

PORTERVILLE COLLEGE
PROGRAM REVIEW REPORT: NON-INSTRUCTIONAL PROGRAMS

Program Name: GEAR UP

Contact Person: Gloriann Garza

Submission Date: February 1,2024

Porterville College Mission Statement:

With students as our focus, Porterville College provides our diverse local communities with quality education that promotes intellectual curiosity, personal growth, and lifelong learning, while preparing students for career and academic success.

In support of our values and philosophy, Porterville College will:

1. Provide quality academic programs to all students.
2. Provide comprehensive support services to help students achieve their personal, career and academic potential.
3. Prepare students for transfer and success at four-year institutions.
4. Provide courses and training to prepare students for employment or to enhance skills within their current careers.
5. Provide comprehensive support systems tailored to each student’s skill level.
6. Recognize student achievement through awarding degrees, certificates, grants, and scholarships.

Guided Pathways Framework:

1. Clarify the Path: Create clear curricular pathways to employment and further education.
2. Enter the Path: Help students choose and enter their pathway.
3. Stay on the Path: Help students stay on their path.
4. Ensure Learning: Ensure that learning is happening with clear outcomes.

Program Mission Statement:

Mission Statement:

GEAR UP provides students and their families with educational services that increase college preparedness and academic success. GEAR UP aims to positively impact communities by creating a college-going culture that fosters systemic change in access to higher education.

Service Area Outcomes (SAOs):

SAO Statement	Describe assessment results and discussion of this SAO	Describe how the results impact your goals and needs going forward
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1. Upon completion of the program students will demonstrate preparedness for post-secondary education.	This outcome will be assessed through successful enrollment in a post-secondary program.	Assessment of this SAO will indicate whether GEAR UP was successful in meeting grant objectives.
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Program Analysis and Trends:

Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) is a federally funded program designed to elevate the academic achievement, college attendance, and graduation rates of first-generation, low-income, underrepresented, and underserved students. GEAR UP serves a cohort of 400 students starting in seventh grade and follows them through their first year of postsecondary education.

The GEAR UP grant project at Porterville College was approved largely based on the severity of low educational attainment in the city of Porterville and Tulare County. To better grasp the impact GEAR UP can make in our community, understanding the college-going rates (CGR) and overall preparedness for college and careers locally is important.

The following data reports display the CGR among partner school districts and Tulare County. This data was obtained by utilizing the California Department of Education’s Data Quest system. These reports display the CGR of high school students who completed high school during 2020 – 2021. This report provides both a count and a rate of high school completers who enrolled in a postsecondary institution of higher education within 12 or 16 months of completing high school.

Porterville Unified School District – CGR

Name	High School Completers	High School Completers Enrolled In College	College-Going Rate	Enrolled In College (In-State)	Enrolled In College (Out-of-State)	No Record of College Enrollment
Citrus High	86	11	12.8%	12.8%	0.0%	87.2%
Granite Hills High	310	154	49.7%	48.4%	1.3%	50.3%
Monache High	407	225	55.3%	52.8%	2.5%	44.7%
Porterville High	355	170	47.9%	46.2%	1.7%	52.1%
Strathmore High	88	43	48.9%	44.3%	4.5%	51.1%

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Burton School District – CGR

Name	High School Completers	High School Completers Enrolled In College	College-Going Rate	Enrolled In College (In-State)	Enrolled In College (Out-of-State)	No Record of College Enrollment
Summit Charter Academy	87	50	57.5%	55.2%	2.3%	42.5%
Burton Elementary	348	200	57.5%	55.2%	2.3%	42.5%

CGR Comparison: Tulare County vs the State of California

Name	High School Completers	High School Completers Enrolled In College	College-Going Rate	Enrolled In College (In-State)	Enrolled In College (Out-of-State)	No Record of College Enrollment
Tulare	5,634	3,254	57.8%	54.8%	3.0%	42.2%
State	382,430	243,876	63.8%	55.9%	7.9%	36.2%

CGR Comparison: School Districts within Tulare County

Name	High School Completers	High School Completers Enrolled In College	College-Going Rate	Enrolled In College (In-State)	Enrolled In College (Out-of-State)	No Record of College Enrollment
Alpaugh Unified	18	3	16.7%	16.7%	0.0%	83.3%
Cutler-Orosi Joint Unified	249	157	63.1%	62.7%	0.4%	36.9%
Dinuba Unified	494	281	56.9%	56.1%	0.8%	43.1%
Exeter Unified	248	153	61.7%	57.7%	4.0%	38.3%
Farmersville Unified	170	74	43.5%	41.8%	1.8%	56.5%
Lindsay Unified	282	133	47.2%	45.7%	1.4%	52.8%
Porterville Unified	1,246	603	48.4%	46.5%	1.9%	51.6%
Tulare County Office of Education	*	*	*	*	*	*
Tulare Joint Union High	1,049	673	64.2%	60.2%	3.9%	35.8%
Visalia Unified	1,716	1,088	63.4%	58.7%	4.7%	36.6%
Woodlake Unified	159	89	56.0%	56.0%	0.0%	44.0%

**Individual CGR data was not available for Earlimart School District.*

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The following data reports the percentage of high school graduates in the class of 2023 who are placed in the “Not Prepared, Approaching Prepared, and Prepared” categories on the College/Career Indicator (CCI). CCI is based on students in the combined four- and five-year graduation rate (i.e., current four-year graduation cohort plus fifth year graduates from prior cohort). It includes both college and career measures to evaluate how well districts and schools are preparing students for success after high school. The following are measures that determine CCI:

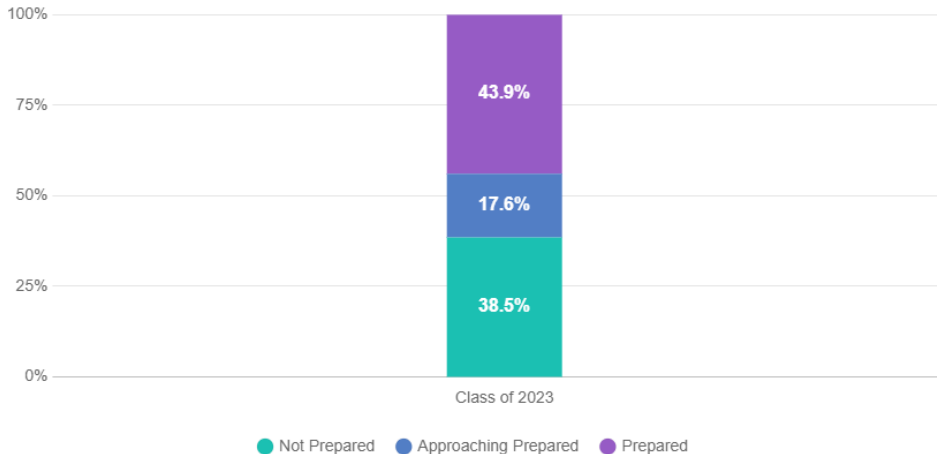
- Advanced Placement Exams
- a–g Completion
- Career Technical Education Pathway Completion
- College Credit Course (formerly called Dual Enrollment)
- International Baccalaureate Exams
- Leadership/Military Science
- Pre-Apprenticeships
- Smarter Balanced Summative Assessments in English Language Arts/Literacy and mathematics (Grade 11)
- State and Federal Job Programs
- State Seal of Biliteracy
- Transition Classroom and Work-Based Learning Experiences

This data was collected by utilizing the California Department of Education’s California Accountability System.

Porterville Unified School District

College/Career

The percent of students in the Class of 2023 that qualify as Not Prepared, Approaching Prepared, and Prepared.



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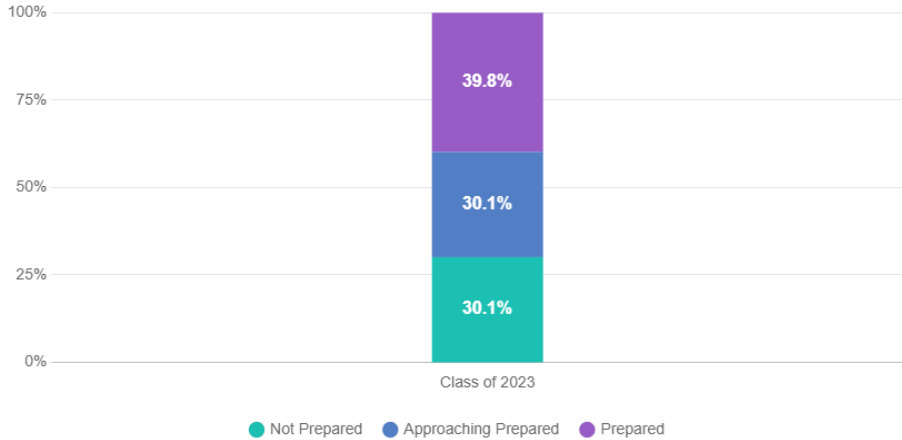
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Burton School District

College/Career

The percent of students in the Class of 2023 that qualify as Not Prepared, Approaching Prepared, and Prepared.



**Individual CCI data was not available for Earlimart School District*

Data Review

The following data was obtained from our partners and analyzed by the Vela Institute software company using a GEAR UP student data system called Performance Insights (PI). There is not much data to review since GEAR UP is a new program in its first years.

GEAR UP saw an increase in cohort student participation upon adding Burton School District as a partner of the grant. The increase allowed GEAR UP to hit the grant target of 400 cohort students served.

School District	Number of GEAR UP Students 2021 - 2022	Number of GEAR UP Students 2022 - 2023
Porterville Unified School District	284	284
Earlimart School District	54	54
Burton School District		62

Changes in Program over Last Three Years

Porterville College was awarded the GEAR UP grant the fall of 2021 in partnership with Earlimart and Porterville School District. Since receiving the grant, the GEAR UP staff has worked closely with the districts and partner schools to implement services to cohort students and their families.

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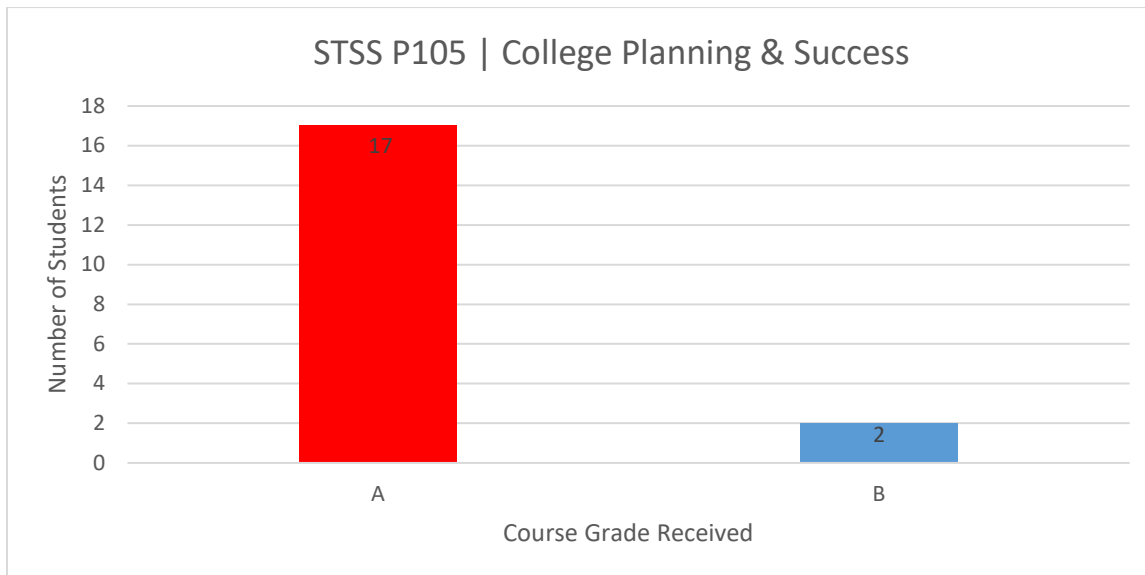
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2021 – 2022

- GEAR UP hired key personnel roles: program manager and program technician.
- Partnership meetings were held on multiple occasions with superintendents to plan and facilitate implementation of GEAR UP services at each school site.
- Principal and Counselors meetings were held with middle school partners to introduce GEAR UP and coordinate student orientations.

2022 – 2023

- GEAR UP received approval from the Department of Education to add Burton School District as a grant partner.
- GEAR UP hosted the first Early College Summer Program where 19 rising ninth grade students enrolled and completed Student Success P105 – College Planning Success.



- GEAR UP expanded access to academic support services, by offering additional tutoring hours virtually and on the Porterville College campus.

Report on Previous Goals

There are no previous goals to assess. GEAR UP is a new program.

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Program Strengths

GEAR UP works in partnership with educational and community institutions to provide students and families with advising, academic support, mentoring, college and career exploration, skill-building workshops, enrichment programs, early college opportunities, summer programs, college visits, and educational field trips. GEAR UP services are available in English and Spanish. Advising is available at each school site and by appointment at Porterville College. Academic support is offered in the form of tutoring and grade checks with mentors and staff. Tutoring and academic mentoring are offered at each school site, as well as at Porterville College and virtually. Workshops are offered to students during the school day and afterschool. GEAR UP also student presentations and parent nights twice a semester to cover a wide range of college-readiness topics.

Providing students and parents access to GEAR UP services is one of our main priorities. Our team is committed to ensuring that we are offering services in ways that promote access and equity. We work around the labor trends in the community to ensure that parent programing is offered in the evening hours when most parents are off work. At parent events we welcome entire families and provided translation services and childcare. For those that are unable to attend in person, we extend the opportunity to attend virtually via ZOOM.

Communication and rapport building is very important to us. We maintain regular contact with students and parents by reaching out to them over the phone to check in with them and inform them about upcoming events. Other methods of communication such as email, parent square, and remind are also utilized to convey information. In addition, a newsletter is sent out through mail and email to parents each semester with updates and other information.

Areas for Improvement

Maintaining communication with students and parents has been a challenge. Through trial and error our team has noticed that digital forms of communication are not very effective. As a result, our staff is constantly conducting calling campaigns to relay information and updates. While this method has been successful, it has caused time constraints in completing other duties and tasks. Currently our school partners assist in these efforts by sending out paper notifications to students during school and utilizing their internal parent communication platforms. Since we have students among multiple schools and districts it has be challenging to track communications. Every partner has their own protocols and method they use to relay information to students and parents. It is important for GEAR UP to create a communication plan to tackle these issues. The plan would need to include our school partners, parents, and GEAR UP staff.

Family engagement has been low this school year. Often, we have the same group of parents who participate and attend events. Parents are one of the largest motivators to students and are crucial in their success. When families are invested in GEAR UP, their involvement paves the way for students to better engage as well. GEAR UP should investigate and implement methods to raise family engagement.

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Goals

Goal(s)	Timeline for completion	Needed resources	Person(s) Responsible	Obstacles to completion (if any)	Mission Statement	Guided Pathways Pillars
1. Develop and implement a communication plan in collaboration with partners and parents.	9 months	Professional Expert	GEAR UP Staff	Lack of support staff	2,5	1,2,3
2. Increase parent/family engagement.	9 months	Professional Expert	GEAR UP Staff	Lack of support staff	2,5	1,2,3
3. Increase the percentage of GEAR UP students completing Algebra by the end of 9th grade by 10%.	Each year of the grant cycle	Tutoring, Mentoring, Grade checks	GEAR UP Tutors, Mentors, and Staff	Lack of student participation in support services offered	2,5	3,4
4. The percentage of students and parents demonstrating knowledge of financial aid options, cost of college attendance, and how to acquire financial aid by at 10%.	Each year of the grant cycle	Presentations, Workshop, Support services	GEAR UP Tutors, Mentors, and Staff	Lack of student and parent participation in support services offered	2,5	1,2,3

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Staffing:

Current Staffing Levels

Please use the table below to describe current staffing levels, by employee type. Raw numbers are sufficient, not FTE.

Full-time		Part-time	
Faculty	0	Faculty	0
Temporary	0	Temporary	1
Classified	1	Classified	0
Management	1	Management	0

Request for New/Replacement Staff

Use one line for each position requested. Justify each position in the space below.

	Title of Position	Classification (Faculty, Classified, or Management)	Full- or Part-Time	New or Replacement
Position 1	Professional Expert of Family Engagement	Permanent	Part-Time	New
Position 2				
Position 3				

Justification:

Currently, the Department of Education has approved the use of GEAR UP grant money to fund this position temporarily with the use of our carryover funding. Ideally, this position should be a part time permanent position.

Position 1: Provide assistance with family engagement projects and develop a communication plan. This position will strengthen our GEAR UP parent community and foster better communication practices.

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Benefit Calculation Template															
FY 2024: July 1, 2023 through June 30, 2024															
ADOPTED BUDGET															
Calculates benefits by Employee Classification (Pro-rated fixed benefits by months of employment)															
A6: Position Title (if applicable) \$18,000.00		A7: Enter Annual Salary only		Employee Type: Professional Expert		D8: Select type of employee from Drop Down									
\$1,147.01 Flexible Benefits		\$0.00 Fixed Benefits (if applicable)		Flexible Benefit Matrix							Flexible Benefits				
Totals										Total					
\$1,147.01 Total Benefits										Column K					
\$19,147.01 Total Salary + Benefits										Column K					
PTREDCO CODE		519	906	912	913	914	930	994	999						
DEF BEN %		3.80%	1.45%	1.0723%	0.990%	0.05%	19.10%	6.20%	26.680%						
Employee Classifications		0.0380	0.0145	0.010723	0.00990	0.0005	0.1910	0.0620	0.26680						
Educational Administrator		261.00	193.01	653.40	9.00	3,438.00				4,554.41					
Non Educational Administrator		261.00	193.01	653.40	9.00		1,116.00	4,802.40		7,034.81					
Confidential		261.00	193.01	653.40	9.00		1,116.00	4,802.40		7,034.81					
Confidential / Mgmt Hourly	684.00	261.00	193.01		9.00					1,147.01					
Board of Trustees	684.00	261.00	193.01	178.20	9.00					1,325.21					
Classified (20+ hours/week)		261.00	193.01	178.20	9.00		1,116.00	4,802.40		6,559.61					
Classified (16 hours/week or less)	684.00	261.00	193.01		9.00					1,147.01					
Classified (Flexible Limited Benefit)	684.00	261.00	193.01		9.00					1,147.01					
Professional Expert	684.00	261.00	193.01		9.00					1,147.01					
Classified Temporary / Hourly	684.00	261.00	193.01		9.00					1,147.01					
Classified Overtime		261.00	193.01		9.00		1,116.00	4,802.40		6,381.41					
Student Worker			193.01							193.01					
Adjunct Faculty		261.00	193.01		9.00	3,438.00				3,901.01					
Contract Faculty		261.00	193.01	653.40	9.00	3,438.00				4,554.41					
Stipends for Faculty		261.00	193.01		9.00	3,438.00				3,901.01					
Overload Faculty		261.00	193.01		9.00	3,438.00				3,901.01					
Fixed Benefits Calculated and Pro-rated															
Fixed Benefits Total		\$ 22,395.84		Benefit Codes		Fixed Mthly Rate		Pro-rated by No. of Mos.		Benefit Codes		Fixed Mthly Rate		Pro-rated by No. of Mos.	
12		40		A36: Enter No. of Months		A37: Enter hrs/Week		Basic Life (401/5911)		Vision (400/590)		Dental (494/594 493/593 495/595)		OPEB-ARC (465)	
\$		\$		\$		\$		\$		\$		\$		\$	
12		40		FACULTY - Blue Cross Health Ins (331)		1,705.80		20,476.02		193.01		76.50		104.37	
12		40		CLASSIFIED MANAGEMENT - Blue Cross Health Ins (331)		1,705.80		20,505.60		193.01		1.95%		352.80	

Note:

Updated August 2023

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Resource Requests

TECHNOLOGY REQUEST

	Technology Need	Justification
Item 1	Desktop computer	The program managers computer is constantly malfunctioning and needs to be upgraded for better performance.
Item 2	Desktop computer	An additional computer will be needed for the professional expert to use to complete their work duties.
Item 3	Phone & line	An addition phone and line for the professional expert and for use during calling campaigns.

FACILITIES REQUEST

	Facilities Need	Justification
Item 1	Meeting and workspace	This space can be used as a workspace for small workshops, laptop cart use, parent meetings, tutor/mentor trainings, and staff meetings.
Item 2	Office space	An additional office space to house the professional expert as well as tutor/mentors who are completing data entry and paperwork.

SAFETY & SECURITY REQUEST

	Safety/Security Need	Justification
Item 1	N/A	
Item 2		

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PROFESSIONAL DEVELOPMENT REQUEST

	Professional Development Need	Justification
Item 1	N/A	
Item 2		

Budget

	Current Budget	Amount of Change	Revised Total
2000 (Student Workers Only)	\$0	\$0	\$0
4000	\$4,500	\$0	n/a
5000	\$28,500	\$0	n/a
Other			

Justification:

No additional budget funding is requested currently.