



# Course Substitution as an Academic Accommodation

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Street Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ PC Email: \_\_\_\_\_@email.portervillecollege.edu

**TO BEGIN THE PROCESS OF REQUESTING A COURSE SUBSTITUTION, THE STUDENT MUST ATTACH EVIDENCE OF THE FOLLOWING:** (check that items below are attached)

- A **written statement** from the student of the nature of the difficulties the student has faced in the subject area being substituted.
- Verification of disability stating the **functional limitations related to processing of math**. This can be obtained via a letter from the DSPS (Disability Support Programs & Services) faculty member who provides services to the student.
- Proof of the use of accommodations** (such as extended time on examinations) after being identified with a disability. This will be verified by the student's DSPS **and** math faculty.
- Student will **be in good academic standing in the district for two semesters** and has attempted math at Porterville College and has a Student Educational Plan on file. A copy of the **student's transcript and Student Educational Plan** will be required.

**After the four (4) criteria listed above have been met the student must agree to the provisions that follow.**

I understand and agree to the following:

\_\_\_\_\_ If a math substitution is being requested, I have chosen a major that does not require  
initials additional math courses.

\_\_\_\_\_ If the substitution is granted by Porterville College, it is applicable for my current  
initials declared major and may not be recognized by another college or university.

\_\_\_\_\_ If the substituted course is required for transfer, I am responsible for contacting the  
initials transfer institution and applying for the substitution through their official campus procedure.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## Course Substitution as an Academic Accommodation

It is the policy of Porterville College to provide an equal opportunity for students with disabilities in accordance with state and federal laws and regulations, including Section 504 of the National Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and Title 5 of the California Code of Regulations.

It is the intent of the college that students with disabilities be admitted to courses and programs on an equal basis with all other students. To ensure quality of access for these students, academic accommodations and auxiliary aids are provided to the extent necessary to comply with all the regulations. When the severity of a disability of an otherwise qualified student creates an obstacle to successful completion of a course required for graduation from PC, despite a good faith effort and the use of accommodations on the part of the student, a course substitution may be considered.

The adoption of the following courses were selected because of their critical and analytical thinking components, as acceptable substitution alternatives for the Title V General Education Math Competency requirement by students with verified disabilities whose request for course substitution has gone through the process in the Academic Accommodation Procedures.

The following courses have been approved as a course substitution for area D (Mathematics) of the PC General Education Checklist

Name of Course	Date Approved
PHIL P107 – Introduction to Logic	To be decided
INFS P113 – Intro to Programming Concepts & Methodologies	To be decided
AGRI P102 – Agriculture Economics	To be decided
ERSC P110 – Introduction to Earth Science	To be decided
BIOL P110 – Principles of Biology	To be decided
PHYL P101 – Introductory Physiology	To be decided
PHSC P112 – Physical Science	To be decided
ECON P102 – Principles of Macroeconomics	To be decided

\*NOTE: These are just suggestions at this point and more may be added after next Curriculum meeting Oct. 8<sup>th</sup>, 2018.

The decision to waive or substitute a Title V requirement is not taken lightly and these procedures are intended to insure that a review of the request is following a consistent sequence. While these considerations are presented as substitutions for students with disabilities requesting reasonable accommodation, it is important to determine the educational plan for the student to assure that essential elements of the certificate/degree are not affected by this substitution. ***It is further important for the student to realize that the decision to substitute a course is only applicable to the college where they have applied for graduation. It may not support any requirements for transfer to other colleges in higher education.***