**PORTERVILLE COLLEGE**

# Distance Education Committee
## Meeting Minutes 5/4/21

Present: Karen Bishop, Brandon Hall, Joy Lawrence, Sarah Phinney, Thad Russell.

1. **Minutes** from 4/6/21 approved.

2. **PC POCR update and inadequate progress metrics**

   a. We have had 2 courses submitted to PC-POCR and both qualify. Reviewers have been assigned to these two courses.

   b. It was suggested that we send an email soliciting more submissions. Send emails this week to individual faculty who have expressed an interest and who are not teaching in either of the two divisions already represented. Then send a general announcement to all faculty next week.

   c. The committee decided to take a wait-and-see approach to determining when or if we will table a PC-POCR review for lack of progress. It is the hope of the committee that we won't have to take any action like this in this first round, but the committee can reexamine this issue in the fall if necessary.

3. **Rubric aligned course in lieu of required training** – The committee agreed that if a new instructor is hired who has had a course "quality badged" by @ONE, then they would not be required to go through our online faculty training, if they were assigned to teach an online course. Sarah will make this change to the policy document.

4. **STAC online technology purchases** – The following are the tools from the STAC order form that the DE Committee was interested in pursuing further:

   a. Blackboard ALLY – YES, would like to continue this product

   b. Labster – Defer to others who may have had experience with it or may need it.

   c. Internet Hotspots - YES, would like to have these available to students going forward. Not only for online students who may need them, but also f2f students who may need to turn in an assignment online (although they also can do that in the computer lab or library), or students who have a long-term illness and need remote access to class materials.

   d. Name Coach – YES, would like to have this product back.

   e. NetTutor – YES, would like to continue having access to this product.

    f.    Pronto – Unsure. Would like more information.

    g.    Ouriginal – NO, not interested at this time.

    h.    Turnitin – YES, would like to continue using. Will look into the various versions offered, and then let Thad know which one is preferred.

    i.    Proctorio – Defer to others who are using it.

5.  **Online Teaching Conference (OTC)** – Will be conducted virtually from June 22-23. Sarah and Joy are already registered. Others are encouraged to do so, although they will need to find the funding. To find out more visit the conference website at [onlineteachingconference.org](onlineteachingconference.org)

6.  **Fall meetings schedule** – First Tuesday of the month from 10:00-11:00.