Co-Chairs: Thad Russell, Kendra Haney, Shauna Williams

**MINUTES**

**Present:**

Claudia Habib, Thad Russell, Primavera Arvizu, Michelle Miller-Galaz, Osvaldo Del Valle, Stephanie Cortez, Michael Carley, Kim Behrens, Elizabeth Keele, Nick Griffith, Ricardo Marmolejo, Jay Navarrette, Cameron Anderson, Ethan Hartsell, Joe Cascio, Shauna Williams, Rebecca Baird, Vickie Dugan, Jeff Keele, Jasmin Quinones, Frank Ramirez, Stephanie Olmedo-Hinde, Maria Battisti, Melissa Long, Jonathan Miranda, Kendra Haney, Erin Wingfield, Chris Ebert, Sherie Burgess, Alex Castillo, Alicia Vargas, Kristen Plunk.

**Absent:** Fernando Jimenez, Ian Onizuka

**Guest:** Roger Perez, Ruby Ramirez

1. **Call to Order at 3:03 pm.**
2. **Adoption of Agenda**

**M/S/C: P. Arvizu/V. Dugan.** Agenda was edited moving Introduction of Alicia Vargas, Bookstore Discussion UGS Site Coordinator, and presidents report to beginning of meeting.

1. **Approval of Minutes**

**M/S/C: F. Ramirez/P. Arvizu**

1. **Action Items-First Read**
   1. **Integrated Planning Document (Mike Carley)**

Mike Carley reviewed the Integrated Planning Document with the council touching on the planning and decision-making flow chart questioning if staff development and grants oversight committee should be added. These will be voted on in upcoming College Council meetings. Timeline of institutional plans was reviewed with council.

* 1. **Staff Development Task Force (Thad Russell)**

Thad Russell reviewed the Staff Development Task Force document with council pointing out membership. Updates to membership and reporting requirement will be readdressed and revised prior to final read.

1. **Action Items – Second/Final Approval** 
   1. **IT Program Review (Jay Navarrette)**

Jay Navarrette reviewed the updated IT program review with council speaking to the request of additional staffing due to the increased workload that remote work and increase in online classes has created. IT has also taken over the responsibility of the phone systems from the district creating additional workload. IT staff has not had updated educational opportunities for over 8 years due to the workload. The ask is for two additional positions.

**M/S/C: K. Haney/E. Keele.**

* 1. **Recognition of Four Substantial Days (Ricardo Marmolejo)**

Ricardo Marmolejo asked for the final vote on the Recognition of Four Substantial Days to be recognized by the college. March 31st Cesar Chavez Day, Last Friday in September Native American Day, November 20th Transgender Day of Remembrance, and June LGBTQIA+ Pride Month. The ask is not to have campus closures for these days it is to have combined efforts to recognize these days on campus by the college.

**M/S/C: P. Arvizu/S. Williams.**

1. **New Business-Announcement/Information/Discussion Items**
   1. **Bookstore Discussion UGS Site Coordinator (Ruby Ramirez)**

Ruby Ramirez site coordinator of UGS had an open discussion answering questions and concerns from the council on how the new bookstore will function and how previous processes will be handled. It was asked that a task force is created for the transition over to the new bookstore and will report back to College Council. Task force will include administrator, faculty representative, Academic Senate representative, CSEA representative, ASPC student representative, Roger Perez, USG, and Ebooks. Maria Battisti will set up the first meeting. This will be a standing agenda item on College Council agenda. **M/S/C: J. Cascio/V.Dugan**.

* 1. **Introduction of Alicia Vargas Student Representative (Thad Russell)**

Introduction and welcome of Alicia Vargas as student representative for College Council.

* 1. **ILOs (Melissa Long)**

Melissa long provided an overview of ILOs for the new members of College Council.Council was provided with student results of CCSSE results for ILO #2 (Cognition).

* 1. **New Website and Committee Pages (Roger Perez)**

Roger Perez provided updates to the council on committee pages since the roll out of the new Porterville College website. Committee page issues have been resolved and training will be provided for those who will be utilizing these pages. Send email to Kevin Ott with any updates or changes to committee pages.

* 1. **Program Review Reminders (Mike Carley)**

Mike Carley reminded College Council of 3-year cycle and that this cycle will include all of student service, CTE, Language Arts, and Social Science Program Reviews are due February 1, 2024. Verbal updates are due first week of November to College Council.

1. **Sub-Committee Reports**

Reports were accepted.

1. **Other Reports**
   1. **President**

Claudia Habib announced that FTEs are up by 14% and headcount 18% from last year. Currently Porterville College has the largest enrollment even prior than COVID. Educational Master Plan findings will be presented to the community at a breakfast at Eagle Mountain Casino Tuesday September 19, 2023, from 7-9am.

* 1. **Guided Pathways**

Committee meet for feedback form Welcome Day and how to move forward for next year. Committee handbook was reviewed. Meeting with pathway teams will be held to regroup for this academic year.

* 1. **Academic senate**

Talks about hiring and ranking procedures are wanting to be updated. These will remain the same this year until new procedures can be finalized. Working on Senior Day which will be held October 24, 2024.

* 1. **Outcomes**

Kinesiology and CTE outcome fest are being held next week.

* 1. **CCA**

Tentative agreement approved by board and final voting is currently in process. Substantial boost on faculty pay scale and recognition of clinical work for faculty will be included on pay scale. Adjunct and overload pay will be increased. Educational sessions will be provided on the updated and changes to the contract.

* 1. **CSEA**

Tentative agreement has been approved 5% schedule increase for classified and changes to job positions questionnaire will be extended.

* 1. **ASPC**

Currently have 18 clubs, pre-med cloud and tabletop gaming clubs have been added. Student leadership conference in October. Two new members have joined ASPC with interest from additional students.

1. **Additions**
2. **Future Agenda Items**

Grants Oversight Committee document for second read and final approval.

Safety and Security update.

1. **Adjournment**

Meeting adjourned at 4:40pm.