PORTERVILLE COLLEGE

**APPROVED**

Enrollment Management

Minutes

3:00 PM – 4:00 PM Monday, October 12, 2015 SCCR

**Present: Bill Henry, Val Garcia, Sam Aunai, Kim Behrens, Joel Wiens, Jay Hargis, Vickie Dugan, Tim Brown, James Thompson, Ann Marie Wagstaff**

**Absent: Mike Carley, Arlitha Williams-Harmon, Erin Cruz, Lupe Guillen, Maria Roman, Judy Fallert**

1. **Preliminaries**
2. Call to Order

The meeting was called to order by Bill Henry at 3:00 pm.

1. Approval of Agenda

Approval of the October 12, 2015 Enrollment Management Agenda

**M/S/C (Brown/Hargis)**

1. Approval of Minutes

Motion was made to approve the minutes from September 28, 2015

**M/S/C (Garcia/Brown) and carried with consensus of sub-committee.**

1. **Information Items**
2. **Discussion Items**

A. Financial Aid Program Review –Amended (Val Garcia)The Committee would like to accept the Financial Aid Program Review with the discussed changes. Motion made to accept the program review. **(M/S/C-Hargis/Dugan)**

B. Admissions and Records Program Review-Amended (Val Garcia)The Committee would like to accept the Admissions and Records Program Review with the discussed changes. Motion made to accept the program review. **(M/S/C-Dugan/ Brown)**

C. Student Equity Program Review-Amended (Val Garcia) The Committee would like to accept the Student Equity Program Review with the discussed changes. Motion made to accept the program review. **(M/S/C-Wagstaff/Brown)**

D. Student Success and Support Program Review-Amended (Val Garcia) The Committee would like to accept the Student Success and Support Program Review with the discussed changes. Motion made to accept the program review. **(M/S/C-Dugan/Brown)**

E. Liberal Arts Degree (Wagstaff/Thompson) After discussion, it was decided that the Liberal Arts/Humanities Degree will be housed in Language Arts division. Meetings will be arranged to discuss the list of courses in the degree and also to set up Student Learning Outcomes (SLO).

F. Adjunct Offices (Ann Marie Wagstaff)Discussion continued about where and how many adjunct offices are located on campus. Bill Henry shared that the process of identifying adjunct offices are ongoing.

**IV. Other**

Copying Program Reviews (Bill) Program Reviews will be sent out electronically in order to save time and the costs of duplicating.

**V. Future Agenda Items**

A. Learning Resource Center (Ann Marie Wagstaff)

B. Adjunct offices (Ann Marie Wagstaff)

**Adjournment:**

Meeting was adjourned at 4:05pm. Next scheduled meeting

Monday, October 26, 2015