Co-Chairs: Thad Russell, Kendra Haney, Vern Butler

**MINUTES**

**Present:**

Claudia Habib, Osvaldo Del Valle, Michelle Miller-Galaz, Vern Butler, Kim Behrens, Joe Cascio, Ricardo Marmolejo, Cameron Anderson, Michael Carley, Robert Simpkins, Vickie Dugan, Elisa Queenan, Maria Battisti, Elizabeth Keele, Stephanie Olmedo-Hinde, Sherie Burgess, Kendra Haney, Chris Ebert, Jeff Keele, Johnathan Miranda, Jay Navarrette, Tiffany Haynes, Shauna Williams.

**Absent:**

ASPC Vice President, Thad Russell, Primavera Arvizu, Erin Wingfield, Melissa Long, Jasmine Quinones, Frank Ramirez, Karen Bishop, Errin Arcos, Johana Fisher, James Thompson, Carlos Rodriguez and Elian Ramos.

**Guest:**

1. **Call to Order**

Kendra Haney called the meeting to order at 3:05 pm.

1. **Adoption of Agenda**

Motion made to approve the November 7, 2022 agenda. Minor change of Michael Carley to replace Kendra Haney for Strategic Planning Program Review.

**M/S/C:** Vickie Dugan/Michael Carley

1. **Approval of Minutes**

Motion made to approve the October 17, 2022 minutes. Minor change in attendance.

**M/S/C:** Tiffany Haynes/Sherie Burgess

1. **Action Items-First Read/Final Approval**
2. **Baccalaureate Degrees (Dr. Claudia Habib)**

Porterville College has interest in providing baccalaureate degrees and will be applying for at least one during the next application cycle. Administration of Justice is an area of interest for Porterville College to apply for permission. District-wide, only one college can apply per application cycle. Each college will take turns submitting applications, Bakersfield College and Cerro Coso will be submitting. If approved this will change the mission of the college and change with ACCJC accreditation will need to occur.

1. **2022-25 Student Equity Plan (Ricardo Marmolejo)**

Updated 2022-25 Student Equity Plan was reviewed withcouncil**.** Deadline to submit isNovember 30th. This will go to Academic Senate then final read at next College Council. Council members were asked to review the document and send any changes and comments to Ricardo Marmolejo.

1. **Action Items-Second Read/Final Approval**
2. **Strategic Planning Program Review Handbook (Michael Carley)**

Updated Strategic Planning Program Review Handbook was reviewed with council for a final ready for approval. Final document will include better pixilated charts and visuals. Council was asked for questions or comments. **M/S/C: Joe Cascio/Vickie Dugan.**

1. **New Business-Announcement/Information/Discussion Items**
2. **ILOs (Melissa Long)**

Absent.

1. **Crisis Management Team vs Safety & Security Team (Dr. Claudia Habib)**

Clarification between the differences of Crisis Management Team and Safety & Security Team. Dr. Claudia Habib suggested that these teams be combined into one so that communication is streamlined and elimination of duplication of conversations. Council was asked how to proceed. It was decided for the Safety & Security Team to meet within the next two weeks to review the charge after updating the required members.

1. **Participatory Governance at Porterville College (Kendra Haney)**

Council was shown the last draft of the Participatory Governance document for Porterville College. Cerro Coso’s Participatory Governance was shown to council which goes into depth on identification of each council and committees charge incorporated into one document. Council was asked if Porterville College should add more details into their Participatory Governance including district level governance. Strategic Planning will update the chart and share final draft for this update. Volunteers were asked to participate in a task force to update current document.

1. **Information Technology-Student Google Email Account Storage Changes (Jay Navarrette)**

Student email accounts currently fall under Gmail with access to Google drive and when initially set up there was an unlimited amount of space for students to save documents. As of January 1, 2023 Google will limit the amount of space. The district is currently reviewing accounts with high amount of saved documents and will eliminate any old or fraudulent accounts. During this process, there will be limited placed on the space each student can save. In the event that a student is not able to access information in their Google accounts they can reach out to district for retrieval of the information. In the future a process for off boarding students will be developed to prevent the over use of space. Possibility will include to deactivate accounts.

1. **Program Review Updates/Progress (Kendra Haney)**

Council was shown the updated program review schedule and asked for individual updates. Kinesiology is completed and will be brought to next College Council meeting. Health Careers is in the process of data collection and analysis. President’s Office is missing outcomes, Foundation and Marketing is completed. IR program review is complete and at Strategic Planning for review. IT review is in the beginning stages of review.

1. **Sub-Committee Reports**

No reports submitted. Besides Strategic Planning process was questioned on the consistency of sub-committee report submission and lacking communication. It was suggested to do a separate link for each committee to prompt the individual committee chairs to submit a report.

1. **Other Reports**
2. **President**

Upcoming Board Meeting will be held at Porterville College on Thursday, November 10, 2022. Entire campus is encouraged to attend. Integrated Planning document shows that reviews are needed for Enrollment Management, Information Technology, Distance Education, and Staff Development Plans will be up for review.

1. **Guided Pathways**

Guided Pathway Committee met on November 1st, the main topic of discussion was developing our college plan for Pillar 4: Ensuring Learning.  Robert Simpkins shared a document with feedback from people across the campus, and the committee discussed other ways people college-wide could support students.  The goal is to bring an outline to the next committee meeting in December and a full draft for review early in the Spring 2023 semester.

1. **Academic Senate**

Results from the Senate voting for new faculty position requests have been ranked and shared with the President as the Senate's official position for faculty hiring priorities for the year. A new Academic Senate president will be elected this semester and take office next year after Robert Simpkins' term is complete.

1. **Outcomes**

Absent

1. **CCA**

Negations are ongoing.

1. **CSEA**

**No report.**

1. **ASPC**

ASPC is having a Meet & Greet on November 17, 2022 from 4:30-5:30 pm in the ASPC conference room.

1. **Additions**
2. **Future Agenda Items**

Staff Development Plan, Kinesiology Program Review.

1. **Adjournment**

Meeting adjourned at 4:48 pm.