Co-Chairs: Thad Russell, Kendra Haney, Vern Butler

**MINUTES**

**Present:**

Claudia Habib, Thad Russell, Primavera Arvizu, Osvaldo Del Valle, Michelle Miller-Galaz, Vern Butler, Erin Wingfield, Kim Behrens, Jasmine Quinones, Frank Ramirez, Joe Cascio, John Word, Ricardo Marmolejo, Johana Fisher, Cameron Anderson, Michael Carley, Robert Simpkins, Karen Bishop, Vickie Dugan, Elisa Queenan, Maria Battisti, James Thompson, Elizabeth Keele, Stephanie Olmedo, Sherie Burgess, Kendra Haney, Melissa Long, Chris Ebert, Jeff Keele, Shauna Williams, John Word.

**Absent:**

ASPC Vice President, Johnathan Miranda, Tiffany Haynes, Jay Navarrette, Errin Arcos, James Thompson, Carlos Rodriguez and Elian Ramos.

**Guest:**

1. **Call to Order**

Vern Butler called the meeting to order at 3:04 pm.

1. **Adoption of Agenda**

Motion made to approve the October 17, 2022 agenda.

**M/S/C:** Karen Bishop/Elizabeth Keele

1. **Approval of Minutes**

Motion made to approve the October 3, 2022 minutes. Minutes were amended during meeting.

**M/S/C:** Joe Cascio/Bob Simpkins

1. **Action Items-First Read/Final Approval**

Strategic Planning Program Review Handbook – new and improved table of contents, updated to match the structure of current forms that were revised, updated data sections, added items to common errors and pitfalls.

1. **Action Items-Second Read/Final Approval**
2. **New Business-Announcement/Information/Discussion Items**
3. **ILOs (Melissa Long)**

The committee decided on leaving ILO#1 as is. ILO #1: Communication – Use language and other models of expression appropriate to the audience and purpose. Melissa handed out a form for brainstorming evidence to assess.

1. **Subcommittee Reports**

No reports submitted.

1. **Other Reports**
2. **President**

Dr. Habib present Sherie Burgess with a 15 year pin for PTK.

1. **Guided Pathways**

Met October 4th, there has been a lot to discuss so will need more time for meetings. Working on plan for Pillar 4: Ensure Learning that is campus-wide in focus.

1. **Academic Senate**

Robert Simpkins added that on October 14th Senate heard new faculty positions requests, there is a document for every position requested as well. At the next meeting, we will be ranking the priorities for new faculty hires from the requests.

1. **Outcomes**

The first Outcomes Fest of the semester tomorrow, November 2nd with Student Services. If your division has not yet had one, talk to your division rep.

1. **CCA**

No report.

1. **CSEA**

Have Classified staff check their email. October 26th district wide comprehensive job description review, hopefully in the next month have out 2023 contract completed.

1. **ASPC**

No report.

1. **Additions**
2. **Future Agenda Items**

None.

1. **Adjournment**

Meeting adjourned at 3:35 pm.