Co-Chairs: Thad Russell, Kendra Haney, Vern Butler

**MINUTES**

**Present:**

Claudia Habib, Thad Russell, Osvaldo Del Valle, Kim Behrens, Joe Cascio, Ricardo Marmolejo, Cameron Anderson, Michael Carley, Robert Simpkins, Vickie Dugan, Elisa Queenan, Maria Battisti, Elizabeth Keele, Sherie Burgess, Kendra Haney, Chris Ebert, Jeff Keele, Jay Navarrette, Karen Bishop, Frank Ramirez, Shauna Williams, Jasmine Quinones, Melissa Long.

**Absent:**

ASPC Vice President, Vern Butler, Primavera Arvizu, Michelle Miller-Galaz, Erin Wingfield, Johnathan Miranda, Errin Arcos, Johana Fisher, Stephanie Olmedo-Hinde, James Thompson, Tiffany Haynes, Carlos Rodriguez, Elian Ramos.

**Guest:**

1. **Call to Order**

Thad Russell called the meeting to order at 3:05 pm.

1. **Adoption of Agenda**

Motion made to approve the November 21, 2022 agenda. Strike the Recognition of Four Substantial Holidays document from the agenda.

**M/S/C:** Elizabeth Keele/Karen Bishop

1. **Approval of Minutes**

Motion made to approve the November 7, 2022 minutes. Changes to timeline of baccalaureate degrees. Change to wording of Academic Senate report.

**M/S/C:** Joseph Cascio/Elizabeth Keele

1. **Action Items-First Read/Final Approval**
2. **Staff Development Committee (Thad Russell)**

Thad Russell asked the committee to comment on the necessity of continuing with the Staff Development Committee since other committees are currently working on professional development opportunities. If it is decided to remain, goals and priorities need to be identified and asked for new chair to volunteer. Conversation concluded it would be beneficial having the committee so faculty and staff can have one place to go when asking for funding for professional development opportunities. Committee members were asked to develop a group of volunteers including a chair volunteer and pinpoint goals and priorities for a second read at College Council in January 2023.

1. **Kinesiology Program Review (Vickie Dugan)**

Vickie Dugan presented the updated Kinesiology program review to the council. Highlights included increase is visual in students pursuing Kinesiology degrees. Need for additional full time faculty position. New certificate for personal training will soon be offered at Porterville College. Emergency notification system when students are outside does not exist. Lighting in baseball and softball field need to be brighter for safety. Need for more privacy in offices for confidential conversations with students.It was suggested to add dedicated counseling to Kinesiology and increase communication when changes in counseling occurs. Conversation included developing process for students and faculty to identify one another.Program review was approved as submitted. **M/S/C: Karen Bishop/Joseph Cascio**

1. **Institutional Research Program Review (Michael Carley)**

Michael Carley presented the Institutional Research program review with council. Six goals with four specific to getting the survey cycle back on track. Student Satisfaction survey has not been completed since 2018. Resource and IT requests are stable. Sustainability is questionable as analyst is currently being paid out of grant funds. Position needs to be absorbed into GU001 budget. Program review was approved as submitted. **M/S/C: Vickie Dugan/Frank Ramirez.**

1. **Recognition of Four Substantial Holidays (Ricardo Marmolejo)**

Ricardo Marmolejo presented a proposition to the council from the Social Justice Committee the need to recognize several holidays or “recognition days” within the college calendar. Recognition of these days are to be more inclusive to all students is being revisited by this committee and a formalized request is being developed. These days of recognition will includeMarch 31: Cesar Chavez Day, Last Friday in September: Native American Day, November 20: Transgender Day of Remembrance, and June: LGBTQIA+ Pride Month. Intent is not to ask for these days off it is to ask for recognition district wide. This will be brought back to future College Council meetings as a formalized proposition and approval. Documents will be sent out to council for prior read.

1. **Action Items-Second Read/Final Approval**
2. **2022-25 Student Equity Plan (Ricardo Marmolejo)**

Ricardo Marmolejo informed the council that he has had a substantial amount of feedback during the second read. Extension from the State Chancellors Office to postpone deadline from November 30, 2022 to December 16, 2022 was approved. Document will be updated to include feedback and return to Academic and Senate and next College Council for final read and approval. Motion to table until next meeting. **M/S/C: Karen Bishop/Kendra Haney.**

1. **Baccalaureate Degrees (Thad Russell)**

Thad Russell asked the council to affirm to the president that College Council wishes to move forward with pursuing Baccalaureate degrees. College Council affirms that the college will move forward with Baccalaureate degrees curriculum development.

**M/S/C: Karen Bishop/Elizabeth Keele.**

1. **New Business-Announcement/Information/Discussion Items**
2. **ILOs (Melissa Long)**

Council was asked to submit feedback for ILO#1 on form. Forms were collected and data will be compiled and reported at the next meeting.

1. **Sub-Committee Reports**

No questions.

1. **Other Reports**
2. **President**

No report.

1. **Guided Pathways**

Next meeting is December 6th. Program maps are being entered into Program Mapper. These will start to go live for some of the Academic and Career Pathways this semester, with the goal to have all available to students on the website by early spring.

1. **Academic Senate**

Next meeting December 9th. Election for new Academic Senate President will be conducted next week, and the President-elect announced before the next Senate meeting.

1. **Outcomes**

Outcome fest this semester were very successful this semester.

1. **CCA**

Contract negations are ongoing.

1. **CSEA**

No Report.

1. **ASPC**

First Gen Week had great turnout with over 100 students in attendance at each event for the food but they did not stick around for the activity so will develop ways to keep students more engaged. Art competition starting to design t-shirt ideas. Student Engagement and Empowerment Plan is new legislation that states community colleges must develop a plan for student to register to vote and to vote this is due December 5th. Must plan 3 event annually. Only one vacancy on board. Hoping to get ASPC mixer in spring. ASPC voted that PC will be getting a mascot. ASPC approved for gaming consoles for student use. Planning to attend General Assembly in spring.

1. **Additions**
2. **Future Agenda Items**

Participatory Governance Plan, 2022-25 Student Equity Plan

1. **Adjournment**

Meeting adjourned at 4:58 pm.