

PORTERVILLE COLLEGE

COLLEGE COUNCIL

3:00 PM – 5:00 PM • Monday, November 2, 2020 • Zoom

Co-Chairs: Primavera Arvizu, Robert Simpkins, Vern Butler

MINUTES

Present:

Errin Arcos, Primavera Arvizu, Rebecca Baird, Kim Behrens, Elizabeth Buchanan, Sheri Burgess, Vern Butler, Michael Carley, James Carson, Vickie Dugan, Chris Ebert, Lupe Guillen, Claudia Habib, Kendra Haney, Jay Hargis, Gerred Link, Melissa Long, Michelle Miller-Galaz, Jay Navarrette, Frank Ramirez, Patricia Serrato, Robert Simpkins, James Thompson, Miles Vega, Kimanthi Warren, Arlitha Williams-Harmon, Shauna Williams and Erin Wingfield

Absent:

ASPC President, ASPC Vice President, Joe Cascio, Terry Crewse, Todd Dearnmore, Johana Fisher, Tiffany Haynes, Thad Russell and John Word

Guest:

Araceli Carranza, Reagen Dozier, Ashley Land, Stephanie Olmedo-Hinde and Mckenna Salazar

I. Call to Order

VP Arvizu called the meeting to order at 3:02 pm.

II. Adoption of Agenda

Motion made to approve the amended (sub-committee reports postponed until next meeting) November 2, 2020 agenda.

M/S/C: James Thompson/Frank Ramirez

III. Approval of Minutes

Motion made to approve the October 5, 2020 minutes.

M/S/C: Jay Hargis/Jim Carson

Motion made to approve the October 19, 2020 minutes.

M/S/C: James Thompson/Kendra Haney

IV. Information/Announcement Items

A. Governance Structure Update – Primavera Arvizu (5 minutes)

Co-chairs met with Dr. Al Solano after the October 19th meeting and discussed the next steps.

1. Look at the structure of the membership of CC.
2. Look and restructure of the CC agenda.
3. Propose effective team meeting trainings for the sub-committees to schedule spring 2021.

Any CC member that would like to be part of the process regarding membership and agenda, please email Jodie. The group will then bring recommendations to CC with changes taking place fall 2021.

Is the restructure just for Cc or all sub-committees? VP Arvizu stated, the restructure will start with CC and then in the spring we can move to the sub-committees.

B. CARES and COVID Expenditure Reports – Dr. Arlitha Willems-Harmon (10 minutes)

COVID related reports are posted on the campus website under Financial Aid then CARES Act Funds Disclosures. On this page people can see how the college is spending the COVID related funds quarterly.

Turn in your CARES budget request by this Thursday, 11/5/20.

C. KCCD DO Administrative Unit Reviews – Dr. Claudia Habib (5 minutes)

Discussed at Consultation Council during last meeting are the AURs coming to the colleges for review. Dr. Habib will send the AUR to each department that it will affect for review and to get feedback before the District deadline, Monday, 11/9/20. Please review for accuracy.

D. Board Policy Reviews – Dr. Claudia Habib (5 minutes)

Second item discussed during the Consultation Council was Board Policy. The constituents are reviewing the language in the league policies with the colleges and merging them so all the language is the same. Currently working on Chapter three and seven.

The changes will be brought to CC and Academic Senate for review.

E. Equity and Social Justice Report/Update – Kimanthi Warren and Miles Vega (10 minutes)

The team has completed their mission development and are currently discussing SWOT (Strengths Weaknesses Opportunities Threats) analysis. Worked to complete the discussion on PC's strengths and weakness and will begin discussion on PC's opportunities and threats. Then the team will create recommendations based on these discussions before the holiday break, December 2020.

Team discussion on weaknesses at PC:

- Diversity in faculty recruitment
 - In terms of race, ethnicity, political views, diversity of thought
- Understanding cultural environment around us
 - Integrate other terminology into our teaching to improve overall communication and learning.
- More diversity in classes and content we cover
 - Books, material, etc.
- More opportunities for faculty/staff to meet with each other and engage in dialogues about different discussions/perspectives
 - Social justice retreats (pedagogy, resources, conversations, presenters, etc.)
 - Collaborative projects with faculty
- Project rebound group. Offering more support to our justice involved students
- Recognizing and acknowledging a change in terminology to include students and community.
- Potentially cutting down on meetings and shifting toward a more action-oriented approach.
 - Analyzing data at local, state, and national level to further engage discussions
- Counseling perspective: Other college have a larger variety of support services that can help our students.
 - Example: TRIO

The team is still continuing the training through Tulare County and with the USC CCC Equity Leadership Alliance. Looking to recruit for the remaining USC Alliance trainings, any interest email Kimanthi Warren.

PowerPoint presentation

F. Strategic Plan Update – Michael Carley (5 minutes)

The Strategic Planning committee has been working on the next Strategic Plan with a big focus on student success and equity. IR Director Carley went over the Strategic Plan outline, goals and objectives. There are four goals and each goal as several objectives; the committee is setting specific targets for the objectives. The goals are: Goal 1 – Increase Student Success, Goal 2 – Close Equity Gaps, Goal 3 – Enhance Community Connections, Goal 4 – Strengthen Organization Effectives.

Strategic Plan Outline emailed to committee.

G. Program Review Updates (2 minutes each)

- i. Career & Technical Education – Professor Carson ran the statistics for each program and the faculty are in the process of compiling. Professor Carson finished Information Systems and will be working on Fire and Industrial Maintenance later this week.
- ii. Language Arts – Read the PR handbook. Met twice and working on updating the goals. There are four programs in the department and they will be working on it through the winter break.
- iii. Social Sciences – Collected most of the data from the dashboard and plugging it into the structure over the break. Draft by or before February first.
- iv. Office of Student Services
 - A&R – Review and discuss data, currently compiling surveys and data from the assessment methods. Draft by late December or early January.
 - Advising/Counseling – Reviewed the 17-18 PR. Reviewing Student Services programs, working on SLOs and SAOs.
 - DRC – Process of compiling data and reviewing SAOs.
 - EOP&S/CARE/CalWORKs – Working on data, SAOs and mission done. Goal to be completed before the winter break.
 - FA – lots of changes since last PR. Reviewing process of assessment.
 - Foster Youth – Reviewed all goals, data, and SAOs. Draft to VP Arvizu by this Friday, 11/9/20 then to Strategic Planning by end of month.
 - JEC – Implementing three new goals and currently working to finalize those goals. On track for early submission.
 - SEA - Review and discuss data, currently compiling surveys and data from the assessment methods. Draft by late December or early January.
 - Student Programs – Process of collecting history over the past year. Compiling data and goal are to have the PR complete by early spring.
 - Transfer Center – Address old goals and create new goals.
 - VRC – Discuss goals and SAOs. Draft completed later this week or early next week.

Discussion/Action Items

A. ILO #4 Social and Cultural Responsibility (Demonstrate sensitivity to and respect for others, both locally and globally, and participate actively in group decision making) – Melissa Long (15 minutes Discussion)

The committee will vote on the revision of ILO #4, then discuss and have a second vote.

Below are the four nominees:

1. Demonstrate an understanding of and sensitivity to diverse local and global perspectives to foster an ability to engage positively and productively with other in the service of community needs.
2. Demonstrate awareness appreciation and respect for the diversity of individual in one's immediate environment as well as in the global community.
3. Apply knowledge of diversity and multicultural competencies to promote equity and social justice in our communities.
4. Demonstrate sensitivity to and respect for others, both locally and globally, and participate actively in group decision making.

42% chose three, 27% chose two and there was a tie at 15% for one and four. Professor Long went over some of the comments. After the committee discussed the four revisions, it was mentioned

to change three slightly to add civic engagement. The new revision to three is: Apply knowledge of diversity and multicultural competencies to promote equity, social justice, and civic engagement in our communities.

Professor Long sent out another survey with the change to three and will bring back at the next meeting the most voted revision.

Presentation to committee.

B. Outreach Committee Charge – Erin Wingfield (2 minutes/1st read/Discussion)

Dean Wingfield went over the charge with CC. Minor changes were made to the charge with most significant changes to membership. This is will be brought back to the next CC meeting for a vote.

PDF emailed to committee.

C. PC Building Name Theme (Survey Results) – Michael Carley (5 minutes/3rd read/Discussion)

IR Director Carley provided the results of the survey on the possibility of naming buildings on the Porterville College campus. The top four will be sent to President, Dr. Habib as recommendations and are listed below.

1. Native Plants and Flowers of the Region
2. Streams, Lakes, and Rivers in the Region
3. Wildlife (animals) of the Region
4. Rocks, Minerals, and Gemstones in the Region

PDF emailed to committee.

V. Subcommittee Reports

A. Accreditation

- Tabled.

B. Budget

- Tabled.

C. Strategic Planning

- Tabled.

D. Enrollment Management

- Tabled.

E. Pathways, Success and Equity

- Tabled.

F. Grant Oversight/Grant Progress Reports

- Tabled.

G. Facility Planning Advisory

- Tabled.

H. Information Technology

- Tabled.

I. Title IX Advisory/Safety and Security

- Tabled.

J. Outreach

- Tabled.

VI. Other Reports

A. President

- The District is making an investment in training administration. Several admittaturs over the district will participate five training sessions.

B. Academic Senate

- Presentations for new faculty was last Friday. They will be ranked this Friday and sent to Dr. Habib.

C. Outcomes

- Working on creating a central place in Canvas for tutorials on SAOs and SLOs.

D. CCA

- Working on a new NOU on remote working, please send comments to Professor Hargis.

E. CSEA

- No report

F. ASPC

- Changing outreach strategies to complete goals by end of the year (i.e. get cabinet filled)
- What ASPC will look like in the future (virtually)
- Reaching out to faculty advisors for participation in student life.
- Send any interested students in leadership to Program Director Warren.

G. Other

VII. Future Agenda Items

VIII. Adjournment

Meeting adjourned at 4:23 pm.