Co-Chairs: Thad Russell, Kendra Haney, Vern Butler

**MINUTES**

**Present:**

Claudia Habib, Thad Russell, Primavera Arvizu, Osvaldo Del Valle, Michelle Miller-Galaz, Erin Wingfield, Kim Behrens, Tiffany Haynes, Jasmine Quinones, Frank Ramirez, Joe Cascio, Ricardo Marmolejo, Johana Fisher, Cameron Anderson, Michael Carley, Robert Simpkins, Karen Bishop, Vickie Dugan, Elisa Queenan, James Thompson, Elizabeth Keele, Stephanie Olmedo, Sherie Burgess, Kendra Haney, Melissa Long, Chris Ebert, Jeff Keele, Shauna Williams, Felisa Hannah.

**Absent:**

ASPC Vice President, Vern Butler, Johnathan Miranda, Jay Navarrette, John Word, Errin Arcos, and Carlos Rodriguez.

**Guest:**

1. **Call to Order**

Thad Russell called the meeting to order at 3:04 pm.

1. **Adoption of Agenda**

Motion made to approve the September 19, 2022 agenda. Motion to move Student Equity Plan from Action Item to New Business.

**M/S/C:** Joe Cascio/ Frank Ramirez

1. **Approval of Minutes**

Motion made to approve the May 2, 2022 minutes. Minutes were amended during meeting.

**M/S/C:** James Thompson/Kendra Haney

1. **Action Items-First Read/Final Approval**

None

1. **Action Items-Second Read/Final Approval**

None

1. **New Business-Announcement/Information/Discussion Items**
2. **ILOs (Melissa Long)**

Melissa Long reviewed ILO#5 with council ranking the actions. Council came to a consensus about what will be in the implementation which responsibility will be dedicated at the next meeting. Rankings will be sent out so that ideas for who will hold responsibility for chosen rankings can be selected at next meeting.

1. **HR Staffing Plan (Claudia Habib)**

Dr. Claudia Habib introduced the new HR Staffing Plan with the council. Currently the district is not compliant with the FON. Currently the district is below the FON that requires hiring additional faculty positions to meet compliance. It has not been defined how many positions will be assigned to each campus. Documents and data collected from previous process last year combined with any additional information that may arise will be used when choosing these positions. In addition, Dr. Habib brought it to the councils attention that the direction of how the district as a whole is looking at the future is how any investments into the college are based on revenue centered on the student centered funding formula. This formula is prioritizing how the district is making decisions based on three priorities: 1) increasing enrollment, 2) serve underserved population, and 3) student success reaching graduation. Council was asked to bring back ideas to next meeting on how to assist in serving these three priority areas. It is highly important to evaluate when recommending new position to look at the long term sustainability of hiring these positions in the future.

1. **Campus Safety Updates (Cameron Anderson)**

Cameron Anderson updated the council that the college is moving forward with the purchase of a shot detection system. Security department is focused on modernizing safety and security within the college. Written policies surrounding safety are being updated. Security is hiring three student workers to work in conjunction with current security staff to incorporate community into campus public safety. Security staff is now fully uniformed to be easily identified to meet legal obligations.

1. **Classroom Security (Cameron Anderson)**

Cameron Anderson updated the council that current issues in the classroom are minimal. It was identified that the communication of faculty concerns and security staff is addressed. Dr. Claudia Habib ensured the council that continued focus and work has continued throughout the summer months focused directly on campus security. Cameron Anderson asked council to communicate suggestions and ideas for increased campus security. Recommendation for Cameron to attend division chair meetings to increase communication.

1. **Brown Act, Posting Agenda & Minutes all Committees (Thad Russell & Claudia Habib)**

Dr. Claudia Habib notified the council that it has been questioned if College Council must adhere to Brown Act regulations requiring that all minutes and agendas are posted publicly. Until this is verified for all council and committee meetings campus wide will need to develop a uniform system to post regularly post information. This is currently being done on the district website for all campus meetings.

1. **Accreditation (Thad Russell)**

Thad Russell updated the council that ACCJC staff will be on campus this week to conduct accreditation training. Timelines have been adjusted to submit the ACCJC report. New process requires report to be submitted, additional information will be requested from initial review and then evaluators will be sent out for a comprehensive visit according to their findings.

1. **Rising Scholars Grant (Michelle Miller-Galaz)**

Michelle Miller-Galaz presented the Rising Scholars Grant which is also known as the Inmate Education Grant to council. This is a two and a half year grant that provides seed money for the initiation of providing inmate education. Grant is currently in the writing stage and the local Tulare County Sheriff South Detention Center has expressed interest in working in collaboration starting slow with ESL classes.

1. **Student Equity Plan**

Ricardo Marmolejo introduced himself to council and updated them on the progress of the Student Equity Plan. First read will be going to Academic Senate then to College Council then second read will follow. Deadline for completion is November 30, 2022. Five metrics include: 1) Successful enrollment, 2) Completed transfer level Math and English in year one, 3) Retention from primary term to secondary term, 4) Completion, and 5) Transfer. Target outcomes will begin with evaluation current structure will be evaluated then the development of action plans to reach idea structure.

1. **Student Housing Feasibility Study (Scion Group)**

Scion Group conducted a Q&A with council collecting data on the feasibility and future sustainability of possible student housing on campus.

1. **Subcommittee Reports**

No questions or comments on subcommittee reports.

1. **Other Reports**
2. **President**

Dr. Claudia Habib wanted to express gratitude to Karen Bishop and faculty for the CVC Exchange success.

1. **Guided Pathways**

Robert Simpkins updated council that new content has been added to the website. Council was asked to review and provide feedback.

**Academic Senate**

Robert Simpkins updated council that Academic Senate is currently working on updating faculty emeritus policies and forms. Chancellor has asked Academic Senate to make recommendations earlier than in the past so that the emeritus medals can be presented in the fall semester. Deadline is October 14, 2022 to submit to the Academic Senate forms for the new faculty position requests.

1. **Outcomes**

Melissa Long will be scheduling more Outcomes Fest. meetings throughout the campus. Currently there is representative assigned from all divisions.

1. **CCA**

Jeff Keele updated the council that new contract negotiations for faculty is up for evaluation. Survey was sent out to all faculty and adjuncts for ideas on what they want to see on new contract. It was brought to council’s attention that when scheduling it is contractual that full-time faculty get the overload prior to adjunct being scheduled. This has become a rising issue.

1. **CSEA**

Absent.

1. **ASPC**

Absent.

1. **Additions**
2. **Future Agenda Items**

None.

1. **Adjournment**

Meeting adjourned at 4:53 pm.