Distance Education Committee
Meeting Minutes from 3/4/21

Present: Karen Bishop, Joy Lawrence, Sarah Phinney, Arlitha Harmon

1. **Minutes** from 2/2/21 approved

2. **POCR funding** – Arlitha suggested that we use COVID grant funds to get three courses through our local POCR process (at the $2000 per course stipend compensation level) by the end of December. The first three courses that our local POCR aligns to the rubric would then go through the local POCR @ONE norming process and once both parties agree on alignment, our local POCR will be certified by @ONE. Arlitha suggested that for long-term local POCR funding, we talk with Dr. Russell about using GUI funds to get one or two courses aligned per year.
Karen inquired about setting up a special fund in the PC Foundation, that could be used to cover stipends for POCR. Arlitha responded that it was possible to do that. She also suggested that there might be funds already available in the Foundation that could be used for that purpose such as John Reid funds or some that will be closed in the near future. Sarah will pass along Arlitha's recommendations to Dr. Russell. If he approves of the plan, then the DE Committee will finalize the process for submitting a course to local POCR and arrange to meet with divisions to encourage faculty to submit their courses. They will also spread the word about the new online rubric workshops that will be available, and other planned training opportunities.

3. **Quality Badging Proposal Changes** – Sarah shared the following preliminary proposal from CVC-OEI regarding how a course can get a quality reviewed badge.
-The following major roadblocks to getting a course aligned were acknowledged: 1) It is time consuming for faculty; 2) It is hard to scale.
The preliminary Proposal includes:
-Aligned courses get decoupled from individual faculty (if the faculty member agrees), and could then be shared with any instructor in the state.
-In order for an instructor to adopt someone else's course that was badged and have it stay badged is if that instructor has gotten one of their own courses aligned to the rubric, or they have taken approved @ONE courses.
CVC-OEI will continue fine-tuning the proposal by:
-Continuing to discuss with ASCCC, DE Coordinators, CIOs
-Reworking proposal language

4. **Equity and Culturally Responsive Online Teaching** – Sarah informed the committee that the @ONE course, "Equity and Culturally Responsive Online Teaching," is now available for adoption by any CCC. Sarah suggested that the DE Committee consider working with the PC Social Justice Task Force to take this on as a course to offer to PC faculty. The committee's initial reaction was positive, but more thought needs to go into the feasibility and organization of creating and offering the course. The committee will discuss further at the next meeting.

5. **CVC Exchange Data** – Sarah shared data of enrollments through the CVC Exchange that involved Porterville College as either a home college (student listed PC as their matriculated college) or a teaching college (online course taught by PC for which a student from another home college enrolled). The data was from 2018 to the February 2021.

6. **Next Meeting: April 6th**