

PORTERVILLE COLLEGE

COLLEGE COUNCIL

3:00 PM – 5:00 PM • Monday, October 5, 2020 • Zoom

Co-Chairs: Primavera Arvizu, Robert Simpkins, Vern Butler

MINUTES

Present:

Primavera Arvizu, Rebecca Baird, Kim Behrens, Elizabeth Buchanan, Sheri Burgess, Vern Butler, Michael Carley, James Carson, Joe Cascio, Todd Dearmore, Vickie Dugan, Chris Ebert, Lupe Guillen, Kendra Haney, Jay Hargis, Tiffany Haynes, Michelle Miller-Galaz, Jay Navarrette, Frank Ramirez, Thad Russell, Patricia Serrato, Robert Simpkins, James Thompson, Miles Vega, Kimanthi Warren, Arlitha Williams-Harmon, Erin Wingfield and John Word

Absent:

ASPC President, ASPC Vice President, Errin Arcos, Terry Crewse, Johana Fisher, Claudia Habib, Gerred Link, Melissa Long and Shauna Williams

Guest:

Reagen Dozier

I. Call to Order

Dr. Simpkins called the meeting to order at 3:01 pm.

II. Adoption of Agenda

Motion made to approve the October 5, 2020 agenda.

M/S/C: Miles Vega/Kendra Haney

III. Approval of Minutes

Motion made to approve the September 21, 2020 minutes.

M/S/C: Thad Russell/Miles Vega

IV. Information/Announcement Items

A. Governance Structure Update – Primavera Arvizu (5 minutes)

Will send out another reminder to complete the survey discussed during the last CC meeting and if the committees have time to discuss the survey with committee. Also, do not forget to send your committee charge to Jodie Logan. If you are a co-chair of a sub-committee and have not received the survey, please contact VP Arvizu.

The facilitated governance structure discuss with Dr. Al Solano will take place during the CC scheduled meeting on Monday, October 19th.

B. Equity and Social Justice Report/Update – Kimanthi Warren and Miles Vega (10 minutes)

Program Director Warren and Counselor Vega have will give update on what the Social Justice Team have been up to.

Program Director Warren introduced the Social Justice Team members which consists of three faculty members (Jeff Jacobs, Stephanie Cortez, Ethan Hartsell), four administrators (Joe Cascio, Frank Ramirez, Tiffany Haynes, McKenna Salazar), two classifieds (Sarah Phinney, Shauna Williams), two counselors (Roberto Maqueda, Christine Okialda) and one student rep (TBD) along with the co-chairs Kimanthi Warren and Miles Vega. Including, Sarah Rector and Rebecca Baird (faculty) who have just recently joined the team.

As we are throwing out words such as equity and equality, Program Director Warren would like to clarify what those terms mean.

Terminology Distinctions:

- Equality
 - Sameness
 - Uniformity of resourcesHow we support a certain population?
- Equity
 - Element of fairness
 - Looking at the personal needs of the student or the population we are supporting.What does this individual need in order for them to be successful?
- Justice

When talking about social justice and the distinction between the three terms, why there is an element that is very common; meaning you have to have some type of perception of equality and you have to have some type of perception of fairness, we are talking about processes and the system itself.

 - Process
 - Systemic

The team has had three meetings and another scheduled this week. There has been a lot of discussion about framing and what the team will be responsible for. The team is having courageous dialogue regarding social justice. Where are the areas of opportunity around our school? Where are some areas we are doing good at? What are some areas we can improve? How can we assess the systems of support for our students so that the systems of support we are creating do not become barriers for our students?

Several of the team members along with staff from both Student Services and Instruction participated in the California Community Colleges Pathways to Equity Conference, and several of the Social Justice team members are participating in the Tulare County Equity Training Series. Ideas learned from these trainings will be utilized in the teams work.

USC Community College Alliance Partnership will have their second session on Monday, October 12th – Understanding and Addressing Implicit Bias. Two faculty, two classified and one administrator will be participating.

There are over 60 community colleges that are participating in the alliance. Allows community colleges to come together to network resources, have dialogue what equality means at our schools.
PowerPoint Presentation via zoom.

Discussion/Action Items

- A. ILO #4 Social and Cultural Responsibility (Demonstrate sensitivity to and respect for others, both locally and globally, and participate actively in group decision making) – Melissa Long (15 minutes Discussion)**

Tabled.

There has only been one response to the email Professor Long sent out 9/21/20. Now there is more time, please take the opportunity to send your response.

B. Faculty Committee Request Form Process – Miles Vega (5 minutes/1st read/Discussion)

Counselor Vega submitted the form to help simplify faculty serving on committees. If you are requesting a faculty member for your committee, please complete the committee request form and send to Counselor Vega. The Senate will review and reply in a timely manner.

The form will be available, once approved, on the Senate website.

PDF emailed to committee.

C. Strategic Plan Timeline– Primavera Arvizu and Michael Carley (10 minutes/1st read/Discussion)

Dr. Habib suggested that the SP committee should consider changing the Strategic Plan to a five-year cycle. The current Strategic Plan is on a three-year cycle and the SP committee is currently updating that plan.

The SP committee was on board with Dr. Habib’s suggestion, however; our Strategic Plan is a part of the whole district (District Office, CC and BC) and we would need the approval of the other three. If CC agrees then VP Arvizu will then take the suggestion to the District VP meeting, then to Consultation Council to have the discussion of changing the Strategic Plan timeline.

Another discussion that could come up is whether or not the District creates their Strategic Plan first and then the colleges create ours based of that Strategic Plan.

D. IPAA Document – Michael Carley (5 minutes/2nd read/Action)

This is the second read and describes our planning process at the college; all the documents, all the plans involved, and the timelines involved so the college had all the information in one place.

The IPAA document has been updated for several reasons; some of the plans have a changed, there are some new plans, or plans have been combined.

The changes are as follow:

1. Updated the flow chart to reflect the name change of the Success and Equity committee to the Pathways, Success and Equity committee.
2. Removed the integration flow chart as it was confusing.
3. Updated the timeline of major institutional processes.

Motion, “to adopt the revised IPAA document. “

M/S/C: James Thompson/Kendra Haney

PDF emailed to committee.

E. PSEC Charter/Membership – Primavera Arvizu (5 minutes/1st read/Discussion)

This is the second read of this document. The PSEC Charter/Membership has very minor changes; those changes are:

1. Updated/revised job titles and names.

Motion, “to approve the revised PSEC charge and membership “

M/S/C: Michael Carley/Miles Vega

PDF emailed to committee.

V. Subcommittee Reports

A. Accreditation

- No report.

B. Budget

- Reviewed the Budget Update Process, IT request and professional development request.
- After the process is finalized the budget update will be sent to division chairs and program managers.
- Last spring PC acted in a proactive planning manner in response to the potential COVID-19 economic projections. The Core of the Core taskforce began exploring operational niches and economic projections to prepare the college for the anticipated changes. The taskforce goal is to see new ways of providing academic and support services to students by looking beyond the

current environment through a new set of eyeglasses. The taskforce vision is to structure the college to be a learning centered institution with a culture of thoughtfulness and academic excellence committed to creating a vibrant community of life as long learners. Ultimately the taskforce is meeting with departments and divisions to make recommendations. The taskforce has no authority to make hiring and firing decisions. In the coming days instructional divisions and student service departments will receive communications on preparing for the Core of the Core conversation. The conversation will focus on reducing costs and approving operation in the event future budget reductions are necessary. Please evaluate your programs and courses through the lens of the Vision for Success and Guided Pathways framework, consider the ways your program can be streamlined in order to reduce costs as well as positively impacting students and outcomes. We encourage you to view this exercise as our chance to identify innovated ways to provide student focused instruction in a fiscally prudent manner.

C. Strategic Planning

- Continuing this fall to work on a new Strategic Plan.
- Three divisions up for program review, and all of Student Services.
- The first CC meeting in November, 11/2/20, a brief status update of the progress of your program review is given (three or four sentences).

D. Enrollment Management

- Discussed campus codes specifically when the college transitioned to online in the fall (online flexible, hybrid). What does it all mean? The committee is working on a more practical, more communicative way to display all of the information for the spring.

E. Pathways, Success and Equity

- Discussion and updates on where they are in the Pirate Map process for marketing and communications and the two-year plans are posted. This week a review will be done to find out which plans are missing.
- Discuss how to integrate the second phase with the inquiry completion team.
- ATD membership and what to do from there.

F. Grant Oversight/Grant Progress Reports

- Discuss having a grants Porterville College email address.
- Revising the college form.
- Putting to a canvas classroom –walks you through the grant process.
- Discussed having a collaborative one-hour grant training through zoom with BC.
- The committee decided not to apply for a CARES grant as there was short notice to apply along with the amount of money the committee felt it was going to be a very competitive grant and that PC would not have time to spend the money within the timeline.
- Today a grant came out for veterans that PC is going to apply for.

G. Facility Planning Advisory

- Kitchen demolition has started, cutting up concrete then they will dig it all up to get to the pipes that need replacing.
- All other projects are going well.
- Wrapping up the underground utility project.

H. Information Technology

- Discussed update IT hours (Monday – Thursday until 1:30pm)
- Additional equipment ordered for check out to students and staff.
- Student laptop voucher program through Financial Aid.
- Two Wi-fi parking lot project – front parking lot completed in June and currently working on the back-parking lot (done within the next two weeks).
- Sending out an email to request staff to reset their password if they have not done so in the last six months.
- PC tech navigators – student workers who will be the first point of contact for students to help with simple issues.

I. Title IX Advisory/Safety and Security

- Reminder to check air quality email every day.
- Great America Shakeout drill at 10:15am in Health Careers along with an email going out to all staff and students.

J. Outreach

- Virtual College and Financial Aid Night, October 8th from 5:30pm – 7:00pm
- Virtual Undocumented Student Action Week, October 19th - 23rd
- Virtual RegFest for Continuing Students (Priority Registration), November 4th – 6th and November 9th – 10th
- Virtual Guidance Counselor and Principal Retreat, November 5th from 9:00am – 12:00pm
- Virtual FirstGen Celebration, November 9th
- Virtual Adult School Pirate in a Week, November 16th – 17th
- Virtual RegFest for New/Returning Students (Open Registration), November 18th – 20th
- Virtual ESL Express Enrollment for Spring, November 23rd – 24th, 30th and December 1st from 6:30pm – 7:30pm
- Few technology drop-offs in December.
- Billboards and car wraps advertising promoting PC.

VI. Other Reports

A. President

- No report.

B. Academic Senate

- Lively, open and honest discussion on social justice.
- Please make sure to take care of yourself and those around you.

C. Outcomes

- No report.

D. CCA

- No report

E. CSEA

- No report

F. ASPC

- Working aggressively to recruit for clubs.
- Voter awareness campaign – provide information for those who will be voting, empowering them to make informed decisions.

G. Other

VII. Future Agenda Items

VIII. Adjournment

Meeting adjourned at 3:54 pm.