faculty positions. Since then she has had continued discussion with the deans regarding strategic ranking. Will advertise the following positions:

Administration of Justice - replacement

Engineering/Math – new

Kinesiology – new

Industrial Maintenance/Welding – new

If we have more funding and allowed to effective more FON then we can reevaluate more positions.

**E. End of the Year Committee Report Deadline Reminder – Dr. Bob Simpkins (1 minutes)**

Dr. Simpkins reminder everyone that committee reports need to be submitted to college before April 15<sup>th</sup>.

College Council will review all committee reports during the April 20<sup>th</sup> meeting.

**F. Logo Rebranding – Dr. Claudia Habib/Roger Perez (5 minutes)**

In 1978, Porterville College hired a designer to create a college logo. The logo created at the time happened to be copyright infringement. After about a year of using the logo Publishers Clearing House notified PC to cease and desist. In 1985, the PC Desk Top Publisher was asked to fix the logo, which she did by clipping one of the ends and stretching the “C”. Our current “PC” logo was created (manipulated) to save Porterville College from a lawsuit.

The rebranding of our logo came about as it was discovered the stretching of the PC logo (font) made it difficult to use in advertising.

Roger Perez is proposing to refresh the logo making it more modern, clean and collegiate. He presented a new logo showing the versatility in marketing and design. The color will remain only the font of “PC” and “Porterville College” will change.

The next step is to design a brand board to take around and ask for input and suggestions. The transition period from the old to new logo is six months.

**V. Discussion/Action Items**

**A. ILO #4 Social and Cultural Responsibility (Demonstrate sensitivity and respect for others, both locally and globally, and participate actively in group decision making) – Dr. Ann Marie Wagstaff (15 minute Discussion)**

The first step is to determine if the ILO needs to revise before assessing.

The committee discussed revising the ILO; however, there was some disagreement on what part to revise/reword to make it more clear and concise.

Mike Carley stated over time PC can measure the “participate actively” through the percentage of students who vote, comparing that to other colleges locally and nationally. This is more than about politics it is also about participating as a citizen in the local and global communities.

Kimanthi Warren stated when the discussion was taking place the thought process was to include students more in the decision making process through conversations like this. Bringing students to

committee meetings, allowing them to be a part of decision of what we were doing on campus (i.e. using social media) and being able to incorporate them in decisions made about the college was part of the reason why the wording “participate actively in group decision making” was added to the ILO. She understands that broadens the statement at the same time it gives validity to leaving in the statement.

Dr. Simpkins feels the ILO is overly broad, while others stated it is not clear what is to be assessed. It sound like the ILO will be revised to make it more clear and maybe expanding it a little.

Dr. Wagstaff stated, part of the revision is to define or clarify what kind of group or whom is making the decision, and what involvement the students have in the decision making process. Dr. Simpkins agreed it is more measurable that teaching students how to participate in groups and encourage them to have sensitivity and respect we can best measure it by things based in the institution such as participation in committees, student clubs, and student governance. All those things are things we have some ability to control.

Social and cultural responsibility goes beyond Porterville College. Reagen Dozier stated, it defines our involvement in the community we are in and assignments they do in sociology.

Miles Vega stated there is not a lot of action in the statement.

Dr. Wagstaff wants to know how does the committee measure, demonstrates sensitivity and respect.

Miles Vega stated we are looking for social and cultural responsibility and responsibility includes action.

Reagen Dozier thinks we should look at the ILO from Foothill College; they have a really good one on community role, global consciousness and responsibility ILO. She will send it to Dr. Wagstaff. The committee both the title and ILO needs to be revised.

**Homework:**

Think about current phrasing and alternative wording, what we want to assess and what is are intent; send revision suggestions to Melissa Long.

**B. Developing Culturally Responsive Strategies for Equity – Dr. Habib (15minutes, 1<sup>st</sup> read Discussion)**

Tabled

**C. Guided Pathways Scale of Adoption Self- Assessment – Dr. Bob Simpkins (5 minutes, 1<sup>st</sup> read Discussion/Action)**

Dr. Simpkins read the statement sent by Primavera Arvizu.

- The Scale of Adoption report is due to the State Chancellor’s Office March 1<sup>st</sup>.
- We were able to receive an extension to the deadline due to the date of the board meeting and to make sure it provided time for the report to be routed, reviewed, provide time for feedback, and approved through Academic Senate, ASPC, and College Council. The extension date is March 16<sup>th</sup>.
- Cindy Pummill, Michael Carley, Melissa Long, Reagen Dozier, Sherie Burgess, Erin Wingfield, and Miles Vega all contributed to the report
- The report has been sent to the Academic Senate for review.
- Once College Council approves the report will be entered in NOVA and move through the approval queues, then entered into BoardDocs for the March Board approval.

Dr. Wagstaff read the report and stated it is just a progress report.

The report is to show how we connect equity efforts to our pathways work, planning, and discussions.

**Motion:** *“move for approval”*

**M/S/C:** Ann Marie Wagstaff/Miles Vega

*Handout provided to committee*

## **VI. Subcommittee Reports**

### **A. Accreditation**

- There will be a couple of committee meetings scheduled this term
- The committee will be working on the ACCJC Annual Report due in April
- The committee members who were on the committee one year ago will be invited to participate.

*This report read by Dr. Simpkins*

### **B. Budget**

- In the Governors January Budget Update highlights there will be a 2.29% increase for cost of living (general fund and categorical programs), looking to fund the deferred maintenance and instruction equipment one-time program, looking at the Student Center Funding Formula to separate growth from three year average of the monies we get from FTES, and proposed increase in the PERs and STRs rate; more information to come at May revise.
- Meeting this Friday, 2/7/20, the committee will discuss the Governor’s Budget Updates and continue to review one-time instructional requests that were submitted; summarizing what will be funded this year. One of the request the committee will look at is for pianos for the Music room.
- Last Friday, 1/31/20, the District-Wide Budget Committee met. Debbie Martin’s last day is today and an interim person will be hired to begin in March. Tom will taking over several of the CFO functions for the next several weeks and Dr. Williams Harmon will take over has the chair of the District-Wide Budget Committee. The committee broke into several groups Growth and Sustainability, District vs. District-Wide Expenses, and Cost of Facilities. The sub-committees will be looking for a new budget allocation model. Also, looked at establishing firm timelines for the remainder of this budget year.

### **C. Strategic Planning**

- Program Reviews are due today.
- Assessed Kinesiology Program Review during last weeks meeting, Health Career’s is on the way, and the IR Program Review is with Dr. Habib for review.

### **D. Enrollment Management**

- No report

### **E. Pathways, Success and Equity**

- The committee reviewed the SP Scale of Adoption Self-Assessment Report and provided no additional feedback.
- A sub-group of committee members will be reviewing the two-year plans the academic divisions prepared. Once reviewed, the next step is to post the two-years on the college website.
- Each Pirate Map workgroup is working on deadlines with projects.

- The Marketing/Communication is creating a Pirate Maps marketing plan which will be shared with the committee.

*This report read by Dr. Simpkins*

#### **F. Grant Oversight/Grant Progress Reports**

- Got an additional \$107,000 from the Rural Technology Initiative. This money will be used to fund some of the one-time requests, projects in Student Services and other areas.
- Submitted an Intent to Apply for an EMOJA grant. This grant is to support African-American students to pursue their higher education.
- Put in for a Central Valley Higher Education Mini-Grant of \$5,000 to continue to support our Equity Initiative.
- Applied for two TRIO Grants (Regular SSS and Math and Science)
- Put in an application for CAM (College Access for Migrant Populations)
- Looking into Title V Developing Hispanic Serving Institutions

#### **G. Facility Planning Advisory**

- Allied Health Building on target and will submit the pictures to Jodie
- Stadium Upgrade will begin over the summer after the 2021 Commencement Ceremony. This is a beautification, ADA abatement project (removing some of the lead based paint, redoing track surface and minimizing the number of lanes to increase the field size, installing additional bleachers, giving the bathrooms a light facelift, and doing a few things to the press box).
- CTE Building planning meeting this week.
- Adding an additional solar field with storage in the Stadium parking lot. It will be the larger panel that will allow us better energy saving. We allow someone else to build the solar and we buy the energy produced at a reduced rate. This saves us money in the long run, we do not have to put out as much capital, reduces our carbon footprint and be able to install charging stations on campus.

#### **H. Information Technology**

- No report

#### **I. Title IX Advisory/Safety and Security**

- The Active Shooter Drill in December went well and thank you to everyone who participated. We learned some valuable lessons and was successful because of your cooperation. This was an opportunity to test our policy and procedures and we will be moving forward with the needed updates. Allowed us to test our emergency systems (notifications, locking mechanisms, red bag drills, etc.). The drill was not perfect but gave us insight on how to make it better through more training and drills. Todd will work to address all suggestions.
- PC now has security services from 7:00 am to 10:45pm.

#### **J. Outreach**

- Meet Friday, February 7<sup>th</sup>
- Roger and Erin have been currently working updating ads throughout the community (bus, billboards, theater, radio station) to promote summer and fall registration.
- Roger is working on social media and new advertising call GEO Fencing.
- Counselors are getting ready to go out in February and March to visit high schools throughout PUSD and Burton School Districts to complete Educational Study Plans for all high school seniors attending Porterville.

- Freshman Day, April 24<sup>th</sup>, is a new event on campus. This is part of the PACT Grant with Porterville, Monache and Summit. 400 – 450 freshman students who are not in a high school pathway will visit our campus to see what we have to offer starting freshman year so they know what to take. Freshman Day will be like Senior Day, starting out with the three high schools mentioned and hope to bring it full scale so all freshmen's not in a pathway will attend.
- Started talks about going back to the fair and will be meeting with the Fair Board if they have any new contract. Suggestions were given to add Porterville College to the fair poster and having a booth at the World Ag Expo.
- Iris Festival and PC connection in April.

## **VII. Other Reports**

### **A. President**

- Attended the Legislative Conference in Sacramento last week with the KCCD Leadership Academy. The group spoke with Senators and Assemblymen to make a case for having a fully funded Student Center Funding Formula. Also, ask for reform on a tax bill where there is a backup plan to support Community Colleges when the taxes are low. Asked for support for Community Colleges to have Bachelorette Degrees by removing the limitations on us.
- Faculty Summit is March 13<sup>th</sup> and centered around support faculty and Guided Pathways.

### **B. Academic Senate**

- Continuing to work that we have a diverse committee representation. Miles is in the process of creating a list of faculty representative on campus committees; once done it will be available on the website. If you need a faculty representative for your committee please contact Miles and give him plenty of notice.
- Soon will have an office for the Academic Senate.

### **C. Outcomes**

- No report

### **D. CCA**

- No report

### **E. CSEA**

- New three-year contract negotiations start in March.

### **F. ASPC**

- First ICC and ASPC meeting was 1/31/20.
- Created a Google drive for students to connect and communicate. The drive has a calendar and list of events taking place on campus.
- Priorities this year is Rock the Vote campaign to bring awareness to a younger audience about the importance of voting. Focusing on registration as the deadline for voter registration is February 18<sup>th</sup>. Training for Rock the Vote is this Friday.
- A PC student, ASPC Vice President Rylee Sullins, was accepted into the citizen's censorship program. She will be hosting several workshops and activities on campus talking about census.
- Pushing through with the mascot fundraiser, last semester ASPC held two events and raised \$2500. Thank you for everyone who donated. Have been talking with the clubs and discussing how they can collaborate to have more events (i.e. dance, more hot sales, and a couple club events). The Native-American club is donating part of their candy gram proceeds to the mascot fund.

- ASPC went through bystander training
- Club Rush is confirmed for February 10<sup>th</sup> – 13<sup>th</sup> out in the quad area. There are more clubs that are active this semester.
- Recruiting for positions, currently only have four ASPC officers, and peer-to-peer training.

**G. Other**

**VIII. Future Agenda Items**

**A. Mission Statement Evaluation Results**

**IX. Adjournment**

Meeting adjourned at 4:38 p.m.