Co-Chairs: Thad Russell, Kendra Haney, Shauna Williams

**MINUTES**

**Present:**

Primavera Monarrez, Thad Russell, Osvaldo Del Valle, Erin Wingfield, Griselda Aceves, Reagen Dozier, Tashina Pearson, Manuel Caceres, Nick Griffith, Fernando Jimenez, Michael Carley, Marie Braidi, Stephanie Cortez, Kendra Haney, Matt Flummer, Rebecca Baird, Stephanie Olmedo-Hinde, Leo Espinoza, Chris Ebert, Keith Ford, Ian Onizuka, Tiffany Haynes, Kim Behrens, Elizabeth Keele, Vickie Dugan, Ethan Hartsel, Jeff Keele, Shauna Williams, Kristen Plunk.

**Absent:** Melissa Long, Roger Perez, Jasmine Quinones, Michelle Miller-Galaz, Selena Monzon, Jacob Sandoval.

**Guest:**

**Call to Order at 3:05 pm by Thad Russell.**

* **Adoption of Agenda: With date correction and removal of ILOs due to absence. M/S/C: Elizabeth Keele/Kendra Haney**
* **Approval of Minutes with edit to Strategic Plan update.**

**M/S/C: Stephanie Olmedo-Hinde/Matthew Flummer.**

* **New Business-Announcement/Information/Discussion Items**
	1. **ILOs (Melissa Long)**

Absent.

* **Action Items-First Read**
	1. **Accessibility Committee Charge & Structure (Reagen Dozier)**

Accessibility Committee charge & Structure was reviewed. Document was developed by a formal task force. Quorum requirements were questioned due to the student representative. Council agreed to remove the student representative from quorum requirement. It was suggested that DRC staff member is added to the committee membership. Council suggested that representative from M&O is added to membership. Committee will report out as a Sub-Committee of College Council. Final draft will be brought back to College Council in early spring 2025.

* **Action Items – Second/Final Approval**
	1. **CalWORKs Program Review (Diane Thompson)**

Thad Russell walked through the CalWORKs Program Review in Diane Thompson’s absence. Erin Wingfield volunteered to answer questions that were brought up. The goal of 5% persistence increase was questioned. Data needs to be added to the report. **M/S/C: Elizabeth Keele/Vickie Dugan accepted with addition of persistence data table.**

* **Subcommittee reports**
	1. **Accreditation (Thad Russell)**

Committee has not met. Will not meet until February 2025.

* 1. **Budget (Griselda Aceves)**

Establishment of sending out new budget spreadsheets with a January 24, 2025, deadline for budget committee to review.

* 1. **Strategic Planning (Michael Carley)**

CalWORKs program review was sent to College Council. DRC program review is ready for CC review. Strategic Plan will be brought to February 2025 College Council meeting.

* 1. **Enrollment Management (Thad Russell)**

Has not met due to holiday.

* 1. **Guided Pathways (Erin Wingfield)**

Welcome Day 2025 planning group has sent out a call for ideas to faculty. Structure on how to create interactions between students and faculty is the main goal. Plan is to have final plan by mid-spring 2025. Guided Pathways Academy is January 13-14, 2025. There are nine new faculty members that were sent invites with only one response. Division chairs were asked to follow up with new faculty and adjunct to attend this academy.

* 1. **Information Technology (Manual Caceres)**

Committee did not meet. Hoping to finalize the hiring of Support Specialist I by next week.

* 1. **Facilities Planning Advisory (Primavera Monarrez)**

Did not meet. Committee reviewed membership via Teams. Final decisions will be brought back to College Council in early spring 2025.

* 1. **Safety and Security Team (Leo Espinoza)**

First meeting was held, and committee charge was reviewed with members. Once more meeting will be held this semester.

* 1. **Social Justice Action (Jasmin Quinones)**

No Report.

* 1. **Staff Development (Jasmin Quinones)**

Absent.

* **Other Reports**
	1. **President**

Staff that went out and assisted with the road realignment project traffic flow specifically M&O and Safety and Security was thanked. Feedback meeting will be held Tuesday 11-19-24 for road realignment project for faculty and staff to provide any concerns. The president along with three faculty members just attended the Dreamscape Learn at Merced College which is an innovative educational platform that integrates virtual reality techniques into the learning environment. Hopes to plan event specifically for Porterville College faculty.

Signage and naming of buildings will move into a workgroup to work with students and contingency groups to develop the recommendations. Final decision needs to be made by the board of trustees. English department was congratulated on the award of Latin X students who have a high level of completing transfer level English in one year. Coffee Bar with President next week. Safety and Security will be having an event. December will hold holiday event. Career transfer and fine arts building is awaiting furniture for completion. EV tech area and Landing 13 site will soon begin usage. Plan to have a small ceremony or ribbon cutting to introduce the new areas. Food services is being reviewed with possible restructure. Council was asked for ideas for survey questions to be sent out to students and staff. Chancellor is requiring quick turnaround from campus presidents to develop a workplan or proposal to address the climate survey results. Development of contingency groups to get specific feedback from faculty, classified, and management. President is asking Chancellor to submit a draft prior to this plan going through the participatory governance on campus. All staff will get an email with the draft that is sent to the Chancellor.

* 1. **Academic senate**

Rebecca attended the ASCCC Fall Plenary in Visalia over Veteran's Day weekend.  We had a Senate meeting last Friday and Marie and Elisa talked about the International Plan and Senate discussed.  We approved the next academic calendar with the caveat that we send a survey to faculty and students getting feedback on the placement of Spring Break for the future.  And we are currently running our election for the next Academic Senate President.

* 1. **Outcomes**

Absent.

* 1. **CCA**

Negotiating proposal of utilizing state funds for adjunct benefits.

* 1. **CSEA**

Officer elections occurring in early December. Shauna Williams did not run.

* 1. **ASPC**

Absent.

* **Additions**
* **Future Agenda Items**
* **Adjournment**.

Meeting adjourned at 4:14 pm.