Co-Chairs: Thad Russell, Kendra Haney, Shauna Williams

**MINUTES**

**Present:**

Thad Russell, Primavera Arvizu, Michelle Miller-Galaz, Osvaldo Del Valle, Stephanie Cortez, Kim Behrens, Elizabeth Keele, Nick Griffith, Ricardo Marmolejo, Cameron Anderson, Ethan Hartsell, Shauna Williams, Ian Onizuka, Rebecca Baird, Fernando Jimenez, Vickie Dugan, Jeff Keele, Frank Ramirez, Maria Battisti, Melissa Long, Tiffany Haynes, Kendra Haney, Erin Wingfield, Chris Ebert, Alex Caudillo, Alicia Vargas, Jasmine Quinones, Kristen Plunk.

**Absent:** Claudia Habib, Mike Carley, Stephanie Olmedo-Hinde, Jay Navarrette, Joe Cascio.

**Guest:** Ruby Ramirez

1. **Call to Order at 3:01 pm.**
2. **Adoption of Agenda**

**M/S/C:**

1. **Approval of Minutes**

**M/S/C:**

1. **Action Items-First Read**
   1. **Grant Oversight Committee (Maria Battisti)**

Maria Battisti provided council with a handout and reviewed changes with council for approval. Budget analyst will take lead of this meeting. Recommendation to clarify what the specific role of the grant oversight committee is. This will be brought back for final read to next College Council meeting.

1. **Action Items – Second/Final Approval** 
   1. **Staff Development (Thad Russell)**

Thad Russell reviewed all request for changes from previous College Council meeting and asked for final approval. Motion to adopt with modification to change to one non-voting student worker appointed by Financial Aid.

**M/S/C: J. Keele/T. Haynes. 16 in favor. 8 opposed. 4 abstentions. Passed.**

* 1. **IPAA (Mike Carley)**

Kendra Haney reviewed IPAA document in Mike Carley’s absence. Addition of Staff Development Committee and Grants Oversight Committee to IPAA document.

**M/S/C: P. Arvizu/T. Russell.**

1. **New Business-Announcement/Information/Discussion Items**
   1. **Bookstore Discussion UGS Site Coordinator (Ruby Ramirez)**

Maria Battisti followed up with concerns that bookstore does not take cash. Working on developing a workaround utilizing cash card purchased from business office. Copy centers at each campus are in the works. Ruby Ramirez informed council that there will be buyback and rental returns accepted in the bookstore. The $12 restocking fee is being investigated. Taskforce is still being developed. Request for representatives is being finalized.

* 1. **ILOs (Melissa Long)**

Melissa Long passed out a brainstorming document to council on ILO#1 (Cognition) to collect data on how students are demonstrating this outcome and opportunities that are given to students to demonstrate this outcome in each individual area of the college. CCSSE results for ILO#2 (Cognition) was reviewed with council.

* 1. **Safety & Security Update (Cameron Anderson)**

Cameron Anderson updated council on access cards and keys requests have been updated and forms are now online. This will no longer go through School Dude. There is now a PDF from that needs to be completed and routed for approval. Access cards are requested and approved through IT and key requests will be requested and approved through M&O. Immediate supervisor is responsible for submitting these requests. Posters and maps in classrooms for security are being changed out to include QR codes and updated locations of AED and red bags on campus. Campus is now in compliance with state Narcan requirements. Narcan is currently housed in Security and will be distributed to all red bags.

* 1. **CTE vs CE (Rebecca Baird)**

Rebecca Baird informed council that the Career Technical Education department is requesting that they change the department name to Career Education. Updates to all web and marketing and catalog will be updated.

1. **Sub-Committee Reports**

Reports were accepted.

1. **Other Reports**
   1. **President**

Absent.

* 1. **Guided Pathways**

No report.

* 1. **Academic senate**

Faculty recruiting/ranking process is currently in place. Joel Wiens has been elected to be on Bookstore Taskforce.

* 1. **Outcomes**

Division who has not scheduled outcome fest for this semester was asked to get these scheduled.

* 1. **CCA**

Vote on contract occurring on October 18 and 19th. Informational meetings will take place prior to this vote.

* 1. **CSEA**

Our tentative agreement was ratified, we are going to start working on our successor contract once district send us date to meet.

* 1. **ASPC**

Appointed two new students on Campus Culture Committee. Hispanic heritage videos are being developed. Naming of mascot is being conducted and top three names will be sent out for a final vote.

1. **Additions**
2. **Future Agenda Items**

Grants Oversight Committee final read.

1. **Adjournment**.

Meeting adjourned at 4:18pm.