

## **Distance Education Committee Meeting Minutes for November 3, 2020**

Present: Karen Bishop, Joy Lawrence, Sarah Phinney

1. **Minutes** of the 10/6/20 meeting were approved.
2. **OEI Update**
  - a. **New name** – CVC
  - b. **Exchange** - We are in phase 1, which means our enrollment data is live in the exchange. Courses, seat counts, etc. are in real-time. We will soon be moving into phase 2 which is full implementation. Once phase 2 is completed, students can enroll in one of our online classes immediately without having to matriculate. All colleges, even ones that aren't currently part of the consortium will be able to have their students enroll in courses through the exchange. They can't be teaching colleges (they can't offer courses through the exchange), though.
  - c. **Canvas Support Changes**– Beginning in January, phone support gone; 24/7 Live chat for faculty and students; Customizable knowledge base support resources.
3. **PC-POCR discussion** – The committee explored options for compensating faculty that did not involve stipends. There were very few options in that regard, and most do not apply to adjunct faculty. Therefore, it was determined that the best way forward would be to look into funding stipends via a grant. Sarah will contact Reagen to see if the CAP grant is a possibility. Committee members will continue to explore existing grants that the college has, as well as grants that we might apply for that could fund our POCR efforts. Although the committee realizes this is not a long-term solution, it is the only solution at the current moment.
4. **Canvas Interface Decisions** – Porterville recently joined the [STAR-CA](#) Online tutoring network. With our entry into STAR-CA we would like to change our NetTutor button in Canvas to say “Online Tutoring.” When students click it they’ll have four options: Virtual Learning Center, STAR-CA, NetTutor, or Support. We have the ability to make this navigation button enabled in all courses by default. The committee has agreed to this change.
5. **Turnitin Plagiarism Framework** – The committee would like to look into changing our current Turnitin integration in Canvas to the Canvas Plagiarism Framework. With the change faculty would be able to do things they can't currently do, but they would also lose the ability to do things that are available with the LTI integration. Sarah will survey faculty

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to see how many are currently using the features that are only available with the LTI, and how many would like to use features that are only available with the plagiarism framework. Based on survey results, the committee will consider whether or not to switch our integration.

6. **Co-Requisite Courses** – The committee talked about the dual Canvas shells that exist with co-requisite courses. Because an instructor only needs to use one of those shells, many are left completely empty. That means when students click on the shell that is empty, if it is published then they will see an empty shell and may get confused. If it isn't published they may still be confused if they don't look for the other shell. A solution would be to merge those two shells. This needs to be done before either shell gets published, but it is as simple as sending an email to Sarah and asking to combine the shells. Joy will mention this at the next LA Division meeting, and Sarah will bring it up with Sherie. These are the two divisions that currently have the majority of co-requisite courses.
  
7. **Next Meeting:** Tues. December 1<sup>st</sup> (11:30-12:30)