Co-Chairs: Thad Russell, Kendra Haney, Vern Butler

**MINUTES**

**Present:**

Thad Russell, Osvaldo Del Valle, Joe Cascio, Michelle Miller-Galaz, Melissa Long, Cameron Anderson, Ricardo Marmolejo, Michael Carley, Robert Simpkins, Chris Ebert, Vickie Dugan, Maria Battisti, Kendra Haney, Karen Bishop, Jay Navarrette, Jeff Keele, Jasmin Quinones, Sherie Burgess, Frank Ramirez, Elizabeth Keele, Fernando Jimenez, Kim Behrens, Erin Wingfield, Alicia Vargas.

**Absent:**

Claudia Habib, Primavera Arvizu, Tiffany Haynes, Jonathan Miranda, Vern Butler, Maria Battisti, Shauna Williams, James Thompson, Stephanie Olmedo-Hinde.

**Guest:**

1. **Call to Order**

Kendra called the meeting to order at 3:01 pm.

1. **Adoption of Agenda**

M/S/C: E. Keele/ K. Bishop

1. **Approval of Minutes**

M/S/C: E. Keele/ J. Quinones

3/20/23 Minutes approved with two edits. M/S/C: T. Russell/ V. Dugan

1. **Action Items-First Read**
* Grants Oversight – tabled
* Distance Education Plan 2023-2025 – on the email sent out for this meeting. Michael suggested updating the Mission Statement. Kendra stated they did not have in person science labs in 2020. Please review for accuracy. The committee will bring this back in two weeks.

**Action Items – Second/Final Approval**

* ACCJC Institution Set Standards – we did meet the Institutional Standards on all but three items.
1. **New Business-Announcement/Information/Discussion Items**
2. **ILOs (Melissa Long)**

What can we do to help our students demonstrate ILO #1 – communication. Language Arts hosts a “Poem in Your Pocket” yearly. The committee also mentioned having students moderating and participating in campus wide events/committees, student panels and peer mentor positions.

ILO #2 Cognition – handouts for evidence and the implementation plan for this ILO. Homework – with these ideas, be thinking about the specific steps, who is responsible, who will be reporting on the evidence for the ILO.

1. **Participatory Governance Task Force Update** – this document needs to be updated. The task force met last week and will be working on a process for updating records, charges for different committees and the website. College Wide Committee Information is on the college group site and has information listed under resources. Kendra will need updated charges for the website and the end of year committee reports.
2. **End of Year Reports** – please turn in by the last meeting of this semester, May 1, 2023.
3. **Sub-Committee Reports**

Reports should be updated every two weeks.

1. **Other Reports**
2. **President**

Absent.

1. **Guided Pathways**

We have completed entering all two-year programs into Program Mapper for all programs at the college. We are updating them to the current catalog and adding all certificates next. Next committee meeting is Thursday April 6th.

1. **Academic Senate**

Updated our local emeritus policy to provide clarity and be consistent with Board Policy. Next meeting will be April 28th.

1. **Outcomes**

All outcomes need to be somewhere in the cycle by August. Reach out to your representative or Melissa if you need help. ACCJC pays attention to this, please do not wait until August for help.

1. **CCA**

Deadline for elections were last week. Nominations will be open later this month, next years officers April 26th-27th.

1. **CSEA**

No representative present.

1. **ASPC**

Just came back from the General Assembly trip. This Thursday we have raising of the Pride flag. ASPC elections will be held from the 17th-20th and nomination forms for the leadership awards will be sent out soon. April 14th – leadership conference. April 20th – Grad fair.

1. **Additions**

Porterville College Connection is this week, some areas will be blocked off for those using the evacuation site.

1. **Future Agenda Items**

None.

1. **Adjournment**

Meeting adjourned at 4:05 pm.