

PORTERVILLE COLLEGE
COLLEGE COUNCIL

3:00 PM – 5:00 PM • Monday, April 6, 2020 • Zoom

Co-Chairs: Primavera Arvizu, Robert Simpkins, Vern Butler

MINUTES

Present:

Primavera Arvizu, Rebecca Baird, Kim Behrens, Tim Brown, Sheri Burgess, Michael Carley, Joe Cascio, Todd Dearmore, Chris Ebert, Lupe Guillen, Claudia Habib, Kendra Haney, Jay Hargis, Tiffany Haynes, Gerred Link, Melissa Long, Michelle Miller-Galaz, Jay Navarrette, Stephanie Olmedo-Hinde, Maria Roman, Thad Russell, Robert Simpkins, James Thompson, Miles Vega, Ann Marie Wagstaff and John Word

Absent:

ASPC President, ASPC Vice President, Vern Butler, Terry Crewse, Vickie Dugan, Ann VanderHorst, Kimanthi Warren, Shauna Williams, Arlitha Williams-Harmon and Erin Wingfield

Guest:

Reagen Dozier, Roger Perez and McKenna Salazar

I. Call to Order

VP Arvizu called the meeting to order at 3:02 pm.

II. Adoption of Agenda

Motion made to approve the April 6, 2020 agenda.

M/S/C: Tim Brown/James Thompson

III. Approval of Minutes

Motion made to approve the March 2, 2020 minutes.

M/S/C: Tim Brown/Joe Cascio

IV. Information/Announcement Items

A. Title V – Michelle Miller-Galaz (2 minutes)

The Title V grant PC applied for is to help improve Hispanic enrollment. The funds will be used to improve Hispanic student enrollment and transition to career or university; increase academic success through use of predictive analytics; strengthen institutional capacity to enhance the skills and abilities of faculty and staff to better serve and instruct Hispanic and underprepared students; and improve existing space to meet the needs of STEM student.

V. Discussion/Action Items

A. ILO #4 Social and Cultural Responsibility (Demonstrate sensitivity to and respect for others, both locally and globally, and participate actively in group decision making) – Melissa Long (15 minute Discussion)

Due to the current circumstances ILO #4 will be tabled until the Fall CC meetings resume.

B. CC End of the Year Report – CC Chairs (15 minute, 1st read Discussion)

Tabled to April 20th CC meeting.

C. Health Careers Program Review – Lupe Guillen (5 minutes, 1st read Discussion/Action)

All programs went through new curriculum and this May would have been the first graduation under the new curriculum.

There has been a significant improvement in the Psych Tech program after changing SLOs. Allied Health Building completion is scheduled for Spring 2023.

Several goals have been revised such as Orientation and mentoring for new faculty, establishing a paramedic program, and creating support services for all Health Career programs to name a few. A new goal is to complete Psych Tech curriculum development.

Motion: “to approve”

M/S/C: Anne Marie Wagstaff/Maria Roman

Handout provided to committee

VI. Subcommittee Reports

A. Accreditation

- Met several times to address annual report. The report was submitted Friday.

B. Budget

- Met Friday
- Reviewed budget information regarding CVOID-19.
- Revised Budget Forum questions to reflect the current CVOID-19 situation.

C. Strategic Planning

- Still waiting on two program reviews to be submitted.
- This week the committee will go over the IPAA document.
- As the State as yet to upload data for the current year the committee will likely wait until fall to update the Student Success Metrics and Strategic Plan.

D. Enrollment Management

- April 23rd meeting was cancelled due to the transition to a virtual campus.

E. Pathways, Success and Equity

- Last meeting was cancelled due to the transition to virtual services.
- This week the committee will move forward with the April 17th Completion Team Workgroup Meeting.

F. Grant Oversight/Grant Progress Reports

- No report

G. Facility Planning Advisory

- April 1st was the District Facilities meeting
- Student Services remodel has been completed
- Artificial Turf project has been completed
- Several projects will move to next steps on April 15th
- Science and Math air handler going out to bid
- Upcoming scope of work meeting for the unground pipe and wiring maintenance.
- Stadium upgrade drawing is 60% complete
- Next meeting going over the Allied Health Building project.

H. Information Technology

- Last Friday's meeting was cancelled due to the transition to online services and class instruction.
- Finished the data drop for the Student Services remodel
- Working on remote access. All faculty and staff should have a laptop if needed. Now beginning work on supplying laptops to students.
- Working on setting up Wi-Fi in the AC Parking Lot.

- The committee will meet before the end of the month.

I. Title IX Advisory/Safety and Security

- Please notify Safety and Security when you arrive on campus and upon leaving so we can make sure everyone stays safe.
- Next meeting will discuss creative ways to provide trainings and get staff and students involved.
- First Zoom Workshop is tomorrow (April 7th) regarding sexual assault.

J. Outreach

- Last week was Reg Fest.
- This week, April 8th and 9th is PC's first virtual PC Connection. We will be offering virtual workshops to students.
- Student Services will also be starting a call campaign this week. We will first reach out to students who have petitioned to graduate and encourage them to stick with their courses.

VII. Other Reports

A. President

- Dr. Habib stated how grateful she is for the way everyone has come together during this time. She has received some feedback on how the move to a virtual campus is going.
- Tomorrow, April 7th, Dr. Habib will be hosting a Virtual Campus Forum.
- Given the current situation, the District is implementing a hiring freeze effective immediately. Positions that were already in the process of interviewing will move forward and hire. Dr. Habib will be assessing all positions and evaluating the necessity for filling.
- The Instruction Interim Deans have been asked to stay one more year to keep consistency during this time. The search for deans will resume next spring.
- Faculty will be provided a script of how to address student concerns.
- Several messages have been sent to students via email and social media.
- Faculty will be copied on all messages to students.

B. Academic Senate

- No report

C. Outcomes

- No report

D. CCA

- Negotiating an MOU regarding evaluations.

E. CSEA

- No report

F. ASPC

- No report

G. Other

- A student sent in a comment regarding how appreciative he was to see Dr. Habib at the Food Pantry disbursement.
- Kudos to IT for all their work and support during the transition to a virtual campus and services.
- Kudos to the administrators for all the support and hard work during this time.

VIII. Future Agenda Items

A. Mission Statement Evaluation Results

IX. Adjournment

Meeting adjourned at 4:06 p.m.