Co-Chairs: Thad Russell, Kendra Haney, Vern Butler

**MINUTES**

**Present:**

Thad Russell, Osvaldo Del Valle, Michelle Miller-Galaz, Melissa Long, Cameron Anderson, Ricardo Marmolejo, Michael Carley, Robert Simpkins, Kendra Haney, Karen Bishop, Jay Navarrette, Jeff Keele, Jasmin Quinones, Sherie Burgess, Elizabeth Keele, Fernando Jimenez, Stephanie Olmedo-Hinde, James Thompson, Tiffany Haynes, Erin Wingfield.

**Absent:**

Claudia Habib, Primavera Arvizu, Jonathan Miranda, Vern Butler, Chris Ebert, Vickie Dugan, Frank Ramirez, Maria Battisti, Shauna Williams, Joe Cascio, Kim Behrens, Alicia Vargas.

**Guest:**

1. **Call to Order at 3:02 pm.**
2. **Adoption of Agenda**

**M/S/C: Elizabeth Keele/Karen Bishop**

Tabled Staff Development Charge and Structure. Addition of Distance Education Plan and Barnes & Noble Issues.

1. **Approval of Minutes**

**M/S/C: Robert Simpkins/James Thompson.**

1. **Action Items-First Read**
* **Staff Development Meeting (Thad Russell) – Tabled**
* **End-of-Year Committee Report (Thad Russell)**

Current End of Year committee report template was reviewed with council with modified titles for sections to complete. Suggestion to change order and place goals at end since these goals are referring to the upcoming year. Council was in agreement.

* **Updated Charge Strategic Planning Committee (Michael Carley)**

Addition of third bullet to discuss committee’s responsibility with accreditation. Committee would like to add a third faculty member to Strategic Planning in next academic year. Council was in agreement.

**Action Items – Second/Final Approval**

* **Distance Education Plan (Karen Bishop)**

Mission statement was reworked and changes from previous College Council meeting have been fulfilled.  **M/S/C: Michael Carley/James Thompson. Abstain: Jeff Keele.**

1. **New Business-Announcement/Information/Discussion Items**
2. **ILOs (Melissa Long)**

Committee was asked to decide on the percentage of students responses for adequate responses from CCSSE for ILO #2 (Cognition) and to complete the improvement plan for ILO #1 (Communication).

1. **End of Year Report Strategic Planning Committee (Michael Carley)**

Updates and changes were reviewed with council and included ensuring that program reviews are sent in timely. No questions or comments from the council**.**

1. **Program Review Compliance (Thad Russell)**

Program review compliance must be upheld. This has been identified as problematic. These are essential for accreditation. Those who are new or are having issues must reach out to appropriate contacts. Program reviews are updated every three years.

1. **Barnes & Noble Contract (Elizabeth Keele)**

Upcoming contract with bookstore will not be renewed. Contract with new vendor eCampus has been approved during the last board meeting. Team for transition is being developed. Health Careers requested to have significant input as they have specialized needs.

1. **Sub-Committee Reports**

No questions or comments.

1. **Other Reports**
2. **President**

Absent.

1. **Guided Pathways**

Ensure Learning Plan was approved and will come to next College Council meeting.

1. **Academic Senate**
2. No report; the Senate meeting for April 14th was cancelled so that Senate members could attend the KCCD district-wide Teaching-and-Learning Exchange Festival in Bakersfield.
3. **Outcomes**

Fall Outcomes Fest needs to be placed on calendar.

1. **CCA**

Hoping to have negotiations done by end of semester. Elections will be held next week.

1. **CSEA**

No representative present.

1. **ASPC**

Elections are being held. Elections are being held via district so students must choose Porterville College. Elections close Thursday April 20th at 4:00 pm. Grad Fair will be held on Wednesday April 19th and Thursday April 20th. Cap decorating will occur for graduating students.

1. **Additions**

Choir concert Tuesday April 18th at 5:00 pm.

1. **Future Agenda Items**

Final draft End of Year Committee Report 2nd read, Strategic Planning Charge 2nd read, Ensure Learning Plan at next College Council meeting.

1. **Adjournment**

Meeting adjourned at 4:10 pm.