Co-Chairs: Thad Russell, Kendra Haney, Kristi Covington

**MINUTES**

**Present:** Primavera Monarrez, Thad Russell, Michelle Miller-Galaz, Erin Wingfield, Reagen Dozier, Jacob Sandoval, Melissa Long, Nick Griffith, Rebecca Baird, Fernando Jimenez, Michael Carley, Marie Braidi, Stephanie Cortez, Chris Ebert, Kendra Haney, Matt Flummer, Patty Serrato, Ian Onizuka, Tiffany Haynes, Kim Behrens, Elizabeth Keele, Vickie Dugan, Ethan Hartsel, Jeff Keele, Kristi Covington, Amy Tanguma, Kristen Plunk.

**Absent:** Griselda Aceves,Tashina Pearson, Manuel Caceres,Osvaldo Del Valle, ErinWingfield, Stephanie Olmedo-Hinde, Roger Perez, Leo Espinoza, Keith Ford, Tiffany Haynes, Kim Behrens, Jasmin Quinones, Selena Monzon.

**Guest:**

**Call to Order at 3:00 pm by Thad Russell.**

* **Adoption of Agenda: M/S/C: Elizabeth Keele/Stephanie Cortez.**
* **Approval of Minutes: M/S/C: Elizabeth Keele/Michael Carley.**
* **New Business-Announcement/Information/Discussion Items**
  1. **ILOs (Melissa Long)**

Melissa Long presented a refresher on ILOs with council and walked through the assessment process**.** ILO #3 Information Competency identify step results were reviewed. Council was asked to create an action-plan on the top four proposals that came out of previous survey results.Council was asked to think about ILO #4 Social and Cultural Responsibility prior to the next meeting.

* 1. **Student Life/ASPC Updates (Jacob Sandoval)**

Jacob Sandoval provided updates that included new bulletin posting approval policy and procedure process to ensure that all voices are heard, postings are ethical, and postings are consistently updated. Council was asked for feedback on document that was previously sent out. Council presented some strong concerns about compromising First Amendment rights. Additional concerns included key decisions not going through additional contingency groups prior to coming to College Council. The entire campus not being notified of potential hate crime posting particularly with Social Justice Action Committee. Is Student Life making decisions for all contingencies posting on campus?

Council was also updated that ASPC is working on naming the mascot. Name suggestions are in process and students will be able to vote on official name this semester. ASPC is hosting Club Night with Athletics on Wednesday, February 5, 2025.

* 1. **Workplace Culture Survey and Focus Groups Workplan (Primavera Monarrez)**

Primavera Monarrez went over the Workplace Culture Survey and Focus Group Workplan with council and asked for feedback. Multiple contingency groups on campus reviewed this document during its development. Safety, Communication, Policy and Procedure, Hiring Practices and Employee Retention, and Campus Culture are the main points of concern from survey results. Council was asked to provide input for the workplan final draft to be brought back for first and second reads this semester. Academic Senate requested locking doors for safety should be outlined in the plan.

* 1. **Committee List and Membership (Primavera Monarrez)**

Primavera Monarrez presented a list of committees and sub-committees and asked council to review and send all updated to Maribel so that updates can be made on the webpage. Committees are responsible to updating participatory governance in their individual meetings. Committee chairs were asked to go back to their committees and sub-committees and make any updates to membership. Formal training on how to run committee meetings was requested.

* 1. **Food Services Analysis (Griselda Aceves)**

Tabled to next meeting.

* 1. **End of Year Report CSEA (Kristi Covington)**

Kristi Covington provided an update highlighting that all positions on the eBoard are filled for the first time in several years. New eBoard is President: Kristi Covington, Vice-President: Amy Tanguma, Treasurer: Kristen Plunk, Communication Officer: Ayla Mora, Secretary: Sariena Barton.

* **Action Items-First Read**
  1. **Strategic Plan 2024 (Michael Carley)**

Michael Carley reviewed the Strategic Plan 2024 with council and asked that members review this document prior to the next College Council meeting for a final read. Strong suggestion from council was to reword ‘no goal set’ in areas where there is no gap or goal setting required.

* **Action Items – Second/Final Approval** 
  1. **Naming of Transfer and Career Center (Thad Russell)**

Thad Russell asked for final vote on official naming to be Transfer and Career Center. **M/S/C: Jeff Keele/Kendra Haney.**

* 1. **PC Accessibility Committee Charter (Thad Russell)**

Thad Russellasked for final vote on PC Accessibility Committee Charter. **M/S/C: Marie Braidi/Ethan Hartsel.**

* 1. **Admission & Records Program Review 2023-2024 (Marie Braidi)**

Marie Braidi asked reviewed Admission & Records Program Review 2023-2024 with council.Overhauling policies and software are the main outcome goal focus.Ensuring that processes are more student friendly providing a greater wrap around support for all students. Providing more support to international students is a large goal. New goals have been set including retention, moving all paper files to electronic, professional development, Marie noted that all goals align with student outcomes. **M/S/C: Vickie Dugan/Patty Serrano.**

* 1. **Disability Resource Center Program Review (Diane Thompson)**

Tabled to next meeting.

* **Subcommittee reports**
  1. **Accreditation (Thad Russell)**

No report.

* 1. **Budget (Griselda Aceves)**

Submit budgets.

* 1. **Strategic Planning (Michael Carley)**

Program review Athletics and Office of Instruction are in review.

* 1. **Enrollment Management (Thad Russell)**

Scheduling Summit Extravaganza will occur on Monday 2/10/25. AB 607 and Zero Textbook cost regulations have been discussed.

* 1. **Guided Pathways (Erin Wingfield)**

Absent.

* 1. **Information Technology (Manual Caceres)**

Absent.

* 1. **Facilities Planning Advisory (Primavera Monarrez)**

No Report.

* 1. **Safety and Security Team (Leo Espinoza)**

Absent.

* 1. **Social Justice Action (Jasmin Quinones)**

Changes in Border and Immigration policy education to students are being pushed out. Faculty and staff responsibility if ICE was to arrive on campus is in development.

* 1. **Staff Development (Jasmin Quinones)**

Absent.

* **Other Reports**
  1. **President**

No report.

* 1. **Academic senate**

On 1/17 Senate met to approve our statement of support for students.  At our regular meeting on 1/24 we appointed a new student rep for the semester.  The Distinguished Student/Scholar of the Year awards will be on April 25th.  We are working on recommended AI policies for faculty syllabi.  Rebecca is on a Food Service Taskforce.  And in November Senate held elections and Sherie Burgess is our President-Elect and will be taking over as President in mid-May.

* 1. **Outcomes**

Ensure division is on top of outcomes for upcoming accreditation visit.

* 1. **CCA**

Negotiation meetings are being scheduled.

* 1. **CSEA**

Negotiations are still ongoing. JDR remains in process. Fundraiser Monday February 10th.

* 1. **ASPC**

No Update.

* **Additions**
* **Future Agenda Items**

Food Services Analysis. Disability Resource Center Program Review. Committees/Sub-committees review charge and memberships.

* **Adjournment**.

Meeting adjourned at 4:50 pm.